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OCTOBER 2016 PARISH COUNCIL MEETING

Draft Minutes of the meeting of Great and Little Preston Parish Council held in THE ELDERS COMMUNITY CENTRE, St Aidans Estate, at 1830hrs on WEDNESDAY 26 October 2016.

Members Present: Cllrs Bath, Bentley, Blackburn, Dickinson, Hanson, Nicholson and Crossley. Also present was the Clerk.

1. CHAIRMANS WELCOME AND OPEN MEETING.

Chairman welcomed all present and opened the meeting at 1830hrs.

2.TO RECEIVE APOLOGIES

Apologies were received from Cllr Taylor.

3. LATE ITEMS FOR THE AGENDA - To identify items which have been admitted to the agenda by the Chair for consideration.

16f Travel Expenses - Cllr Dickinson

14b Pensions

4. TO RECEIVE DECLARATIONS OF INTEREST

There were no declarations of interest.

5.OPEN SESSION members of the public may raise any matters concerning the Parish.

As there were no members of the public present, there were no matters to discuss.

6 TO RECEIVE the minutes of the Parish Council Meeting held on **28 September 2016**

The Minutes of the meeting were agreed as a true record and were signed by the Chairman.

7 MATTERS ARISING from the PCM minutes of **28 September 2016 - information only.**

Item discussed under Item 5 - Open Session at the last meeting, regarding 20 mph signage on Whitehouse Lane, near to the Mini roundabout, after further discussion it was agreed that Cllr Bath would contact Cllr Mark Dobson regarding the complaint and what steps could be taken.

AP3: Cllr Bath to contact Cllr Mark Dobson

14c) Remembrance Day service, Sunday 13 November 2016 at 2.00 pm.

Due to previous booking of the Hall for a Childrens' Party it is not possible to offer refreshments there after the Service.

After discussion it was agreed that the Clerk should contact the owner of the Snooker Club to see if he would be able to offer refreshments.

8.VILLAGE HALL

a) To receive report of Village Hall Management Committee(VHMC) meetings.

Cllr Crossley reported that there are a number of stackable chairs stored on the mezzanine above the kitchen area in the hall which are no longer required and are available for anyone who would like to have them.

AP4a: Cllr Dickinson to ask the Cricket Club if they would like any of the chairs.

AP4b: Cllr Hanson to advertise free chairs on Parish Council's Twitter Account.

It was reported that there is weed growth in the guttering at the hall.

AP4c: After discussion Cllr Bentley was given permission to contact person to do the work so long as quote received is £200 approximately.

9. ESTATES and PLAYGROUNDS

9:1) Glencoe. a) To receive reports

There was nothing to report.

9:2) St. Aidans. a) To receive updates.

There was nothing to report.

c) To receive updates on Post Box/Post Office Matters

There was nothing to report.

9:3) Little Preston. a) To receive updates on issues.

There was nothing to report.

b) Japanese Knotweed - To receive updates

Cllr Blackburn awaiting feedback from the owner of property at the top of Hall Road, where the latest outbreak has occurred.

AP5: Cllr Blackburn to inform Parish Council of any progress at the next meeting.

10. COUNCIL WEBSITE and BROADBAND SPEED

a) To receive updates.

Cllr Nicholson to revisit the Great and Little Preston Parish Council website requirements and report back to the next meeting

AP6: Cllr Nicholson will progress this before the next meeting.

Twitter Account is now live, Cllr Hanson reported that there are 14 followers.

Report received from Peter Mudge of LCC regarding BT Superfast Broadband, confirming cabinet 19 should be up and ready for service by the end of December 2016.

Newsletter - Cllr Hanson has received lots of ideas and a draft copy to be produced by the November meeting.

AP16: After discussion it was agreed that Clerk should alter Council Website and Broadband Speed heading to Media.

AP17: It was agreed Cllr Bentley to go live on Facebook page for Parish Council once entry on Wildflower Meadow cleared

11. SWILLINGTON EDUCATIONAL CHARITY

a) To receive Trustees report.

