



PARISH COUNCIL

www.greatandlittlepreston-pc.org.uk

SEPTEMBER 2017 PARISH COUNCIL MEETING

Draft Minutes of the meeting of Great and Little Preston Parish Council held in THE ELDERS COMMUNITY CENTRE, St Aidans Estate, at 1830hrs on WEDNESDAY 27th SEPTEMBER 2017

Members Present: Cllrs Bath {DBA}, Dickinson {AD}, Blackburn (DBL), Crossley (BC), Bentley (AB), Taylor (JT), Hanson (GH) Also present was the Clerk (JW) plus five Parishioners.

1. CHAIRMANS WELCOME AND OPEN MEETING.

Chairman welcomed those present and opened the meeting at 18.30hrs.

2. TO RECEIVE APOLOGIES.

No apologies were received.

3. LATE ITEMS FOR THE AGENDA - To identify items which have been admitted to the agenda by the Chair for consideration.

14e) Remembrance Day Service.

4. TO RECEIVE DECLARATIONS OF INTEREST

There were no declarations of interest.

5	<p>OPEN SESSION –members of the public may raise any matters concerning the parish</p> <p>Please note that each Parishioner will be allowed a maximum of 5 minutes to speak to the Parish Council. Thereafter any Parishioner remaining for the duration of the meeting are silent observers and must not take part in any question, answer or discussion.</p> <p>Mr Clarke and Mr Hemingway were present on behalf of the Village Hall Management Committee.</p> <p>It was reported that the leaking porch at the Hall has flooded the Fire Alarm Box and urgent repairs are needed. They have obtained a quote for £450 plus vat.</p> <p>Mr Clarke reported that work on the war memorial is nearly completed, the lettering to be done. A quote has been received for re-building the stone wall surrounding the area.</p> <p>Mr Clarke also reported that the Income for the hall is roughly £1000 per month out of which various expenses are made - gas, electric, fire and intruder alarm, car park rental, etc., The Committee also give donations to various groups in the Parish - Cricket, In Bloom, Football Club.</p> <p>Mr Shakespeare, resident, reported that one of the two seats at the</p>	N/A	N/A
---	--	-----	-----

	<p>entrance to the estate has some damage. He also reported that 5 weeks ago the contractors (Continental Landscapes) who cut the grass had left cuttings everywhere, especially on the banking and at the corner of St Aidans Road. One resident had the grass outside their property cut privately.</p> <p>Mrs Ann Watson asked about the promised seat on Whitehouse Lane and was informed that after many emails and phone calls to LCC, permission has been granted and the Parish Council has purchased a seat which is to be sited shortly. (AD)</p> <p>Defibrillator - Mrs Watson stated residents do not want one in the telephone box, which had previously been suggested. She reported that residents would like to box to be demolished due to anti-social use by youths. The resident who lives in very close proximity to the box is very concerned and would like it to be removed. (JT)</p> <p>The hedge at the Bus stop on Berry Lane which is very overgrown and dangerous and had previously been reported. Mrs Watson was informed that the Parish Council will look into this matter. (DB) All residents, when leaving, were thanked for their attendance at the meeting.</p>		
6	<p>TO RECEIVE – the minutes of the Parish Council held on 26 July 2017: Minutes of the meeting were accepted as a true record and were signed by the Chair.</p>		
7	<p>MATTERS ARISING from the PCM of 26 July 2017</p> <p>a) Parish Council Asset Register. To receive update. Cllr Dickinson and the Clerk have nearly completed the work</p> <p>14b) Seat on Whitehouse Lane. To receive Update. As reported under the Open session, the seat has been purchased and will shortly be sited. (AD)</p> <p>14b) Register of Interests. Quarterly updates. There was nothing to report. (GH) This item can now be removed from future Agendas</p> <p>19) Fence at Whitehouse Lane 17/00495UHD3 Email received from LCC stating letter sent to owner requesting that the fence be lowered.</p> <p>5) Area of fencing on Fleakingley Lane To receive update. Cllr Bentley had contacted Atkinsons to arrange for now stretch of 4 rail fencing to be fitted on 19 August at a cost of £300 plus vat. The work has now been completed (AB)</p>	AD/JW	
8	<p>VILLAGE HALL</p> <p>a)To receive report of Village Hall Management Committee (VHMC) meetings.</p>		

