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OCTOBER 2017 PARISH COUNCIL MEETING

Draft Minutes of the meeting of Great and Little Preston Parish Council held in THE ELDERS COMMUNITY CENTRE, St Aidans Estate, at 1830hrs on WEDNESDAY 25th OCTOBER 2017

Members Present: Cllrs Bath {DBA}, Dickinson {AD}, Blackburn (DBL), Crossley (BC), Bentley (AB), Taylor (JT), Hanson (GH) Also present was the Clerk (JW)

1. CHAIRMANS WELCOME AND OPEN MEETING.

Chairman welcomed those present and opened the meeting at 18.30hrs.

2. TO RECEIVE APOLOGIES.

No apologies were received.

3. LATE ITEMS FOR THE AGENDA - To identify items which have been admitted to the agenda by the Chair for consideration.

14) Precept Budget. Planned Agenda Item for November meeting.

16d) PKF Littlejohn - Invoice for external Audit.

16e) McMillan = Sect. 137, Donation in lieu of Internal Audit.

16f) David Moor, Invoice for Survey of Village Hall.

4. TO RECEIVE DECLARATIONS OF INTEREST

There were no declarations of interest.

5	<p>OPEN SESSION –members of the public may raise any matters concerning the parish</p> <p>Please note that each Parishioner will be allowed a maximum of 5 minutes to speak to the Parish Council. Thereafter any Parishioner remaining for the duration of the meeting are silent observers and must not take part in any question, answer or discussion.</p> <p>As no members of the public were present, there was nothing to discuss.</p>	N/A	N/A
6	<p>TO RECEIVE – the minutes of the Parish Council held on 27 September 2017:</p> <p>A number of items should have been included under section 15a Report of Family fun day</p> <p>*Cllr Bentley mentioned an action point he had - a request from Mr & Mrs Purt, to see if there was any storage for the BBQ and a Gazebo at the Village Hall? (The answer was 'No')</p> <p>*Could a Gazebo be purchased by the PC, which could be used</p>		

	<p>for the next Fun Day and any other miscellaneous events? Agreed that one could be purchased by Cllr Bentley over the course of Autumn/Winter. Cllr Hanson offered to provide storage space when one was purchased.</p>		
7	<p><u>MATTERS ARISING</u> from the PCM of 26 July 2017 a) Parish Council Asset Register. To receive update. Cllr Dickinson and the Clerk have almost completed the work</p> <p>14b) Seat on Whitehouse Lane. To receive Update. The seat has now been fitted. This item can now be removed from future Agendas.</p> <p>19) Fence at Whitehouse Lane 17/00495UHD3 There was nothing to report. 14a) 2018 Parliamentary Constituency review. The revised proposals have now been published</p>	AD/JW	
8	<p><u>VILLAGE HALL</u> a)To receive report of Village Hall Management Committee (VHMC) meetings.</p> <p>Cllr Bath has received Building survey report. One item mentioned was that the Bell tower is in urgent need of repair. Also the repairs are needed to the Porch roof.</p> <p>Fire alarm at the Hall - Chair contacted PC members re quote received and all were in agreement that work should be done by Hydro Fire Ltd.</p> <p>Cllr Taylor had contacted National Lottery Heritage Fund regarding any grants which may be available to help with repairs. After discussion it was agreed that Cllrs Taylor, Bath and Hanson should meet to discuss optains. Liaison meeting with Management Committee A meeting to be arranged.</p>	DBA DBA	
9	<p><u>ESTATES AND PLAYGROUNDS</u> 9.1) Glencoe a) to receive reports There was nothing to report.</p> <p>9.2) St Aidan's a)to receive updates It was reported that the Play area is fine.</p> <p>Regarding Defibrillator in the Telephone box Cllr Taylor contacted Open Reach then Community Heartbeat First Trust, who confirmed that the Telephone Box has now been referred back to BT for removal.</p> <p>9.3) Little Preston</p>	- - JT	

	<p>a)to receive updates Cllrs Taylor and Blackburn cleaned up the notice board and Cllr Bentley painted it. It was agreed by all that they had done a very good job, which has saved the Parish Council a lot of money. Cllr Blackburn reported that the ginnel between Hall Road and The Grove is now not a problem as the hedge has been removed. Little Preston cabling - To receive update. Cllr Blackburn has been in contact with Andrew Courcey at Virgin Media, who confirms work is to go ahead shortly.</p>		
10	<p><u>COMMUNICATION AND MEDIA</u></p> <p>10.1 Website – to receive updates Cllr Hanson reported that the website is working ok.</p> <p>10.2 Social media – to receive updates Facebook page has 96 followers and Twitter account (now 1 year old) has 65 followers.</p> <p>10.3 Broadband/High speed fibre – to receive updates Newsletter received from Superfast West Yorkshire. A number of residents of Great Preston have now taken the opportunity to upgrade with either Virgin or BT.</p> <p>10.4 Newsletter. To receive reports. Cllr Hanson circulated draft copies to members for checking.</p>	GH GH	
11	<p><u>SWILLINGTON EDUCATIONAL CHARITY</u> To receive trustees report. Meeting held on 3 October 2017</p>	JT/DBL	
12	<p><u>HIGHWAY MATTERS</u></p> <p>a) To receive reports of continuing efforts to improve safety on Whitehouse Lane and update regarding Traffic speeds through Great Preston. Cllr Bath stated that there had been no response.</p> <p>b) Whitehouse Lane Parking issues It was reported that some cars are still being parked on the grass verges.</p> <p>c) Parking outside the primary school To receive update. This is still going on - even parking on yellow lines. After discussion it was agreed that Cllr Bentley should follow this matter up with Highways</p>	DBA DBA AB	

