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## 2016 PARISH COUNCIL MEETING

**Draft Minutes of the meeting of Great and Little Preston Parish Council held in THE ELDERS COMMUNITY CENTRE, St Aidans Estate, at 1830hrs on WEDNESDAY 30th NOVEMBER 2016**

**Members Present:** Cllrs Bath {DBA}, Blackburn {DBL}, Dickinson {AD}, Hanson {GH}, and Taylor {JT}.

Also present was the Clerk along with Mr Malcolm Webster and Alistair Webster.

### 1. CHAIRMANS WELCOME AND OPEN MEETING.

Chairman welcomed those present and opened the meeting at 18.30hrs.

### 2. TO RECEIVE APOLOGIES.

Apologies were received from Cllrs Bentley and Crossley.

Letter of resignation was received from Cllr Nicholson, due to family commitments. Letter of thanks to be sent to her.

**3. LATE ITEMS FOR THE AGENDA** - To identify items which have been admitted to the agenda by the Chair for consideration.

**16d) Payment for work at Wildflower Meadow**

**14g) Permission to pay Invoices received during December/January and respond to any urgent requests or repairs.**

### 4. TO RECEIVE DECLARATIONS OF INTEREST

There were no declarations of interest.

	<b>Action Point description</b>	<b>Action By</b>	<b>Date/time</b>
<b>5</b>	<b><u>OPEN SESSION</u></b> - members of the public may raise any matters concerning the Parish. Mr Webster and his son were present regarding the Web site. Mr Webster stated letter sent from him was not responded to. After discussion it was proposed and agreed that Cllr Hanson and Alistair should meet up to discuss the future running of the web site. Letter of thanks to be sent to each of the Malcolm and Alistair for their continued support.		
<b>6</b>	<b><u>TO RECEIVE</u></b> the minutes of the Parish Council Meeting held on <b>27 October 2016.</b> <b><u>information only.</u></b> The Minutes of the meeting were agreed as a true record and were signed by the Chairman.	<b>N A</b>	<b>N A</b>
<b>7</b>	<b><u>MATTERS ARISING</u></b> from the PCM minutes of 27 October 2016 - <b><u>information only.</u></b> <b>a) 20mph signage on Whitehouse Lane.</b> <b>To receive feedback.</b> No feedback received yet from Cllr Dobson <b>14a Christmas lights Switch-on</b> <b>To receive</b> details of the event and <b>To consider</b> cost of refreshments plus donation to Preston Players for playing Carols at the event. Quote received for refreshments at the New Inn is approximately £70 and donation to Preston Players £50 - both items proposed and agreed.		

	<p>Virgin Media have offered to donate £150 for cost of the event. The switch on to take place on Thursday 1 December at 6.30pm in the garden of bungalow on Berry Lane. Refreshments afterwards in the New Inn.</p> <p><b>14b) Pensions. To receive details of changes to the law.</b> Email received from the Pensions regulator regarding staging date - 1 April 2017</p> <p><b>14c) Remembrance Day Service.</b> <b>To receive</b> report of the event. The Service was held at 2pm on Sunday 13 November and was very well attended. Light refreshments were served afterwards in the Snooker Centre.</p>		
8	<p><b><u>VILLAGE HALL</u></b> a) <b><u>To receive report of Village Hall Management Committee(VHMC) meetings.</u></b> Regarding chairs, Cll Dickinson reported that the Cricket Club would like some of the chairs, possibly 20</p>		
9:1	<p><b><u>ESTATES and PLAYGROUNDS</u></b> <b><u>Glencoe.</u></b> a) To receive reports. There was nothing to report.</p>		
9:2	<p><b><u>St. Aidans.</u></b> a) <b>To receive</b> updates. There was nothing to report. b) <b><u>To receive updates on Post Box/Post Office Matters</u></b> There was nothing to report.</p>		
9:3	<p><b><u>Little Preston</u></b> Cllr Blackburn reported that the Japanese Knotweed has been treated on both affected areas - Near property at the top of Hall Road and the area at the Bottom of Hall Road.</p>	DBL	
10:1	<p><b><u>COMMUNICATION &amp; MEDIA</u></b> <b><u>Website</u></b> This was already discussed under Open Session and agreed Cllr Hanson to liaise with Alistair Webster</p>	GH	
10:2	<p><b><u>Media</u></b> To receive update regarding Newsletter. Cllr Hanson is to distribute draft copies to Councillors</p>	GH	
10:3	<p><b><u>Broadband/High Speed Fibre</u></b> <b>To receive</b> reports. Cllr Taylor stated there was nothing to report</p>	JT	
11	<p><b><u>SWILLINGTON EDUCATIONAL CHARITY</u></b> a) <b><u>To receive Trustees report.</u></b> There was nothing to report.</p>		
12	<p><b><u>HIGHWAY MATTERS</u></b> a) <b>To receive reports</b> of continuing efforts to improve safety on Whitehouse Lane - Nothing to report. b) <b>To receive</b> update on 20 mph zone on Berry Lane. This item already discussed under Matters arising. c) <b>Parking outside the Primary School.</b> Cllr Taylor contacted the school and reported that a new Head arrives in January. Parents are contacted regularly in newsletters asking them to park in the Village Hall car park, but do not do so. When requested outside the gates teachers regularly receive abuse from parents. d) <b>To receive</b> update on proposals for waiting restrictions in Great Preston - Hirst Street. There is no signage in place, parking is still an issue, also on Brigshaw Lane.</p>		