	<p>Meeting held on 31 July 2017 Various matters were brought up by Mr Clarke during the Open Session.</p> <p>Cllr Bath reported that Building survey has been done on 20 September, report to follow. It was reported that the fire alarm was faulty - work to be done to rectify the matter. Liaison meeting with Management Committee There was nothing to report.</p>	DB	
9	<p><u>ESTATES AND PLAYGROUNDS</u></p> <p>9.1) Glencoe a) to receive reports There was nothing to report.</p> <p>9.2) St Aidan's a-to receive updates The clerk reported that apart from a small repair to be done by Mr Winn, there was nothing to report regarding the Playground.</p> <p>Regarding Defibrillator in the Telephone box, it was reported that residents do not want this and would prefer that the box should be removed. Cllr Taylor to deal with this matter</p> <p>9.3) Little Preston a)to receive updates Cllr Blackburn obtained quote from LCC regarding replacement Notice board. This was £1250.00 + vat. It was agreed that this was too expensive. After discussion it was agreed Cllr Taylor should make enquiries re. Notice Boards Online Ltd advertisement for board (from £81) (JT) Cllr Blackburn reported that the ginnel between Hall Road and The Grove needs cutting back. It was agreed that she should contact LCC re. this matter. (DB)</p>	- - JT DB	
10	<p><u>COMMUNICATION AND MEDIA</u></p> <p>10.1 Website – to receive updates Cllr Hanson reported that the website is fine.</p> <p>10.2 Social media – to receive updates Facebook page has 92 followers and Twitter account has 64 followers.</p> <p>10.3 Broadband/High speed fibre – to receive updates Email received from Debra Crossley of LCC, stating Superfast Fibre Broadband is now available in Great Preston Box 19 has been upgraded.</p> <p>Virgin Media have proposed to install Fibre cabling in Little Preston after September 2017, which will involve some disruption.</p>	GH GH	

	<p>10.4 Newsletter. To receive reports. Cllr Hanson reported that this has been delayed, but will hopefully be available in draft form during the next couple of weeks.</p>		
11	<p><u>SWILLINGTON EDUCATIONAL CHARITY</u> To receive trustees report. Meeting to be held on 3 October 2017</p>	JT/DBL	
12	<p><u>HIGHWAY MATTERS</u></p> <p>a) To receive reports of continuing efforts to improve safety on Whitehouse Lane and update regarding Traffic speeds through Great Preston. Cllr Bath stated that there had been no response.</p> <p>b) Whitehouse Lane Parking issues It was reported that cars are still being parked on the grass verges. The Parish Council are to be monitor the area and if the ground becomes churned up, photo's to be taken then reported to LCC.</p> <p>c) Parking outside the primary school To receive update. Nothing has been done by LCC Highways, Cllr Bath to contact them again</p>	DB DB DB	
13	<p><u>TO CONSIDER ONGOING PLANNING MATTERS</u></p> <p>a)10/01412 – 14/ 03823RM Biffa Site – to receive update Nearly completed Footpath along the North West side of the Biffa Development. To receive update. Cllr Bath contacted Mark Dobson, LCC Ward Councillor, who has passed it on to Cllr Field as he is on holiday. Cllr Bath has received response from LCC requesting copy of Parish Council's information regarding the matter.</p> <p>b)2015 Site allocations – to receive update There was nothing to report.</p> <p>c) APP/N4720/W/17/3177207 Appeal The appeal hearing is to be held on 12 December 2017. The case is held in abeyance until decision made.</p>	DB	
14	<p><u>NEW AGENDA ITEMS</u></p> <p>a) 2018 Parliamentary Constituency Review - revised proposals for further Consultation. Email received from LCC informing Parish Council about the next stage.</p>		