There was nothing to report.

12) HIGHWAY MATTERS –

a) To receive reports of continuing efforts to improve safety on Whitehouse Lane

Cllr Bath has been involved in several interactions with LCC and Ward Councillors. The outcome is that it is unlikely LCC will put Armco barriers on Whitehouse Lane, but might provide flexible plastic bollards.

AP8a: Cllr Bath to pursue provision of flexible bollards with Ward Councillor, Mark Dobson.

AP8b: Cllr bath to also pursue the possible reduction of 60 to 50mph on Whitehouse Lane.

b) To receive update on 20mph zone on Berry Lane.

This item already discussed.

c) Parking outside the Primary School

After discussion it was agreed to contact the Head of the Primary School if Cllr Taylor has not already done so.

AP18: Cllr Taylor to inform Parish Council of progress at next meeting.

d) To receive update on Proposals for waiting restrictions in Great Preston - Hirst Street

Nothing to report.

AP19: Cllr Bath to check Hirst Street for signage re. parking restrictions.

13) TO CONSIDER ONGOING PLANNING MATTERS –

a) 10/01412 – 14/ 03823RM Biffa Site. To receive update.

Work is still ongoing.

b) 14/07355--15/02270RM 6 semis Preston Lane (Marshall's Coal Yard)

This site now completed and it was agreed to leave this item off future Agendas.

The broken fence opposite the site has now been fixed either by the builder or LCC.

c) 2015 Site Allocations. To receive reports.

There was nothing to report, Cllr Dickinson informed meeting response expected by late February.

d) 15/07030/FU/E Demolition of former post office building, and erect two houses with detached block of two garages at former Post Office 10 St Aidans Road, Great Preston.

No demolition has taken place yet.

16/04346 Application for one pair of semi det. dwellings at former Post Office and 1st floor flat - 10 St Aidans Road, Great Preston.

There was nothing to report.

e) 15/02818/DTM Appeal by Cornerstone Telecommunications Infrastructure Ltd regarding proposed telecommunications structure to the rear of Great Preston Snooker and Social Club

To receive reports

There was nothing to report

f) 16/05449/FU/E Detached double garage to rear of 66 Whitehouse Lane, Great Preston. Application, replies required by 11 October 2016

No decision received yet from LCC

g) 16/05974/TR Application from resident of 23 Whitehouse Avenue for work to trees subject to tree preservation order.

After discussion it was agreed that in future the Parish Council are to keep a closer eye on the maintenance and preservation of the Wood.

h) 16/06212/FU/E Application for two storey side and rear extension at 79 Preston Lane, Allerton Bywater, comments required by 31 October 2016.

Although there had been no comments from nearby residents to the Parish Council, after discussion it was agreed that if permission is granted by LCC, the applicant should be contacted regarding control of work vehicles on the main road near to the junction.

14) NEW AGENDA ITEMS

a) Virgin Media - To receive information regarding provision of refreshments etc. for

Christmase lights switch-on.

Emails received from Michelle McQuigg confirming £150 from Virgin Media to cover cost of refreshments etc., Michelle also offered supply of hot drinks for those present at the switch-on. She also thanked the Parish Council for inviting her to the September meeting.

b) Pensions: Cllr Dickinson has officially put Parish Council name on the NEST site. She reported that delegates are required and after discussion it was proposed and agreed that Cllrs Hanson and Blackburn take on the roles.

15) ENVIRONMENT

a) In Bloom. To receive report of meetings.

The AGM followed by the meeting were held on 5 October.

It was reported that some planting of bulbs has taken place in the Wildflower Meadow

b) Peasecroft Wood. To receive report.

There was nothing to report other than the Parish Council to examine future planning applications involving felling of trees more stringently in future.

c) St. Aidans Country Park. To receive reports

There was nothing to report.

d) Wild flower Meadow off Fleakingley Lane and Parish field on Preston Lane

i) To receive progress reports

Email received from TCV Hollybush Conservation Centre, regarding free tree planting initiatives.

