



**MINUTES OF RECONVENED NOVEMBER MEETING OF GREAT AND LITTLE PRESTON
PARISH COUNCIL HELD ON WEDNESDAY 05 DECEMBER 2012, IN THE ELDERS
COMMUNITY CENTRE, ST AIDANS ESTATE, AT 1830hrs**

**The Meeting which should have been held on 28 November 2012 was re-convened on 05
December as there were not enough members present to be quorate.**

MEMBERS PRESENT: Cllrs Crossley, Wallace, Bath and Webster.
Also present was the Clerk.

1. CHAIRMAN'S WELCOME AND OPEN MEETING.

Meeting was declared open at 1835pm

2. TO RECEIVE APOLOGIES:

Apologies were received from Cllrs Tetley, Silvey and Liversidge.

3. LATE ITEMS FOR THE AGENDA:

At the discretion of the Chair.

4. DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS:

Cllr Crossley declared an interest in Item 8b as a member of the Village Hall Management Committee

5. OPEN SESSION – members of the public may raise any matter concerning the Parish.

As no members of the Parish were present at the meeting, there was nothing to discuss on this item.

6. TO CONFIRM THE MINUTES OF MEETING HELD ON 31 OCTOBER 2012.

Proposed by Cllr Crossley, seconded by Cllr Wallace, motion carried.

RESOLVED The draft minutes were accepted as a true record.

7. MATTERS ARISING FROM THE MINUTES OF 31 OCTOBER 2012: information only. There were no matters arising.

8. VILLAGE HALL:

a) To receive update on cameras and on repairs to over-heating lighting cable: Clerk reported that the annual inspection of all electrics and equipment at the Hall is booked, possibly for this week.

Clerk to check up to see if this has been done.

b) To discuss the impact on the precept, due to running costs of the Village Hall.

It was reported that 20% of the precept goes towards the running costs of the Hall.

c) To consider date of meeting with Village Hall Committee:

The meeting was originally planned for the 14th November, but the 'In Bloom' committee meeting had been booked for that evening and several members of 'In Bloom' are also on the Management Committee.

The next Village Hall Management Committee is on Tuesday 4th December.

It was agreed to request an informal meeting with the Management Committee for 19th or 20th December 2012 at 1830pm.

d) To receive report of Remembrance Day Service:

Cllr Crossley reported that the service went very well, approximately 20 people attended.

Sadly Rev. Sykes will not be able to officiate next year as she is due to retire shortly and will be moving out of the area.

Refreshments were enjoyed afterwards in the Village Hall.

9. ESTATES AND PLAYGROUNDS:

Glencoe: To consider request from two residents – Letters have been received from two residents of Glencoe Gardens, requesting parking spaces outside their properties.

They were informed that the land was green field land owned by LCC and maintained by Parks and Countryside. As the land was already being used for parking and the Parish Council had not objected to a similar proposal by their neighbours from Station Cottages they were informed that the Parish Council would not object to any proposal subject to planning permission. It was suggested they contact the three Ward members and the Parish Council would forward the letters to Vicky Nunns of Parks and Countryside, who was dealing with the earlier applications.

RESOLVED. Correspondence received from Vicky Nunns on the 22 November stating quote 'letters are going out to the residents advising them that we are considering allowing them parking bays – subject to planning permission and funds'

b) St Aidans – To receive report on weekly maintenance:

The Clerk carry out maintenance for December and Cllr Crossley to cover January.

The Chairman will contact Engineering Inspector to arrange the first independent inspection.

9.1) Christmas Tree, Lights and switch-on:

To consider final arrangements.

The Christmas Tree has been positioned and the lights installed. Initially only one set had been used. The Chairman contacted the department responsible and the lights were replaced with a double set within two hours. The department was thanked for their efficiency.

SWITCH ON EVENT IS DEPENDANT ON THE WEATHER.

Jill Hirst of the Preston Players said they would be honoured to perform at the switch on. She had a positive response from her members. Mrs Hirst will provide the song sheets with 4 or 5 of the most popular carols.