	<p>b) YLCA Email received re. Reform of Data Protection Legislation and introduction of the General Data Protection Regulations (GDPR)</p> <p>c) Council Tax referendum principles for town and Parish Councils. Email received from LCC regarding restraint when setting precept increases.</p> <p>d) AON Insurance. To receive information about the policy. Aon have decided to cease its involvement in Local Council Market and will not be offering renewal terms at its next renewal date (1 June 2018). Another Insurance broker will be writing to introduce themselves in the next few weeks. Other companies to be considered also.</p> <p>e) Remembrance Day. The service will take place on Sunday 12 November 2017. Arrangements to be made to meet at the Village Hall at 1.45pm, service to take place 2.00pm. Refreshments to be served afterwards. Police, Vicar, Wreath to be organised along with posters.</p>		
15	<p><u>ENVIRONMENT</u></p> <p>a) In bloom – to receive reports of meetings.</p> <p>Family Fun Day. To receive report of the event. The event, partly funded by the Parish Council and In Bloom, was held on 2nd September. It was very successful and was attended by 80/100 people. Hopefully another will be held next year. Follow up meeting held at Mr and Mrs Purt's home. The possibility of holding the event mid August next year. It was considered that purchase of a large gazebo for next year should be discussed. A small sub-committee to be formed and the next meeting to be on Monday 16 January 2018.</p> <p>b) Peasecroft Wood – to receive report There was nothing to report.</p> <p>c) St.Aidan’s Country Park – to receive reports Email received regarding Stargazing event to be held on 30 September.</p> <p>d) Wildflower Meadow off Fleakingley Lane and Parish field on Preston Lane – to receive progress reports Cllr Bentley reported that the area of fencing to join up to the new gate has now been completed by Atkinsons on 19 August (approved at the July meeting). New Lectern has been provided and positioned by LCC, New finger post to be provided (as per money from sum received by Ward Councillors) New signs at the entrance to Fleakingley Lane to be ordered once approved by everyone (including neighbouring houses)</p> <p>e) Public rights of way – to receive report on the conditions of the footpaths. Cllr Bath reported that he and his wife recently walked</p>		

	<p>footpath No. 5 Footpath No. 5 To receive report. Cllr Crossley reported that vegetation is almost covering the sign and access to the path is blocked by the hedge.</p> <p>f) Littering, fly tipping and dog fouling – to receive reports Cllr Bentley reported that a mattress and a tyre have been dumped on Wood Lane. He also reported that some dog fouling has taken place and left near to one of the seats in the wildflower meadow.</p> <p>g) Christmas Lights. To consider costs Clerk contacted Lyn Bambury, who was pleased with the offer of £200 from the Parish Council towards the cost of the tree and lights at Berry Lane, Great Preston. The event is to take place on Thursday 7 December - 6.00 at Little Preston, automatically and 6.30 at Great Preston manually. Clerk contacted Harry Rhodes of Leeds Lights regarding the lights in the live tree at Little Preston. The New Inn to be contacted regarding refreshments after the event.</p> <p>15:1 Allotments. To receive reports. Cllr Dickinson reported that 2 skips had been provided by LCC, and were subsequently filled with rubbish by Allotment holders.</p>																
16	<p><u>FINANCE: AUGUST/SEPTEMBER 2017</u></p> <p>a) Clerks Salary and expenses</p> <table border="0"> <tr> <td>Salary August 2017</td> <td style="text-align: right;">£160.00</td> </tr> <tr> <td>Expenses:</td> <td></td> </tr> <tr> <td>Postage stamps</td> <td style="text-align: right;">0.65</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£160.65</td> </tr> </table> <p>b) Mr Winn - upkeep of Wildflower Meadow and fortnightly emptying of 2 waste bins at the Meadow £150.00</p> <p>c) G&S Toilet Hire for Family fun day at Wildflower Meadow. £80.00 + vat £16.00 £96.00</p> <p>d) Mr Winn and Mr Bolton - ex gratia payment for clearing excess hay in the Wildflower Meadow (2 days each) Proposed and agreed £200.00</p> <p>Section 137</p> <p>Great & Little Preston In Bloom, donation towards family fun day £150.00</p> <p>Allerton Bywater Church Committee - donation towards upkeep of Church Yard. £150.00</p> <p>Bowers Allerton Mission - donation towards upkeep of remembrance garden £150.00</p> <p>September</p> <p>a) Clerks Salary and expenses</p> <table border="0"> <tr> <td>Salary September 2017</td> <td style="text-align: right;">£160.00</td> </tr> <tr> <td>Expenses.</td> <td></td> </tr> <tr> <td>Postage stamps</td> <td style="text-align: right;">1.30</td> </tr> </table>	Salary August 2017	£160.00	Expenses:		Postage stamps	0.65	Total	£160.65	Salary September 2017	£160.00	Expenses.		Postage stamps	1.30		
Salary August 2017	£160.00																
Expenses:																	
Postage stamps	0.65																
Total	£160.65																
Salary September 2017	£160.00																
Expenses.																	
Postage stamps	1.30																