	<p><b>e) Highway and Environmental problems</b>  Cllr Bath contacted Cllr Mark Dobson regarding Woodlane at the entrance to Hollinhurst Wood regarding water damage to the road, kerb and footpath.  He also reported the flooding at the footpath and ditch drain along the North West side of the new Biffa development, which had been reported at a site meeting with LCC</p>		
<p><b>13</b></p>	<p><b><u>TO CONSIDER ONGOING PLANNING MATTERS –</u></b></p> <p><b>a) 10/01412-14/03823RM Biffa Site. To receive update.</b>  Still ongoing. Nothing further to report, Cllr Bath has reported flooding matter to Cllr Dobson.</p> <p><b>b) 2015 Site Allocations</b>  There was nothing to report</p> <p><b>c) 15/07030 16/04346 Demolition of former post office building and erect two houses with detached block of two garages at former Post Office and 1st floor flat - 10 St Aidans Road, Great Preston.</b>  There was nothing to report.</p> <p><b>d) 15/02818/DTM Appeal by Cornerstone Telecommunications Infrastructure Ltd regarding proposed telecommunications structure to the rear of Great Preston Snooker and Social Club</b>  <b>No response received yet</b></p> <p><b>e )16/05449/FU/E Detached double garage to rear of 66 Whitehouse Lane, Great Preston.</b>  No decision received yet.</p> <p><b>f) 16/05974/TR Application from resident of 23 Whitehouse Avenue for work to trees subject to tree preservation order.</b>  No decision received yet.</p> <p><b>g) 16/06212/FU/E Application for two storey side and rear extension at 79 Preston Lane, Allerton Bywater, comments required by 31 October 2016.</b>  No decision received yet.</p> <p><b>h) 16/06759 Application for Conservatory to rear of 9 Low Farm Great Preston.</b>  No objections from residents living nearby</p> <p><b>j) 16/06911 Change of use of land to traveller pitch with detached utility block and associated works, retrospective application for laying out of hardstanding, on land Off Hollinhurst, Allerton Bywater WF102HY.</b>  After discussion it was proposed and agreed that Cllr Bath should make enquiries of Allerton Bywater Parish Council, along with Cllr Mark Dobson for more details.  When information is received letter of objection to be sent by the Parish Council.</p>		
<p><b>14</b></p>	<p><b><u>NEW AGENDA ITEMS</u></b></p> <p><b>a) Precept and Budget for 2017/18</b>  <b>To receive</b> information from LCC and to <b>consider</b> Budget for 2017/18  Discussion took place. Decision to be made regarding Precept at the January meeting, when the tax base has been received from LCC</p>		

