



**MINUTES OF THE MEETING OF GREAT AND LITTLE PRESTON PARISH
COUNCIL HELD ON WEDNESDAY 31 OCTOBER 2012,
IN THE ELDERS COMMUNITY CENTRE, ST AIDANS ESTATE, AT 1830hrs**

MEMBERS PRESENT: Cllrs Wallace, Crossley and Webster.

1. CHAIRMAN'S WELCOME AND OPEN MEETING

Meeting was declared open at 1835pm

2. TO RECEIVE APOLOGIES:

Apologies were received from Cllrs Tetley, Bath and Silvey.

3. LATE ITEMS FOR THE AGENDA:

Reminder received from LCC, payment for Village Signs.

4. DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS:

Cllr Webster declared an interest in item 10b as a member of the Britain in Bloom group.
Cllr Crossley declared an interest in Item 8c as a member of the Village Hall Committee.

Cllr Liversidge joined the meeting

5. OPEN SESSION – Members of the public may raise any matters concerning the Parish:

As no members of the Parish were present at the meeting, there was nothing to discuss on this item.

6. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 26TH SEPTEMBER 2012:

Proposed by Cllr Crossley, seconded by Cllr Liversidge, motion carried.

RESOLVED The draft minutes were accepted as a true record.

7. MATTERS ARISING FROM THE MINUTES OF 26TH SEPTEMBER 2012: information only.

RESOLVED There were no matters arising.

8. VILLAGE HALL:

a) To receive update on Camera repairs: Phil had to replace a length of video cable between the recorder and the cameras 1 & 2 (above the porch) due to heat damage from outside lighting cable (copper pipe of Pyro cable is getting hot in one place, due to dents in the Pyro, possibly when the lights were fitted.). Member of the hall committee said it would be checked when annual inspections done. The chairman said the fault should be investigated as soon as possible if there was a danger of fire.

Clerk to check with the Management Committee for annual electrical inspection to be brought forward.

b) Further to request as to what activates the cameras, Clerk informed the meeting that the cameras are on infra red sensors and save information for 2/4 weeks dependent on movement activation.

c) **To consider** annual running costs of Village Hall out of Parish Precept:

The cost of the Village Hall takes up almost 20% of the precept.

Insurance	£1648.17 (portion of)
Fire Extinguisher checks	£118.32
Security Alarm maintenance	£421.40
Security Camera maintenance	£???.00 (to be set up for 2013/14)
Car Park Rental	£250.00

This is not taking into account unforeseen repairs and capital expenditure (cameras)

d) Health and safety issues at the Hall. These are being looked into by the Management Committee.

e) To consider a formal meeting with the Management Committee.

It was agreed that a suitable date should be requested, possibly 14th November 2012 at 1845hrs.
This special meeting would be to discuss various matters relating to the Hall.

9. ESTATES AND PLAYGROUNDS:

a) **Glencoe: To receive reports on progress with Aire Valley Homes.**

i) Fly tipping in the Sheffield Beck at the side of Glencoe Croft cleared. Culprit visited by PC Nick Genn of Garforth.

ii) Follow up meeting with Aire Valley Homes, Mr Goshomi was on holiday, Cllr Wallace met with Andrea Noble and went round the estate.

There were signs that work had commenced on clearing the garden of a house which had been subject to an eviction order.

No further work had been carried out on shrub beds.

iii) Vicky Nunns from Parks and Countryside has had a request from a home owner at

Station Cottages to purchase or rent some land at the front of two properties to create hard standing for cars.

This is LCC land maintained by Parks and Countryside. Vicky requested comments from the Parish Council.

RESOLVED: After discussion it was agreed that the Parish Council would have no objection to this matter, Cllr Wallace to contact Vicky Nunns confirming this.

b) **St Aidans: To receive report of progress of renewing swing seats and weekly maintenance.**

i) Follow up with Aire Valley Homes. Fence around 31 Berry Lane has been repaired, but the shrub plot in Well Close has not been done yet.

ii) The swing seats have been replaced. Cllr Silvey carried out the weekly inspection.