Notices have gone up and information is hopefully on the web site. Meet at 1830pm.

Harry Rhodes of LCC has confirmed the lights would automatically switch on at 1845pm and switch off at midnight. After the event the lights would come on at dusk.

Garforth Police have been informed and the Neighbourhood Police officers will be present.

The New Inn will be providing hot snacks, tea and coffee afterwards at nett cost to the Parish Council. The bar will also be open.

RESOLVED.It was unanimously agreed to make a donation to Preston Players of £50

RESOLVED.It was also agreed to pay the New Inn £50 towards the cost of hot food and drinks Anything in excess of this to be considered at the January Meeting.

10. PARISH COUNCIL WEBSITE: To receive updates.

Cllr Webster is still working on this, further enquiries to be made regarding the mailbox.

11. SWILLINGTON EDUCATIONAL CHARITY.

a) To receive report of progress and meetings.

Cllr Wallace reported that more quotes had been obtained for demolition and reclamation of the building.

Quotes obtained for Asbestos survey.

Mandate obtained for new signatories.

Acceptance of office forms obtained for new trustees.

No meeting has been held since the last Parish Council Meeting, next meeting 30th December.

b) To receive report on Public Liability cover for Nominated Trustee.

As Cllr Liversidge was not present it was unable to discuss this item.

12. HIGHWAY MATTERS:

a) Primary School To receive report of any incidents.

There were no incidents to report on.

b) Village Signs To receive update. Payment of work done etc.

Payment has been made for installation of 6 signs, balance to be paid when the 7th sign has been installed - £2057.16 plus vat £411.41, total £2468.57 paid. Balance to be paid when work completed.

Licence for signs has been received from LCC.

c) Whitehouse Lane To receive report on possibility of straightening the road on Whitehouse Lane, between Great Preston and Goody Cross.

Cllr Liversidge was to make enquiries but was not in attendance to report on this matter.

13. PLANNING

a)11/01713 Kensington Place (Hollinhurst) To receive report on progress

Hollinhurst development is continuing. The £75,000 S106 green space money has been paid to LCC.

Proposals required, or the Ward members will use it elsewhere in the Ward. Also Allerton Bywater Parish Council could lay claim as they would fall into the catchment area.

Meeting will be required with Ward members to put proposals forward. Permission to request meeting.

The Parish Council has asked the 'In Bloom' group for suggestions.

Proposals to Date:

- 1) Village Walk and wild flower meadow.
- 2) Information Boards.
- 3) New perimeter fencing around St Aidans Parish Field and Playground.
- 4) Management plans and footpaths for Peasecroft and Hollinhurst Woods.
- 5) Improvements on Fleakingley Lane from Great Preston to Little Preston.
- 6) New Play equipment for Glencoe.

RESOLVED. Arrange meeting with Ward Councillors through Vicky Nunns Parks and Countyside.

In view of monitoring the allocation S106 funds, it was agreed that item 13a should remain future agendas.

b) Biffa site – Work is continuing, Electricity cables being laid. Builder unknown yet.

To receive information re. Queen Street development being added to prospective site map as SHLAA building allocation to the Parish.

As Cllr Liversidge not present it was unable to be discussed.

14. NEW AGENDA ITEMS.

- a) To consider meeting in December. Payment of expected bills between meetings. Members were asked if a December meeting was required. If not required propose
- 1) Administration Invoices are paid on receipt.
 - 2) Sundry payments to a total of £500 can be paid.
 - 3) The Clerk informs members immediately of any correspondence written or electronic she receives during the two month break.
 - 4) The minutes of the November meeting are distributed before 15th December.

RESOLVED. It was decided that a December meeting was not necessary and Sections 1 to 4 were agreed upon.

- b) To consider Budget/Precept 2013/14. To receive any suggestions of projects. Cllr Crossley suggested the car park at the Village Hall as there are deep holes which could cause damage to vehicles.

RESOLVED It was agreed that the precept stay the same as last year due to the economic climate - £8500.

