



PARISH COUNCIL

www.greatandlittlepreston-pc.org.uk

2017 PARISH COUNCIL MEETING

Draft Minutes of the meeting of Great and Little Preston Parish Council held in THE ELDERS COMMUNITY CENTRE, St Aidans Estate, at 18.20hrs on WEDNESDAY 31st May 2017.

Members Present: Cllrs Bath {DBA}, Bentley {AB}, Crossley {BC}, Dickinson {AD}, Hanson {GH}, and Taylor {JT}.

Also present were two members of the public and the Clerk.

1. CHAIRMANS WELCOME AND OPEN MEETING.

Chairman welcomed all present

2. Apologies for Absence

Apologies were received from Cllr Blackburn

3. LATE ITEMS FOR THE AGENDA - To identify items which have been admitted to the agenda by the Chair for consideration.

Communication – as asked by Cllr Bentley – regarding communication between PC members and parishioners. To come under item 10 of today's meeting.

4. TO RECEIVE DECLARATIONS OF INTEREST

No declarations.

	Action Point description	Action By	Date/time
5	<p><u>OPEN SESSION</u> - members of the public may raise any matters concerning the Parish.</p> <p>There were 2 members of the public present for the open session.</p> <p>Firstly Mr Deighton made a few comments about traffic issues at Whitehouse Lane/Wakefield Road, littering, people moving into the village from other areas amongst other comments, all of which were noted.</p> <p>Secondly, Mr Kappel presented an argument in relation to the traffic safety issue along Preston Lane. Whilst not disputing congestion along the lane and a possible safety issue it was his assertion that the Parish Council should agree with the compromised restrictions that he and Highways had discussed (zig zag lines at set times of the day to coincide with school).</p>		
6	<p><u>TO RECEIVE</u> the minutes of the Parish Council Meeting held on Wednesday 28 April 2017</p> <p><u>information only.</u> The Minutes of the meeting were agreed as a true record and were signed by the Chairman.</p>		
7	<p><u>MATTERS ARISING</u> from the PCM minutes of 28th April 2017.</p> <p>14a) Parish council asset register AD and the Clerk are still to deal with this matter</p> <p>14b) Seat on Whitehouse lane –</p>	AD, Clerk	Next meeting

	<p>AD confirmed that the application remains with Vicky Nunns / LCC and Parish Council is awaiting a date for it to be fitted. Cllr Dickinson has asked Vicky who is responsible for the cutting of the banking on Whitehouse Avenue opposite the entrance to Whitehouse Crescent and is awaiting a reply. 14c) Memorial to Marjorie Goldthorpe. To receive updates: It has been agreed with the family that a plaque is to be erected in memory of Marjorie instead of a trough. 14e) AON Insurance Agreement to engage in 3-year policy £1192,73 (1st year).</p>		
8	<p><u>VILLAGE HALL</u></p> <p>a) <u>To receive report of Village Hall Management Committee(VHMC) meetings.</u></p> <p>EEC reported that at the meeting 22/5/17 the committee was elected as before. They report a successful year, a closing balance is about £18k.</p> <p>War memorial – noted that Geoff Clarke had spent lot of time re: the restoration work. Parish Council agreed that they would pay the invoice and be reimbursed by VHMC.</p> <p>Agreement that a liaison meeting should take place, to discuss items of interest to both parties. DBA to speak with Geoff Clarke</p> <p>House-keeping matters are sorted; all matters to go to EEC in the first instance in the future.</p> <p>Gable end – to look at providing quotes</p>	DBA	Next meeting
9:1	<p><u>ESTATES and PLAYGROUNDS</u> <u>Glencoe.</u> Seems to remain in good condition and is used a lot.</p>		
9:2	<p><u>St. Aidans.</u></p> <p>a) To receive updates. Discussion re: perimeter fence which would cost around £5k, agreement to wait until after summer months as it is not dangerous.</p>		
9:3	<p><u>Little Preston</u> 3 new wastebins have been supplied across the Parish 1 of which was in Little Preston, the other 2 in Great Preston. Parishioner asked about no hanging baskets at goody cross lane; clerk explained would get double in Summer.</p>		
10:1	<p><u>COMMUNICATION & MEDIA</u> <u>Website</u></p> <p>Agreement that any if any external requests / questions come in then Clerk should acknowledge the communication. Clerk then to advise councillors of the concern. Parish Councillors are making good use of email to communicate to each other and this should continue.</p>		
10:2	<p><u>Social Media</u> There are now 52 Twitter Followers and 78 Facebook followers.</p>		
10:3	<p><u>Broadband/High Speed Fibre</u> AB and JT have been informed by Openreach that box 19 should be available for fibre by end of June 2017.</p>		
11	<p><u>SWILLINGTON EDUCATIONAL CHARITY</u></p>		

