



**DRAFT MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON
WEDNESDAY 24 SEPTEMBER 2014 IN THE ELDERS COMMUNITY BUILDING,
ST AIDANS ESTATE, GREAT PRESTON, AT 18.30hrs.**

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www.greatandlittlepreston.pc.org.uk

MEMBERS PRESENT: Cllrs Wallace, Crossley, Taylor and Beattie.
Also present Mrs J.Winn Clerk to the Council.

1. CHAIRMANS WELCOME AND OPEN MEETING

Chairman welcomed everyone and opened the meeting at 1835hrs._

2. TO RECEIVE APOLOGIES

Apologies were received from Cllrs Webster, Dickinson and Blackburn.

3. LATE ITEMS FOR THE AGENDA – To identify items which have been admitted to the agenda by the Chair for consideration.

Planning application 14/04858 detached dwelling to vacant site – land off Hollinhurst.
Reason see Item 13 – Planning matters.

4. TO RECEIVE DECLARATIONS OF INTEREST

There were no declarations of Interest.

5. OPEN SESSION members of the public may raise any matters concerning the Parish.
As there were no members of the public present, there was nothing to discuss.

6. TO RECEIVE the minutes of the Parish Council Meeting held on **30 July 2014**.

RESOLVED: The minutes of the meeting held on 30 July 2014 were accepted as a true record and signed by the Chairman.

7. MATTERS ARISING from the PCM minutes of **30 July 2014 – information only.**

14a Berry Lane Bus stop – Metro have moved the timetable board. The Parish Council cleared the area and partially improved the sight lines. Metro/ LCC are requesting land owner to cut hedges.

15e Condition of Village wheels etc . The plot at the junction of Preston Lane and Brigshaw Lane has been landscaped and fully sponsored by Woodend Nurseries.
Letter of thanks and receipt sent. All four Village Wheels have been repainted.

8. VILLAGE HALL

a) To receive report of Village Hall Management Committee (VHMC) meeting.

Grants of £200 have been given to the following: Football Club, Cricket Club, In Bloom and Preston Players.

The minutes of the meeting are attached in the Minute Book.

RESOLVED: Members expressed their appreciation to the management committee for their efforts and support of the community groups.

9. ESTATES AND PLAYGROUNDS

9:1 Glencoe.

a) To receive reports.

Plot at the gable end of 2 - 8 Glencoe Gardens has been landscaped. As the damp course of the building is lower than the road, top soil could not be used, two ton of pebbles were used and the area planted with evergreen shrubs.

Cllr Wallace has been working with some residents of the above properties to landscape the areas outside their homes.

One resident has volunteered to carry out a litter pick of the estate on a regular basis.

9:2) St Aidans.

a) to receive reports.

Playground – Mr Winn reported that initially there had been more rubbish in the playground area since the children had returned to School, but it has settled down now.

9:3 Little Preston.

a) To receive progress report on name change from Swillington back to Little Preston.

All residents have now been officially notified of the change, by Royal Mail.

b) To receive reports of footpaths.

RESOLVED: LCC have cut back footpath GP2 between Hall Road and Fleakingley Beck.

The Parish Council have arranged to have the unregistered footpath/ginnel cut and sprayed between The Grove and Hall Road. As agreed at the last meeting this will be done three times a year in future.

10 COUNCIL WEBSITE and BROADBAND SPEED

a) To receive updates.

The website is up to date and working.

b) Latest from Superfast West Yorkshire and BT Openreach nothing has changed Great Preston is in Phase 6 of the scheme, due to be upgraded April – September 2015. BT Openreach are at present on Phase 2. Cllr Bath is making representations, on the PCs behalf, through different channels.

11. SWILLINGTON EDUCATIONAL CHARITY

a) To receive Trustees report.

The sale of the land and properties have been sold. The income from the sale has been deposited in the Charity's current account bank. The Trustees cannot use this income as it is vested with the official custodian of Charities. The Trustees must invest this money into a Charities Official Investment Fund (COIF) as soon as possible and can only access any income generated from the investment i.e. interest.

Cllr Wallace stated it was widely agreed that the current governance document, The Scheme, drawn up in 1981 was not fit for purpose and required updating. This could only be done through the Charity Commission in discussion with the Trustees. An open meeting is to be held as soon as possible to ask residents of the area of benefit for suggestions for updating the Scheme. The final decision on what to put forward would be up to the Trustees.

Since Cllr Dobson's resignation on June 28, the Charity was still awaiting for the Garforth and Swillington Ward members to nominate a person to represent LCC on the board of Trustees. This will not be official until after the OECC meeting on October 07.

