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SEPTEMBER 2016 PARISH COUNCIL MEETING

Draft Minutes of the meeting of Great and Little Preston Parish Council, held in THE ELDERS COMMUNITY CENTRE, St Aidans Estate, at 18.45hrs on WEDNESDAY 28 September 2016

Prior to the meeting representatives of Virgin Media, Michelle Mcquigg and Andrew Casey, gave a short presentation to explain the planned project regarding the expansion of Broadband network and its impact on Great and Little Preston. It is hoped all who wish for faster broadband as well as other Virgin Media products will be able to receive these by Summer next year. It was a positive message well received by all those present, a list of names attached.

Members present:

Cllrs Bath, Bentley, Blackburn, Dickinson, Hanson, Nicholson and Taylor. Also present were the Clerk and three parishioners.

1. CHAIRMANS WELCOME AND OPEN MEETING.

Chair welcomed all present and opened the meeting at 18.45 pm.

2. TO RECEIVE APOLOGIES

Apologies were received from Cllr Crossley.

3. LATE ITEMS FOR THE AGENDA - To identify items which have been admitted to the agenda by the Chair for consideration.

14c) Remembrance Day, Wreath, Refreshments, etc.

16b) Cutting of two Parish fields

16c) Section 137 Donation to Allerton Bywater Mission

16d) Section 137 Donation to Allerton Bywater Church Committee

4. TO RECEIVE DECLARATIONS OF INTEREST

There were no declarations of interest.

5. OPEN SESSION members of the public may raise any matters concerning the Parish.

Two of the parishioners present enquired on progress of a previous request for a seat on Whitehouse Lane. Cllr Dickinson had examined various sites and types of seats available. After discussion it was agreed Cllr Dickinson would fill in the appropriate Leeds City Council licence form and advise parishioners living close to the proposed site, which is on Whitehouse Lane near to Old hall Farm. Type of seat was also discussed and it was agreed that a small log bench, as sited in the Wildflower Meadow.

An overgrown hedge causing obstruction to prams and mobility scooters etc. is to be reported to LCC.

20mph signage sign siting was brought up by parishioner and was discussed, including a letter sent to Councillor Mark Dobson and posted to various parishioners. Parish Council have been aware of coverage of 20mph zone for some time and no objections have been raised. The siting of the sign in question is at the start of the 20 mph zone and does not appear to be obstructive. The parishioner will discuss with the objector on the siting of the sign.

AP 1: Cllr Dickinson to seek appropriate approval for the site, agreed by the parishioners and parish council members.

AP 2: Cllr Taylor to advise concerned parishioner of appropriate action to take.

AP 3: No action to be taken by Parish Council members. Parishioner who raised the issue to discuss with objection raiser.

6 TO RECEIVE the minutes of the Parish Council Meeting held on **27 July 2016**
The Minutes were approved as an accurate record.

7 MATTERS ARISING from the PCM minutes of **27 July 2016 – information only.**

8.VILLAGE HALL

a) To receive report of Village Hall Management Committee(VHMC) meetings.
Meeting held on 22 August.
The loft ladder has now been fitted.
The next meeting will be held on Monday 3 October 2016.

AP 4: To receive update on VHMC meeting at next Parish Council meeting from attendees - Clerk, Janet Winn or Cllr Crossley.

9. ESTATES and PLAYGROUNDS

9:1) Glencoe. **a) To receive** reports
Travellers were moved after parking overnight on Glencoe near to the trading estate.

9:2) St. Aidans. **a) To receive** updates.

c) To receive updates on Post Box/Post Office Matters

There was nothing to report.

9:3) Little Preston. **a)To receive** updates on issues.

b) Japanese Knotweed - To consider steps which need to be taken

Cllr Blackburn reported that a further outbreak of Japanese Knotweed has been found on a public footpath at the top of Hall Road. This has been reported to LCC and investigations are currently taking place. Councillors had been kept updated via emails and will be advised of any progress.

AP5: Cllr Blackburn to follow up the Knotweed situation, keep councillors informed of progress and provide an update at the next meeting.

10. COUNCIL WEBSITE and BROADBAND SPEED

a) To receive updates.