AP26 Cllr Bentley to liaise with 'In Bloom' group and ascertain which species of trees are on offer.

ii) To consider Maintenance of Wildflower Meadow, along with Parish Field on Preston Lane.

Charles Hirst to be contacted re. twice-yearly cutting of the fields.

AP27 Cllrs Bath and Bentley to liaise with Charles re maintenance plan for Wildflower Meadow and hedges in Parish.

Ragwort - It was suggested that a 'litter pick' should be held in spring to deal with new growth.

AP28 Cllr Bentley to contact Ranger Service re appropriate action and any assistance with Ragwort removal from the Meadow.

e) Preston Corner. To receive progress report.

Some weeding and cutting back of hedging shrubs has taken place by In Bloom members.

f) Public Rights of Way. To receive report on the conditions of footpaths.

After discussion it was agreed to walk the footpaths in February, weather permitting.

AP29 Cllr Crossley to liaise with other Councillors to walk the paths.

g) Onshore Oil and Gas Licences. To receive reports

There was nothing to report.

h) Littering, flytipping and dog fouling. To receive reports

The possibility of obtaining an extra waste bin for the Wildflower Meadow was suggested.

j) Christmas Lights, to consider site on Whitehouse Lane,

A live tree near to the junction of Whitehouse Crescent/Lane near to the bungalow was a suggested site.

i) To receive update on other lights

Cllr Taylor had purchased a set of solar lights at a cost of £12 to try out.

AP30 if suitable, proposed and agreed Cllr Taylor should purchase more lights.

15:1 Allotments To receive reports.

It was reported that some hens had been killed, possibly by a mink.

16) FINANCE: OCTOBER 2016

To recommend payment of:-

a) Clerks salary and expenses

Salary October 2016	£160.00
Stationery Items	
Punched Pockets	6.99
Computer Inks	6.95
Postage stamps	0.96
Total	£174.90
b) PKF Littlejohn, External Audit fee £130.00 plu £26.00 vat	£156.00
c) Section 137 Donation to McMillan in lieu of Internal Audit fee.	£50.00
d) Income: Northern Powergrid, Wayleave payment	£9.47
e) Groundwork - Re-payment of grant for remainder of work done by Grace Landscapes on Wildflower Meadow.	£373.13
f) Cllr Dickinson, payment of travel expenses to attend course in York, plus YLCA meeting in Horsforth. Total 66 miles	£19.80

16:2) To receive record of Debit Card purchases.

There were no Card transactions.

AP31 Clerk to ensure relevant forms are passed to Cllr Taylor to be completed, so that she may take on the role of Card holder.

17. PUBLICATIONS AND CORRESPONDENCE

Clerk to inform meeting.

- a) Invitation to join 'My Community Network' from Nicola Moorcroft of YLCA
- b) LCC - Electoral Review - Publication of Submissions on Patterns of Wards for Leeds Area.
- c) Boundary Commission for England - Public hearings.

18. TRAINING COURSES and MEETINGS

To receive Information for 2016 YLCA training courses.

2 Places available for 'Local Councils are Employers - make sure you get it right' YLCA

YLCA Conference in Scarborough has now been cancelled due to poor response.

NALC Conference to be held in London on 30 November.

YLCA Training event re. websites hosted by Vision ICT.

Garforth and Swillington Forum to be held on 24 November at Garforth Country Club.

Cllr Dickinson and the Clerk attended YLCA Leeds Branch meeting on 11 October in Horsforth.

To receive report Police contact point meetings. Crime figures

There was nothing to report.

19. MATTERS TO REPORT: (formerly Any Other Business).

Precept and Budgets to be on November Agenda

Consideration of provision of bench in Little Preston.

Memorial to Marjorie Goldthorpe.

Seat on Whitehouse Lane

20. DATE OF NEXT MEETING 30 November 2016

Meeting closed at...2100 hrs.....

Chair.....

Date.....