12. HIGHWAY MATTERS

To receive reports of fatal accident at Whitehouse Lane, the victim was a resident of our Parish. The lack of statutory warning signs was discussed. Repeated requests have been made to the highways department of LCC to install a turn left sign on Whitehouse Lane to warn drivers approaching from Great Preston of the junction at Goody Cross. There has been no feedback regarding the signage, and it was agreed that it is important that this should be chased up.

13. TO CONSIDER ONGOING PLANNING MATTERS

a) 11/01713 Kensington Place (Hollinhurst) Update.

Work is still progressing on the site.

b) 10/01412 Biffa site. Approved. Application to erect 79 Houses.

bi) 14/03823 Revised layout of above from 79 houses to 76

This is being monitored, as yet there has been no response to request discussion on street names.

c) 2014 SHLAA and Site Allocations – update

Additional available land has been included in the latest SHLAA update for building. None of the inclusions are in the Parish.

The Site Allocation update is awaited, but has been deferred until Spring 2015 when a further 6 week public consultation will take place.

e) P14/02990 2 storey side extension at 35 Valley Drive, Great Preston.

1) The chairman had received a telephone call from the resident requesting that, due to lack of space, building materials be stored on the Parish field whilst work is in progress.

RESOLVED: It was agreed that this would not be a problem on condition the land was returned in its original state. Photographs have been taken of the area prior to work starting.

2) Regarding removal of a tree.

RESOLVED: Occupants were told permission has been sought from LCC for its removal.

f) P14/05017 2 storey side extension at 11 Hall Road, Little Preston.

No objections had been received by the Parish Council from residents.

d) LATE ITEM P14/04858 detached dwelling to vacant site – land off Hollinhurst.

The Chairman agree to accept this application as a late item due to the closing date for PC response was before the October meeting.

No objections had been received by the Parish Council from nearby residents.

14. NEW AGENDA ITEMS

a) NEW LEGISLATION. To consider the openness of Local Government Bodies regulations 2014 No.2095.

The legislation came into force on August 5 2014. All Councillors had been issued with a copy of documents relating to the new legislation prior to the meeting.

RESOLVED:

1) After recommendation of NALC to delete the following 'visually' from rule 9 and deletion of 'If the person recording needs to leave the equipment unattended he/she should inform the Clerk or Chairman of the meeting' from rule 15,

it was unanimously agreed to adopt the NALC draft 'Rules for the effective management of recording at Parish council meetings.

2) That copies of the rules be available, for the press and public, at all meetings and

3) The regulations are to be reviewed at every Annual Parish Council Meeting.

b) To consider Christmas Lights.

After making enquiries Cllr Wallace reported that lights on ONE live tree would cost approximately £400 for three sets, a power outlet would cost a further one off payment £500.

Date of Christmas lights switch-on event and approve the estimated cost of £150.

Cllr Wallace said a date of December 4 was provisionally booked with LCC so as not to clash with Kippax or Garforth.

RESOLVED: Cllr Crossley to contact Preston Players for confirmation of their availability.

The estimated cost of £150 was agreed.

That next year sponsorship or external funding be obtained to light one live tree

To arrange a competition could be held for the best residents Christmas light display.

c) To consider Remembrance Day 2014 arrangements.

RESOLVED: The service will take place on Sunday November 9 at 2pm. Village Hall, Clergy and the Police to be informed. The cost of a wreath would be around £25 was approved.

15 ENVIRONMENT

a) In Bloom. To receive report of meetings and Summer judging results.

Our Parish has again received Silver Gilt status and the framed Certificate has been delivered by Richard Gill.

The Chairman wished to thank all the members of the In Bloom team and the volunteers for their efforts and promised the continued support of the Parish Council. Special mention should be given to Mr Steven Furness and his family for opening up their garden to the public and raising several hundred pounds for St. Gemmas

The next In Bloom meeting is on Wednesday 1 October 6:30pm in the Elders.

b) Peasecroft Wood. To receive report.

Andrew Fox is to create a Management Plan and is looking into treating of Himalayan Balsam.

c) St Aidans Country Park. To receive report from meetings.

Cllr Wallace reported that there had not been any meetings recently. The next one will take place in October.

d) Wild Flower Meadow. To receive progress report.

Cllr Wallace informed the meeting that the Ward members and officers who ' could not see any merit in the scheme' have had a change of mind. Funding has now been granted from S106, and other sources. Groundwork Trust are handling the contract and Grace Landscapes will be doing the work. The unfortunate circumstances, leading to the delay, has now put the project on a tight time scale. Subject to the weather, seeding of the areas must take place before end of October, failing this it would have to be in the spring of 2015. The wild flower plugs are not as critical and can be planted later. The furniture, litter bins, gates, seats, finger posts etc are all ordered and should be installed by the first week in December. The Chairman expressed his thanks to Jon Crossley and Michael Walbank of Groundwork Trust for their efforts in getting the project off the ground and hopefully back on schedule.

