



OFFICIAL NOTICE OF A MEETING OF THE GREAT & LITTLE PRESTON PARISH COUNCIL

To be held on Wednesday 15th May 2019 following the Annual Parish Council Meeting in The Elders Community Centre, St Aidan's Estate, Great Preston.

Members of the Council are summoned to attend this meeting. Meetings are open to Press and public. The Press and public may only speak during the 15 minutes public forum Open Session.

Authorised Signature

Mrs J. Winn Clerk to the Council & PFO.

AGENDA 15th May 2019 GALPPC MEETING

www.greatandlittlepreston-pc.org.uk

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- 1. CHAIRMANS Welcome, Open the Meeting , Accept Apologies for Absence and to remind members that all Declarations of Interest need to be remade and recorded even if an interest has been declared on the register.**
 - 2. Late Items for the Agenda –** To identify items which have been admitted to the Agenda by the Chair for consideration. The special circumstances for these items to be specified in the minutes.
 - 3. Open Session – members of the press or public may raise any matters concerning the Parish.**
Each Parishioner will be allowed a maximum of 5 minutes to speak to the Parish Council. Thereafter any member of the Press or Public remaining for the duration of the meeting are silent observers and must not take part in any question, answer or discussion.
 - 4. To approve the minutes of the meeting held on 24th April 2019.**
 - 5. Matters Arising from the PCM Minutes of 24th April 2019 not covered as separate Agenda items:**
 - 6. To receive reports from:**
 - 6.1 Governance & Policy Dev. Working Group (GAPDWG)**
 - a] ~~Data Protection items~~, b] ~~New Standing Orders~~, c] ~~Elections~~, Register of Interest, DPI Guidance etc.
 - d] ~~Members Code of Conduct~~
 - 6.2 Village Hall Liaison Group (VHLG)**
 - 6.3 Property & Assets Maintenance group (PAMG)**
 - 6.3a Village Hall - Car Park
 - 6.3b The War Memorial
 - 6.4 Village Hall Management Committee. Report of meeting**
 - 6.5 Estates and Playgrounds**
 - 6.5a. Glencoe Estate; **b.** St Aidan's; **c.** Whitehouse Estate; **d.** Queen's Street Estates. **e.** Little Preston
 - 6.6 Communication and Media –** a) Website – Update b) Social Media
 - 6.7 Swillington Educational Charity – Trustees Report**
 - 7. To receive information on the following on going issues and decide further action where necessary.**
 - 7.1 Highway Matters –**
 - 7.1a Safety on Whitehouse Lane & Traffic speeds through Gt Preston - (i) Speed Indicator Device (SID)
 - 7.1b Whitehouse Lane Parking Issues (Grassed areas)
 - 7.2 Police Crime Statistics**
 - 7.3 Security matters - Metal Filing Cabinet, archiving of documents, ~~use of galppc e-mails etc~~ - New Email addresses**
 - 7.4 Defibrillator Cabinet, training, etc.**
 - 8. To receive and consider any current planning proposals**
 - 8.1 10/01412 – 14/03823RM Biffa Site – Footpath along the North West side of the Biffa Development.**
 - 8.2 19/02721/FU/HE S/S Rear extension: Porch to front at 4 Whitehouse Drive, Great Preston**
 - 9. New Agenda Items**
 - 9.1 Notice Board**
 - 9.2 Advertisement for Clerk Vacancy**
 - 9.3 To consider further funding for In Bloom Committee.**
 - 10. Environment – to receive reports and updates on the following**

- 10.1 In Bloom. Report of meetings
- 10.2 Peasecroft Wood.
- 10.3 St. Aidans Country Park.
- 10.4 Wild flower Meadow off Fleakingley Lane and Parish field on Preston Lane
 - 10.4a Parish Field project.
 - 10.4b Possible improvements to the Wildflower Meadow
- 10.5 Public Rights of Way.
- 10.6 Littering, flytipping and dog fouling.
- 10.7 Christmas lights, etc.

- 11. **Finance – April 2019** To receive and consider the financial accounts
 - 11.1 Year end Accounts
 - 11.2 Recommend payment of Clerks salary and expenses for May 2019
 - 11.3 April 2019 spend reconciled to Invoices/ the parish council bank statements
 - 11.3a Year End Accounts = Now Electronic. Accounting explanations
 - 11.4 Agree payment for listed items
 - 11.5 VAT reclamation position (Quarterly reclaims)
 - 11.6 To receive record of Credit Card purchases
 - 11.7 Bank Accounts

12. To receive any other Correspondence & Communications and any further meetings/training attended by Members and the Clerk.

13. Matters for the next Meeting.

- 14. **Date of Next Meeting** – to consider and agree date for the June Parish Council Meeting
Wednesday 26 June 2019 at 6:30 pm

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) However a copy of the full recording protocol and Code of practice for use by Third Parties is available from the Clerk.