- c) Newsletter contributions. Suggestions for contributions should be requested by various groups within the Parish – In Bloom, Cricket Club, Football Club, Preston Players, Snooker Club etc.
- d) To receive details of training courses for December and February. It was agreed to pay for Cllr Wallace to attend YLCA course in York.
- e) To receive report from Primary School Governors Meeting 12th November. As Cllr Silvey not in attendance this meeting could not be reported on.

15. ENVIRONMENT to receive reports.

Peasecroft Wood. To receive report of meeting with Sven McLean.

Cllr Wallace met with Sven McLean to discuss Peasecroft Wood management and Ash die back.

Sven will schedule the work and let us know when he is on site. He returned on Tuesday 21st November and felled the dead Sycamore tree near the kissing gate. The gate had been damaged during the felling.

a) **Hollinhurst Wood** – Hedges have been cut on Wood Lane by LCC.

b) **Ash Die Back** – To consider information to residents.

Resolved Information to be sent to residents on Whitehouse Avenue, wood side in the spring. Extra printed for display and on request.

c) **Footpaths** To receive report of meeting with John Cummings.

Cllr Wallace and 'In Bloom' members met with John Cummings to discuss assistance and funding of village walk and wild flower meadow. Copy of his report attached to minutes.

Public rights of way to be contacted regarding the large holes which have appeared on Fleakingley Lane on the west side of Peasecroft Wood, this is a real hazard to people, cyclists and horses.

d) **St Aidans Nature Park.** To receive report of last meeting and latest developments.

Information received for comments regarding extinguishment of old paths and installation of new paths within St Aidans. Cllr Wallace met and discussed with Swillington Parish Council Chairperson who stated they had no objections. Maps are available for perusal. New definitive map and footpath numbers will be some time in the future. It was noted that the footpaths and bridleways external to St. Aidans were not affected.

Footpath warden and maintenance were discussed.

Minutes of the last liaison committee meeting received on 28th November, copy of which attached to minutes in the minute book.

e) **In Bloom** To receive report of In Bloom Meeting.

Cllr Wallace attended the In Bloom meeting. The next meeting will be on 12th December.

g) Jubilee tree packs To receive report of meeting with Elaine Hill and school.
 Cllr Wallace met with Mrs Simpson, Headteacher of Primary School and it was agreed to wait until March to plant the trees.
 Parish Council trees now received. Due to the unsuitable weather conditions it was decided to over winter the saplings and plant early next year.

16. FINANCE: TO AUTHORISE PAYMENT OF.

a) Clerks Salary and expenses declared at the meeting.

Clerks salary for November and expenses from 1st November until 28th November 2012.

| | | | |
|--------------------------|-------------|------|------|
| Salary | 160.00 | | |
| Photocopying, stat. etc. | 5.84 | vat. | 1.16 |
| Telephone calls. | 0.00 | | |
| Postage stamps | 1.32 | | |
| Travel expenses | 1.54 | | |
| Plus vat. | <u>1.16</u> | | |
| Total | £169.86 | | |

b) Reimburse Cllr Wallace £25 Remembrance Day Wreath, receipt submitted.

c) Reimburse Cllr Wallace £115. All day Chairmans training course in York booked – one for December 4 cancelled fee transferred 7th February . Booking form submitted.

RESOLVED. Payments approved by the members

17. PUBLICATIONS AND CORRESPONDENCE: Clerk to inform the meeting.

- a. Glasdon Brochure.
- b. St Gemma's letter plus raffle tickets.
- c. YLCA White Rose update, training programme Dec.2012/March2013
- d. Vitalise, letter re. charity for disabled people.
- e. CPRE Countryside Voice.

18. MATTERS TO REPORT (formerly Any other Business) To raise matters for discussion without decision or agenda items for next meeting.

DATE OF NEXT MEETING 30TH JANUARY 2013.

ANY ITEM FOR AGENDA TO BE WITH THE CLERK 7 CLEAR DAYS PRIOR TO THE MEETING.

Meeting closed at 20.35pm

Chair.....

Date.....