Ward members are holding a publicity photo shoot on Friday October 3 at 2:30pm. Any member of the PC or In Bloom are invited to attend.

e) Parish walk The Parish walk took place on September 7 and was attended by around 50 residents, some from neighbouring Parishes. Again it was a great success .

f) Preston Corner. To consider proposed improvements to Preston Corner shrub bed and receive cost of refreshments for corporate volunteers who will be clearing the area.

An estimate of £75 has been received.

Approximately 16 employees from Lloyds Banking Group are to do the work under the supervision of In Bloom members. The confirmed date is October 14 at 10am. Finish around 3:30pm.

Great Preston AFC have given permission to use the changing rooms and the New Inn have agreed to provide lunch for the volunteers and supervisors.

A skip has been arranged and will be placed on the car park of the New Inn.

Chairman requested meeting with In Bloom team to discuss planting options.

RESOLVED: £75 agreed for the cost of clearing shrub bed

15:1 Allotments. To receive reports.

The paths have now been levelled and scalplings put down.

16. FINANCE

16:1 to recommend payment of

a) Clerks Salary and expenses up to end of September 2014.

Salary	£160.00
Expenses:	
Postage	£ 1.89
Stationery (Lever Arch File, Printer inks & laminating pouches)	£ 22.37
Refreshments (Village Walk)	£ 5.09
Travel expenses to Leeds (Town & PC Seminar. Parking)	£ 5.00
Total	£194.35

b) Cheques for Payment.

Labour. Painting Village Wheels (4 @ £20)	£ 80.00
Section 137 Bowers Allerton Mission	£150.00
Allerton Bywater Church Committee	£150.00

c) Cheques paid by Clerk under Delegated Powers.

Asset Maintenance. Paint for Village Wheels	£ 62.21
Landscaping Glencoe	£280.00
** Landscaping Preston Lane	£230.00
Footpath Maintenance	£ 30.00

**** PLEASE NOTE, WOODEND NURSERIES SPONSORED THE FULL AMOUNT.**

RESOLVED: It was agreed to pay the outstanding amounts listed above

16:2 To Consider third signatory for cheques.

Clerk to contact Cllrs Dickinson and Blackburn regarding any progress made by them in taking completed mandate to the Bank.

16:3 To consider obtaining debit card for online purchases.

17. PUBLICATIONS AND CORRESPONDENCE

a) Glasdon Brochure.

b) CPRE Fieldwork magazine, Countryside Voice magazine.

c) Clerks and Councils Direct, issue 95

d) YLCA Leeds Branch Meeting, Tuesday 14 October 2014.

e) LCC Notice of Alterations to Electoral Register August and September.

18. TRAINING COURSES AND MEETINGS.

To receive information for 2014/15 Training Courses.

A recent LCC Parish and Town Councils Seminar was attended by four Councillors and the Clerk. Subjects covered were:- Finance and Parish Precepts, Rights of Way and Parish Paths Partnership, Planning Department Update.

To receive reports. Police contact point meetings. Crime figures.

An email had been received from PCSO Ruth Butler, who stated that there had been no recent crimes in the area. Members were recommended to look on W. Yorks Police site for up to date information.

19. MATTERS TO REPORT.

Members were asked to consider any project or budget proposals for 2014/15 in preparation of setting the Precept.

20. DATE OF NEXT MEETING

This will take place on Wednesday 29 October 2014.

21. CLOSE MEETING

Meeting closed at 20.50hrs.

Chair.....

Date.....

ITEMS FOR THE AGENDA TO BE WITH THE CLERK 7 DAYS PRIOR TO THE MEETING.

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UN-AUDITED ANNUAL ACCOUNTS 2014/15

Balance @ 14/9/14		
Current (Community) A/C	2903.99	
Business Money Man. A/C	4826.01	
		£7730.00

Unpresented cheques

A Fox Services	- £540.00
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September Expenditure

Clerks salary and expenses	194.35
Paint for Village Wheels	62.21
Labour – painting Wheels	80.00
Section 137 – Bowers Allerton Mission	150.00
Allerton Bywater Church	150.00
	- £636.56

Estimated projected and allocated expenditure to 31/3/15

Clerks salary	960.00
Playground Inspection	100.00
External Audit Fee	100.00
Wreath, Remembrance Day	25.00
Xmas lights, switch-on event	150.00
CPRE Membership renewal	29.00
Notice Board Repairs	200.00
Admin. Expenses	200.00
Dog fouling notices	465.00
	- £2229.00

Grants from LCC to be held over	
2013/14	1070.00
2014/15	<u>953.00</u>
d) 2023.00	

Estimated surplus to year end 31/3/15	£2301.44
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