Discussion took place and Cllr Nicholson will revisit the website requirements and report back to the next meeting.

b) Discussions around Social Media such as Twitter and Facebook took place. It was proposed

and agreed that Cllr Hanson should take on the moderator role on behalf of the Parish Council.

AP6: Cllr Nicholson to revisit the Great and Little Preston Parish Council website requirements and report back to the next meeting.

AP7: Cllr Hanson to take on the moderator role on behalf of the Parish Council for Social Media once they have been launched.

11.SWILLINGTON EDUCATIONAL CHARITY

a) To receive Trustees report.

There was nothing to report.

12)HIGHWAY MATTERS –

a) To receive reports of continuing efforts to improve safety on Whitehouse Lane
Cllr Bath has been in contact with Ward Cllr Mark Dobson regarding safety barrier being erected on the straight stretch of Whitehouse Lane where there have been several accidents. When raised initially, informed safety barriers on straight stretches of road were a health and safety hazard, but had been raised near to Swillington Bridge.
Cllr Dobson has asked LCC Highways to respond.

AP8: Cllr Bath to report progress to next meeting.

b) To receive update on 20mph zone on Berry Lane.

The 20 mph zone on Berry Lane, Whitehouse Lane and Whitehouse Avenue etc. has now had signage erected.

The placement of the signage on Whitehouse Lane was raised and discussed under open session.

c) Parking outside the Primary School

There was nothing to report.

d) To consider Proposals for waiting restrictions in Great Preston - Hirst Street

There was nothing to report.

13) TO CONSIDER ONGOING PLANNING MATTERS –

a) 10/01412 – 14/ 03823RM Biffa Site. To receive update.

Building work is still ongoing and houses appear to be built as buyers are found.

b) 14/07355--15/02270RM 6 semis Preston Lane (Marshalls Coal Yard)

All houses have been sold. The fence opposite which had been knocked down and an offer of good will by the builder to restore it - work not done yet.

AP9: Cllr Nicholson is to follow this up as she contacted the builder initially.

c) 2015 Site Allocations. To receive reports.

There was nothing to report.

d) 15/07030/FU/E Demolition of former post office building, and erect two houses with detached block of two garages at former Post Office 10 St Aidans Road, Great Preston. 16/04346 Application for one pair of semi det. dwellings at former Post Office and 1st floor flat - 10 St Aidans Road, Great Preston.

No work has commenced on the site yet.

AP10: Consider latest position at the next meeting.

e) 15/02818/DTM Appeal by Cornerstone Telecommunications Infrastructure Ltd regarding proposed telecommunications structure to the rear of Great Preston Snooker and Social Club

To receive reports

AP11: Consider latest position at the next meeting.

f) 16/05449/FU/E Detached double garage to rear of 66 Whitehouse Lane, Great Preston. Application, replies required by 11 October 2016

No objections to the application have been received by the Parish Council.

g) Application from resident of 23 Whitehouse Avenue for work to trees subject to tree preservation order.

Official application from LCC not received yet.

14) NEW AGENDA ITEMS

a) Newsletter. To receive report from Cllr Hanson

Councillor Hanson thanked everyone for their contributions and comments to the proposed Parish Council Newsletter. It was agreed to produce the Newsletter initially in both paper and digital format.

AP12: Cllr Hanson to continue developing the newsletter.

b) Minutes of Meetings - to receive suggestions from Cllr Bentley.

Discussion took place around designating Action Points to Councillors for issues raised within the meeting.

Agreement was reached to incorporate Action Points in future minutes.

AP13: Clerk to incorporate Action Points in future minutes.

c) Remembrance Day - To consider arrangements, refreshments etc.

Police and Clergy to be contacted and wreath to be ordered.

Refreshments to be supplied afterwards at an agreed cost of approximately £50.

AP14: Clerk to deal with various items relating to Remembrance Day.

15) ENVIRONMENT

a) In Bloom. To receive report of meetings.

There had been no meetings held recently.

i) Litter pick and Judging - To receive reports of both events

Results received, Great and Little Preston has achieved Silver Gilt, the judges commented on how tidy both villages were.

b) Peasecroft Wood. To receive report.