	<p>Total £161.30</p> <p>b) Great & Little Preston in Bloom. Plants for summer 2017/Spring 2018 £850.00</p> <p>c) C. Hirst - cutting of 2 fields at Preston Lane and Wildflower Meadow £500.00</p> <p>16:2) To receive record of Credit Card purchases. Sleeper seat for Whitehouse Lane £133.25 + vat £26.65 £159.90</p>		
17	<p><u>PUBLICATIONS AND CORRESPONDENCE</u></p> <p>a) YLCA Neighbourhood Planning - what can we do for you. b) LCC Electoral register amendments. c) YLCA White Rose Update. August edition. d) NALC Chief exec. bulletins 29, 32 & 33 e) YLCA Finance and Transparency Guidance Booklets, now sold out so only available in electronic version. f) Clerks and Councils Direct. Issue 12 g)CPRE Countryside Voice and Fieldwork magazines. h)YLCA Government enquiry - Share your Councils/Parish meetings thoughts on Citizenship and Civic Engagements.</p>		
18	<p><u>TRAINING COURSES AND MEETINGS</u></p> <p>To receive information for 2017 YLCA training courses. YLCA Training September to November 2017 YLCA Leeds Branch meeting to be held on Tuesday 10 October 2017. Cllr Dickinson and the Clerk to attend.</p> <p>LCC Communities team, South East Garforth and Swillington forum and pact meeting Wednesday 2 August 2017. Cllr Blackburn and the Clerk attended. Cllr McKenna sent his apologies. Most items discussed related to Garforth and Swillington. The Police did not attend but we did ask again for a breakdown of crime figures taking place in Great and Little Preston and not just in Swillington, Garforth, etc.</p> <p>Cllr Blackburn attended Outer East Community Committee meeting held on 12 September at Temple Newsam. Discussion mostly around Children and families initiatives, including the initiative to employ 4 u/18 ex offenders for 6 months, then terminate their employment after they have got into a working routine. They can then apply for external work. Re-offending rates nationally were 52% over a 12 month period, this reduced to 16% for those taking part in this trial. Gareth Cook gave presentation on Leeds Rhinos Foundation where 430 children over a 4 week period attended 4 camps. Following ECCM was a workshop on Dying Matters in Leeds. To receive report Police Contact point meetings. Crime figures. Nothing to report.</p>		
19	<p><u>MATTERS TO REPORT</u> (Formerly any other business) Telephone box at St Aidans. Cllr Taylor to make enquiries regarding removal of the box. Plaque for Marjorie Goldthorpe to be discussed at the next meeting.</p>		
20	<p><u>DATE OF NEXT MEETING</u> 25 October 2017</p>		

Meeting closed at 20.50 hrs.

Chair.....

Date.....