Confirmation has been received from the independent playground inspector of his first visit in December. He will contact chairman nearer the time, to accompany him on his first visit.

9.1 CHRISTMAS TREE AND LIGHTS.

On the 16th October the clerk enquired about a grant from the area Committee small grants fund, maximum £500. It was suggested that we should apply for the full amount in line with larger sums given to other areas. A request from one ward councillor that the chairman submit a full breakdown of precept spending to date. This was done and included allocated funds to the year end and the report sent within two hours of the request. The application met with the approval of the member and his colleagues.

Notification was received on the 24th October that our application for funding had been granted, the **Parish Council will NOT be invoiced the £555 + £111 Vat.**

The department responsible for supplying the tree is awaiting instructions regarding the switch-on time.

The Preston Players would be honoured to play depending on numbers and weather conditions. It was agreed to still have the switch on event weather permitting.

The New Inn has agreed to supply hot snacks at cost.

Suggested dates Tuesday or Thursday Nov27,29, Dec. 4,6.

Cllr Crossley offered to produce a draft poster, when the date has been fixed.

A provisional date of Thursday 6th December with a start time of 6.30pm was suggested

RESOLVED: Proposed by Cllr Liversidge, seconded by Cllr Wallace, motion carried.

Final arrangements to be made and announced at the next meeting.

10. PARISH COUNCIL WEBSITE:

To receive updates.

Cllr Webster stated that forwarding addresses are now online. Mailbox would require extra payment.

11. SWILLINGTON EDUCATION CHARITY:

To receive report of meeting held on 22nd October 2012.

Copy of minutes given to the Clerk, to be attached to PC Minutes.

Trustees from Great Preston and Swillington Parish Council are obtaining quotes from builders, demolition firms, etc.

Quotes widely vary, so an independent valuation is required. Trustees now have access to the Charity Commission web site and emails. The site has been updated with new trustee details. Regarding Insurance, it was agreed that enquiries should be made with Parish Council's Insurance provider if individual Parish Councillors have Public Liability Cover when acting on behalf of the Parish Council.

Cllr Liversidge to look into this.

Cllr Crossley left the meeting at 1930hrs.

12. HIGHWAY MATTERS

a) Primary School. To receive reports of any incidents.

There were no incidents to report on.

b) Road Works. To receive reports of any roadworks.

The Clerk had forwarded emails regarding LCC road works to all Parish Councillors.

c) Village Signs. To receive report of meeting between the Parish Council and LCC Officers

Cllr Wallace met with Brian De Lucchi regarding positioning and permits for the new signs.

Application form filled in and returned, together with map showing locations, copy with minutes. Mr De Lucci agreed to waive the charge for the permit. Positioning of signs were approved with the exception of the one on the 30mph sign on Whitehouse Lane, a new position was agreed.

Steve Wray of city signs department had been contacted, who agreed to move the sign without further charge. The sign will be re-sited when the Hollinhurst sign is installed, in approximately 2 weeks time.

Cllr Liversidge was concerned that the bend in the dip on the road on Whitehouse Lane is quite dangerous.

RESOLVED Proposed by Cllr Wallace, seconded by Cllr Webster that Cllr Liversidge should make enquiries regarding information which may be available on the possibility of having the bend removed in the road and report back

d) Street Lighting on Wood Lane:

This to be looked into before the next meeting.

13. PLANNING:

a) 11/01713 Kensington Place (Hollinhurst)

It was reported that 2 show houses are open and work is continuing on the development.

b)Biffa Site

Work is to go ahead, but there is nothing further to report at the moment.

- c) **To consider** latest information on prospective sites for house building within the Parish. Strategic Housing Land Availability Assessment (SHLAA) and Local Development Framework Core Strategy (LDF)
After discussion it was agreed that Cllr Liversidge should obtain information regarding possibility of housing planned for Queen Street development being used as the allocation for Great and Little Preston.
- d) **P/12/02927 2 Storey side extension, s/storey rear extension plus porch to front of Ferndowne, Goody Cross Lane, Little Preston.**
Revised plans received, no objections were received from residents.