	<u>To receive Trustees report.</u>		
	There was nothing to report.		
12	<u>HIGHWAY MATTERS</u> a) <u>Improve safety on Whitehouse Lane</u> Concern that there had been at least a further 2 cars had come off the road. DBA to make Highways aware of this. b) <u>Whitehouse lane parking issues</u> The letter prepared by the Clerk was discussed and agreed. Clerk to send to residents near affected area, c) <u>Parking Outside the primary school .</u> Discussion continued from the open session. Agreement for a compromise to be sought. Need for Highways to formally respond to previous correspondence.	DBA Clerk DBA	Next meeting This week. Next meeting
13	<u>TO CONSIDER ONGOING PLANNING MATTERS –</u> a)10/01412 – 14/02823 Biffa Site. To receive update Work still ongoing. b) <u>2015 Site Allocations To receive reports.</u> Email received from LCC – Site Allocation plan was formally submitted to the Secretary of State for communities and Local Government on 5 May 2017. AD had looked - still showing as a live planning matter. c) 16/06911 Change of use of land to traveller pitch – Enforcement notice served and comes into effect on 7 June 2017		
14	<u>NEW AGENDA ITEMS</u> No new agenda items.		
as	<u>ENVIRONMENT</u> a) <u>In Bloom.</u> To receive report of meetings Possible Christmas tree to be planted. In bloom group are replacing a few tubs in the village, wooden ones had rotted. Cowslips in the Wildflower Meadow are thriving. b) <u>Peasecroft Wood.</u> To receive report. Nothing to report. c) <u>St. Aidans Country Park.</u> To receive reports Nothing to report. d) <u>Wild flower Meadow off Fleakingley Lane and Parish field on Preston Lane</u> Groundwork have finished their work, agreement that it looks great Final bill £13,126 (not received yet from Groundworks). Not completely finished some finishing touches. e) <u>Public Rights of Way.</u> To receive report on the conditions of footpaths. Cllr Hanson contacted LCC regarding restoration of public footpath from		

	<p>Whitehouse Lane towards Little Preston. It was agreed that a further footpath walk should take place later in the year.</p> <p>f) Littering, flytipping and dog fouling. To receive reports Cllr Blackburn advised by email of a local resident 'efficiently handling' a fly tipping incident; where she involved LCC, took photographs and traced evidence of the householder to Rothwell.</p>																						
	<p><u>15:1 Allotments – to receive report</u></p> <p>Nothing to report</p>																						
	<p><u>FINANCE: MAY 2017</u> To recommend payment of:-</p> <p><u>a) Clerks salary and expenses</u></p> <table> <tr> <td>Salary May 2017</td> <td style="text-align: right;">£160.00</td> </tr> <tr> <td>Expenses:</td> <td></td> </tr> <tr> <td>Laminating pouches</td> <td style="text-align: right;">£4.98</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£164.98</td> </tr> <tr> <td>Rural Action Yorkshire – membership renewal</td> <td style="text-align: right;">£35.00</td> </tr> <tr> <td>Eastspace Web host/name registration for 2 years</td> <td style="text-align: right;">£119.08</td> </tr> <tr> <td>+ VAT £23.82</td> <td style="text-align: right;">Total £142.90</td> </tr> <tr> <td>Parish online (Get Mapping PLC) membership renewal</td> <td style="text-align: right;">£28.00</td> </tr> <tr> <td>+ VAT £5.60</td> <td style="text-align: right;">Total £33.60</td> </tr> <tr> <td>AON insurance renewal</td> <td style="text-align: right;">£1192.73</td> </tr> </table>	Salary May 2017	£160.00	Expenses:		Laminating pouches	£4.98	Total	£164.98	Rural Action Yorkshire – membership renewal	£35.00	Eastspace Web host/name registration for 2 years	£119.08	+ VAT £23.82	Total £142.90	Parish online (Get Mapping PLC) membership renewal	£28.00	+ VAT £5.60	Total £33.60	AON insurance renewal	£1192.73		
Salary May 2017	£160.00																						
Expenses:																							
Laminating pouches	£4.98																						
Total	£164.98																						
Rural Action Yorkshire – membership renewal	£35.00																						
Eastspace Web host/name registration for 2 years	£119.08																						
+ VAT £23.82	Total £142.90																						
Parish online (Get Mapping PLC) membership renewal	£28.00																						
+ VAT £5.60	Total £33.60																						
AON insurance renewal	£1192.73																						
	<p><u>16:2 To receive record of Credit Card purchases.</u></p> <p>There were no transactions. A new card has now been issued, with Cllr Taylor as signatory</p>																						
17	<p><u>PUBLICATIONS AND CORRESPONDENCE</u> Clerk to inform meeting.</p> <p>a) LCC electoral register amendments b) Clerks and councils direct c) Aire Valley Leeds Area Action Plan, proposed main modifications d) Notice of joint polling district and community governance review. Consultation period – deadline 22 June 2017 e) General election/notice of election f) White Rose Update YLCA g) Good councillors guide – 2017 hard copy h) Weekly bulletin of CEO of national association of NALC (emailed).</p>																						
18	<p><u>TRAINING COURSES and MEETINGS</u></p> <p>Yorkshire Local councils – Branch annual meeting 13th June Outer East Communities Committee meeting Tuesday 13 June Bowers Allerton Hall 5.15 – 6.30 Conference re. safer roads etc. 25/9/17 Hull. YLCA – transparency code info sessions re grant funding available To receive report: Police contact point meetings. Crime figures. There was nothing to report.</p>																						

19	MATTERS TO REPORT: (formerly Any Other Business). Further to a number of comments received from various parishioners, question whether new fence erected Whitehouse Lane breaks planning regulations, DBA to contact planning to seek clarification.	DBA	

20. DATE OF NEXT MEETING 28 June 2017

Meeting closed at 20.50 hrs.....

Chair.....

Date.....