There was nothing to report.

c) St. Aidans Country Park. To receive reports

There was nothing to report.

d) Wild flower Meadow off Fleakingley Lane and Parish field on Preston Lane

i) To receive progress reports

Tesco 'Bags of help' voting in stores to take place between 31 October and 13 November.

ii) To consider Maintenance of Wildflower Meadow, along with Parish Field on Preston Lane. Cutting of both fields, **to consider** cost.

As a matter of some urgency Charles Hirst was contacted and cut both fields at a very reasonable cost of £500 for them both.

He stated that because of the ragwort there would be a problem with using the cut grass for hay. A site visit to be arranged with Charles, in bloom members and Parish Councillors to discuss the matter further.

e) Preston Corner. To receive progress report.

There was nothing to report.

f) Public Rights of Way. To receive report on the conditions of footpaths.

After discussion it was agreed to walk the paths again in winter.

g) Onshore Oil and Gas Licences. To receive reports

There was nothing to report.

h) Littering, flytipping and dog fouling. To receive reports

It was reported that the area off the Wood Lane layby is being used as a public toilet by people parking vehicles in the layby.

j) Christmas Lights, to consider site on Whitehouse Lane,

Solar lights to be considered on this site, after discussion it was agreed that Cllr Taylor should make enquiries regarding cost and purchase of lights.

AP15: Cllr Taylor to make enquiries regarding cost and possible purchase of set of lights if reasonable.

i) To receive update on other lights

Michelle Mcquigg of Virgin Media asked for cost as they may be willing to make a donation.

15:1 Allotments To receive reports.

Clerk received email from person requesting information regarding ownership of allotments and was told they are controlled by LCC.

16) FINANCE: AUGUST AND SEPTEMBER 2016

To recommend payment of:-

a) Clerks salary and expenses

Salary August 2016	£160.00
Stationery	2.98

Total	£162.98
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Salary September 2016	Total	£160.00
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b) Cutting of two Parish fields, C. Hirst	£500.00
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c) Section 137 Bowers Allerton Mission - Donation towards the upkeep of Garden of remembrance.	£150.00
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d) Section 137 Allerton Bywater Church Committee-Donation towards the upkeep of the Churchyard.	£150.00
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6:2) To receive record of Debit Card purchases.
There were no Debit Card transactions.

17. PUBLICATIONS AND CORRESPONDENCE

Clerk to inform meeting.

- a) White Rose Update (Sent to Cllrs)
- b) CPRE Countryside Voice, Fieldwork magazine.
- c) Clerks and Councils Direct.
- d) Report of Eric Pickles review into electoral fraud. (Sent to Cllrs)
- e) 2018 Review of Parliamentary Constituencies - no change to our area (Sent to Cllrs)
- f) LCC Additions and Deletions to Electoral register.
- g) Email from LCC regarding Storm Water Relief channel at Westfields, Allerton Bywater.

18. TRAINING COURSES and MEETINGS

To receive Information for 2016 YLCA training courses.

Clerk attended workshop on 6 September 2016 in Kippax, regarding 'Transport in your neighbourhood'.

Clerk also attended Outer East Community Forum on 8 September at Swillington.

The next meeting to be held on 24 November.

YLCA Branch meeting to be held on Tuesday 11 October at Horsforth. Cllr Dickinson and the Clerk to attend.

Northern Powergrid event to be held on Thursday 29 September.

Cllr Dickinson attended a course regarding Pensions.

Authority given to her to register Parish Council, this item to be an Agenda item for the next meeting.

To receive report Police contact point meetings. Crime figures
There was nothing to report.

19. MATTERS TO REPORT: (formerly Any Other Business).

Email received from Mr Ian Wallace, stating that he is no longer the contact for the column in the Pontefract and Castleford express, they are to be contacted direct until further notice.

HSBC Rothwell Branch is closing on 11 November 2016

Seat - The area to be considered is on Whitehouse Lane near the entrance to Old Hall Farm.

LCC to be contacted regarding licence, along with permission from the farmer.

20. DATE OF NEXT MEETING 26 October 2016

Meeting closed at 21.10 pm.

Signed

Date.....