14. NEW AGENDA ITEMS.

To consider BUDGET for 2013/14. The Precept form usually arrives during November, to be returned by the end of January.

In Bloom receives 10% of Parish Precept and the Village Hall 20%.

Members were asked to think and suggest projects for 2013/14 which would require finance from the precept

This item is to be discussed further at the next meeting

15. ENVIRONMENT: To receive reports -

- a) **Peasecroft Wood** – Nothing to report, but one of the areas to be looked at during meeting with Elaine Hill on 6th November.
- b) **Hollinhurst Wood** – Cllr Wallace reported that LCC have cut back trees at the rear of Bowers Row Chapel which causing damp problems..
- c) **Footpaths** – To consider P3 agreement to take control of maintenance of the Parish Public Rights of Way. Cllr Wallace has spoken to Rosie Watts about this, who is drawing up the plan with an up to date definitive PROW map. A meeting with all parties will then be called.
- d) **St Aidans Nature Park – To receive update and report of meetings.**
Cllr Wallace reported that the meeting had been cancelled due to double booking of venue, meeting will now be on 6th November.
Regarding some gates are unlocked, the Park is not officially open yet and still classed as a quarry until The Coal Authority signs it over to LCC, who will then lease it for 99 years to the RSPB.
- e) **Jubilee Woods – To receive report of meeting** with Parks and Countryside Habitats Officer at Primary School, regarding the planting of 61 trees which are due for delivery w/c 5th November.
Cllr Wallace reported that Elaine Hill LCC Habitats Officer was unable to attend a meeting arranged for 22nd October and re-scheduled for 6th November to advise on tree planting at the school.
- f) **To receive report of meeting** with LCC Habitats Officer re. planting of 421 trees on Parish land, due for delivery w/c 5th November.
Elaine Hill was unable to attend, as reported. Meeting re-scheduled for 6th November.
- g) **In Bloom – To receive report of AGM.**
Chairman attended ‘In Bloom’ AGM and, on behalf of the Parish council, thanked the group for their sterling work and said the Parish Council would continue to support them in the coming year. Monitoring of grass cutting etc. would start much earlier next year to ensure standard is improved.

16. FINANCE: TO AUTHORISE PAYMENT OF.

- a) Clerks Salary for October and expenses from 27th September until 31st October 2012.
- | | |
|--------|--------|
| Salary | 160.00 |
|--------|--------|

Photocopying, stat. etc.	0.00	Vat.	0.00
Telephone calls.	0.00		0.00
Postage stamps	1.22		
Travel expenses	0.00		
	162.00	Plus vat.	0.00

Total £161.22 Agreed to pay.

b) Northern Powergrid – To receive cheque for £8.54 wayleave payment.

c) HSBC Business Money Manager A/C Statement of balance £6226.23

d) HSBC Community A/C Statement of balance £1281.95

e) LCC Reminder for cost of Road Signs £2880.00

Clerk to contact LCC to inform them the installation was not complete.

RESOLVED After discussion it was agreed to pay for work done. ie the six signs already installed.

f) Macmillan letter of thanks for £50 donation.

17. PUBLICATIONS AND CORRESPONDENCE – Clerk to inform meeting

- a. CPRE West Yorkshire Branch, Newsletter.
- b. Rural Action Yorkshire, Annual report and Accounts 2011/12, Country Air leaflet, AGM 20/10/12 Agenda plus Minutes of last meeting.
- c. Glasdon Brochure.
- e. Clerks and Councils Direct, November Issue.

18. MATTERS TO REPORT: (formerly Any Other Business) To raise matters for discussion without decision or agenda items for next meeting.

- a) To consider** renewing fence on Berry Lane – this would cost £2800 to replace fencing, gate and stile by Atkinsons Timber. Chair reported that Taylor Wimpy have offered £1400 towards the cost.

DATE OF NEXT MEETING

28th NOVEMBER 2012

ANY ITEM FOR AGENDA TO BE WITH THE CLERK 7 CLEAR DAYS PRIOR TO THE MEETING

Meeting closed at 20.45hrs

Chair.....

Date