13	<p><u>TO CONSIDER ONGOING PLANNING MATTERS</u></p> <p>a)10/01412 – 14/ 03823RM Biffa Site – to receive update Nearly completed Footpath along the North West side of the Biffa Development. To receive update. Cllr Bath has had no reply to various emails sent regarding this matter.</p> <p>b)2015 Site allocations – to receive update This has now been deferred until February 2018</p> <p>c) APP/N4720/W/17/3177207 Appeal There was nothing to report.</p>	DB	
14	<p><u>NEW AGENDA ITEMS</u></p> <p>a) LCC Notice of Joint Review of Polling arrangements and Community Governance Review of Parish and Town Councils. Final proposals will be agreed in December/January 2018 and will publish a Final Notice of Joint Review in January 2018</p> <p>b) Copy letter received re. Reform of Data Protection Legislation and impact of the Bill on Parish Councils.</p> <p>c) YLCA Minimum employer pension contribution rates Increase 2018 Emails received from YLCA No Action needs to be taken by the Parish Council as no staff to be put into a pension scheme.</p> <p>d) AON Insurance. To receive further information. Information received at the YLCA Joint exec. meeting: A number of Parish Councils are Insured with Came and Co. Quotes to be obtained before June 2018. Zurich are also to be contacted.</p> <p>e) Unruly Bushes/Hedgerow on Whitehouse Lane. To consider email received from resident. Resident requested that trees should be cut back along the hedgerow opposite numbers 74 to 88 Whitehouse Lane. After discussion it was agreed that Cllr Bentley should contact LCC regarding this matter. AB</p> <p>f) Remembrance Day. The service will take place on Sunday 12 November 2017. Arrangements to be made to meet at the Village Hall at 1.45pm, service to take place 2.00pm. Refreshments to be served afterwards in the Village Hall. Police, Vicar to attend. Representatives of Primary School to lay a wreath PC Wreath to be organised along with posters.</p> <p>g) Precept Budget. This is to be an Agenda item for November</p>		

15	<p><u>ENVIRONMENT</u></p> <p>a) In bloom – to receive reports of meetings. AGM held on 4 October 2017, followed by In Bloom meeting. Britain in Bloom - judging results. Great and Little Preston have been awarded Silver Gilt.</p> <p>b) Peasecroft Wood – to receive report There was nothing to report.</p> <p>c) St.Aidan’s Country Park – to receive reports There was nothing to report.</p> <p>d) Wildflower Meadow off Fleakingley Lane and Parish field on Preston Lane</p> <p>i) To receive progress reports</p> <p>ii) New signage on Fleakingley Lane/Whitehouse Avenue/Astley Lane To receive progress reports. Cllr Bentley reported that the finger post sign is ready and will hopefully be erected next week. He informed PC that the Fleakingley Lane signs are not ready yet. AB</p> <p>e) Public rights of way – to receive report on the conditions of the footpaths.</p> <p>Footpath No. 5 To receive report. There was nothing to report other than it has been walked twice this year.</p> <p>f) Littering, fly tipping and dog fouling – to receive reports Cllr Bentley contacted Simon Norman of LCC, who is Team Leader (South), and after a number of emails between them, Simon sent a crew down to clear the fly tipping (20/10/17) AB</p> <p>g) Christmas Lights. To receive updates. Arrangements have been made regarding the Light Switch-on. The New Inn to be contacted regarding refreshments after the event.</p> <p>15:1 Allotments. To receive reports. There was nothing to report.</p>														
16	<p><u>FINANCE: OCTOBER 2017</u> To recommend payment of:-</p> <p>a) Clerks Salary and expenses</p> <table data-bbox="277 1688 1126 1921"> <tr> <td>Salary October 2017</td> <td style="text-align: right;">£160.00</td> </tr> <tr> <td>Expenses:</td> <td></td> </tr> <tr> <td>Stationery Items</td> <td style="text-align: right;">14.00</td> </tr> <tr> <td>Sundry Items (Rubbish bags for bins at Wildflower Meadow)</td> <td style="text-align: right;">17.75</td> </tr> <tr> <td>Postage</td> <td style="text-align: right;">6.45</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£198.20</td> </tr> </table> <p>b) Cllr Dickinson. Mileage Allowance to YLCA Branch meeting at Horsforth on 10/10/17 £7.00</p>	Salary October 2017	£160.00	Expenses:		Stationery Items	14.00	Sundry Items (Rubbish bags for bins at Wildflower Meadow)	17.75	Postage	6.45	Total	£198.20		
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