	<p><b>i) To receive update</b> from NALC re Council Tax referendum principles. There was nothing to report</p> <p><b>b) Bench at Little Preston</b> <b>To consider</b> request from resident. Cllr Blackburn has inspected the area and has not found a suitable area to site a seat. After discussion it was proposed and agreed that an existing plaque in memory of Mr Brabbs which was previously on seat which was damaged a few years ago, should be sited on a flower tub in the area.</p> <p><b>c) Seat on Whitehouse Lane</b> <b>To receive</b> update. After making several phone calls, Cll Dickinson was able to contact Vicky Nunns of LCC, who stated a bench could be sited so long as the sight line was not affected.</p> <p><b>d) Memorial to Marjorie Goldthorpe</b> <b>To receive</b> update. Cllr Dickinson has sent all relevant details to LCC</p> <p><b>e) AON Insurance. To receive</b> information regarding forthcoming Insurance Act. Cllr Bath to consider the information and report back to the next meeting.</p> <p><b>f) Electoral Review of Leeds City Council</b> <b>To consider</b> draft recommendations. An eight week public consultation is to take place, which closes on 10 January 2017.</p> <p><b>g) To consider</b> giving Clerk permission, on consulting with two Councillors, permission to pay any Invoices received during December/January and respond to any urgent requests or repairs. It was proposed and agreed that permission be granted.</p>		
15	<p><b><u>ENVIRONMENT</u></b></p> <p><b><u>a) In Bloom. To receive report of meetings.</u></b> There was nothing to report.</p> <p><b><u>b) Peasecroft Wood. To receive report.</u></b> Cllr Bentley has had no response from 'Woods for People'</p> <p><b><u>c) St. Aidans Country Park. To receive reports</u></b> There was nothing to report.</p> <p><b><u>d) Wild flower Meadow off Fleakingley Lane and Parish field on Preston Lane</u></b></p> <p><b>i) To receive</b> progress report. Cllr Bentley reported that grant of £10,000 has been offered to the Parish Council from Tesco Bags of Help scheme</p> <p><b>ii) To consider</b> Maintenance of Wildflower Meadow along with Parish Field on Preston Lane. Site visit to arrange. Cllr Bath has spoken to Charles Hirst re. working on both fields twice yearly and the hedges once yearly. After discussion it was proposed and agreed that he should do this.</p> <p><b><u>e) Preston Corner.</u></b> There was nothing to report.</p> <p><b><u>f) Public Rights of Way. To receive report on the conditions of footpaths.</u></b> The footpaths are to be walked early 2017, weather permitting.</p> <p><b><u>g) Onshore Oil and Gas Licences. To receive reports</u></b> There was nothing to report.</p> <p><b><u>h) Littering, flytipping and dog fouling. To receive reports</u></b> It was reported that there was lots of litter on Wood Lane.</p> <p><b>j) Christmas lights, to consider site on Whitehouse Lane</b> The possibility of obtaining lights for live tree on Whitehouse Lane was discussed.</p> <p><b>i) To receive</b> update on other lights. Extra lights were fitted to trees on Preston Corner.</p>		
15:1	<p><b><u>Allotments – to receive report</u></b> There was nothing to report.</p>		
	<p><b><u>FINANCE: NOVEMBER 2016</u></b></p>		

16:1	<p>To recommend payment of:-</p> <p><b>a) Clerks salary and expenses</b></p> <p><b>Salary November 2016</b> £160.00</p> <p><b>b) Great Preston Sports and Social Club</b></p> <p>Light refreshments after Remembrance Day Service. £50.00</p> <p><b>c) Royal British Legion</b></p> <p>Supply of wreath for Remembrance Day Service £18.50</p> <p><b>d) Ex gratia payment - Mr Winn</b>, for work at Wildflower meadow, bin emptying etc. £150.00</p>		
16:2	<p><b>To receive record of Debit Card purchases.</b></p> <p>There were no card transactions</p>		
17	<p><b><u>PUBLICATIONS AND CORRESPONDENCE</u></b></p> <p><b>Clerk to inform meeting.</b></p> <p>a) Clerks and Councils Direct.</p> <p>b) Countryside Voice and Fieldwork magazine. CPRE</p> <p>c) Leaflet re Community Defibrulator offer.</p> <p>d) LCC Email and poster re. Christmas Bin collection days.</p> <p>e) LCC Planning. Enforcements.</p> <p>f) Rural Action Yorkshire. Email re. merger</p>		
18	<p><b><u>TRAINING COURSES and MEETINGS</u></b></p> <p><b>To receive</b> information for 2016 Training courses.</p> <p>a) YLCA Newer Clerks training event 9 December 2016.</p> <p>b) Workshop, LCC 'Your health and healthcare in outer East Leeds on Tuesday 6 December 2016.</p> <p>Cllr Blackburn and Clerk attended Planning meeting in Leeds on Monday 31 October</p> <p>Cllr Blackburn and Clerk attended Garforth and Swillington forum at Garforth Country club on 24 November.</p> <p>Cllr Dobson chaired the meeting. Most of discussions centred around Garforth.</p> <p>A Police community support office was present and quoted crime figures for crimes in Garforth and Swillington. When question raised about Great Preston figures not being mentioned he said Little Preston came under Swillington and thought 2 burglaries in Great Preston. Cllr Dobson pointed out although forum is headed Garforth and Swillington, Great Preston figures should be quoted at meetings.</p> <p>In Bloom mentioned - Great Preston Silver Gilt awarded, also application for Tesco Bags for help. Swillington also awarded Silver Gilt.</p> <p>20 mph zones mentioned - reported than over 20mph is classed as an offence, not a crime.</p> <p><b>To receive</b> report, Police Contact point meetings, Crime figures.</p> <p>No figures received.</p>		
19	<p><b><u>MATTERS TO REPORT:</u></b> (formerly Any Other Business).</p> <p>New minutes format to be available by the next meeting.</p>		


## **20. DATE OF NEXT MEETING**

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the the Clerk .

**Use of Recordings by Third Parties– code of practice.**

a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.

b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.

Authorised Signature  Clerk to the Council

**Mrs J. Winn** **Clerk to the Council and PFO**

Meeting closed at 2100 hrs

Chair.....

Date.....