

GALPPC PARISH COUNCIL MEETING – 16<sup>th</sup> MAY, 2018



OFFICIAL NOTICE OF A MEETING OF THE GREAT & LITTLE PRESTON PARISH COUNCIL

To be held on Wednesday 16<sup>th</sup> May 2018 at 18:30 hrs in The Elders Community Centre,  
St Aidans Estate, Great Preston.

Members of the Council are summoned to attend the meeting. Meetings are open to Press and public. The Press and public may only speak during the 15 minutes public forum Open Session.

Authorised Signature

*J Winn* Clerk to the Council

Mrs J Winn Clerk to the Council & PFO

AGENDA 16<sup>TH</sup> MAY 2018 GALPPC MEETING

[www.greatandlittlepreston-pc.org.uk](http://www.greatandlittlepreston-pc.org.uk)

1. **CHAIRMAN'S Welcome, Open the Meeting, Accept Apologies for Absence and to remind members that all Declarations of Interest need to be remade and recorded even if an interest has been declared on the register.**
2. **Late items for the Agenda** – To identify items which have been admitted to the Agenda by the Chair for consideration. The special circumstances for these items to be specified in the minutes.
3. **Open Session – members of the press or public may raise any matters concerning the Parish.** *Each Parishioner will be allowed a maximum of 5 minutes to speak to the Parish Council. Thereafter any member of the Press or Public remaining for the duration of the meeting are silent observers and must not take part in any question, answer or discussion.*
4. **To receive / approve the minutes of the meeting held on 25<sup>th</sup> April 2018.**
5. **Matters Arising from the PCM Minutes of 25<sup>th</sup> April 2018 not covered as separate Agenda items:**
6. **To receive reports from:**
  - 6.1. Admin & Finance Working Group on Governance Policy documents
  - 6.2. Village Hall Liaison Group
  - 6.3. Village Hall Maintenance Working Group
  - 6.4. Village Hall Management Committee Meeting – feedback
  - 6.5. Estates & Playgrounds
    - a. Glencoe b. St. Aidans c. Whitehouse Estate d. Queens Street Estates e. Little Preston.
  - 6.6. Communication and Media – a) website b) Social Media c) Newsletter etc
  - 6.7. Swillington Educational Charity – Trustees Report
7. **To receive information on the following on going issues and decide action where necessary.**
  - 7.1. Highway Matters –
    - 7.1.a. Safety on Whitehouse Lane & Traffic Speeds through Great Preston
    - 7.1.b. Whitehouse Lane Parking issues (grassed areas)
    - 7.1.c. Parking outside Primary School
    - 7.1.d. Grass verges and parking on footpaths
  - 7.2. HS2 – High Speed Rail presentation arrangements
  - 7.3. Data Protection Officer update
  - 7.4. Leeds Little Library at Great Preston update
  - 7.5. Insurance renewal
  - 7.6. Police Crime Statistics
  - 7.7. Memorial Plaque for Marjorie

8. **To receive and consider any current planning proposals**

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- 8.1. 10/014212 – 14/03823RM Biffa Site – Footpath along the North West side of the Biffa development. Report on any progress.
- 8.2. N4720/W/17/3177207 Appeal – Travellers Site – outcome of April appeal hearing.
- 8.3. 17/07809 – Retrospective application for fence at 2 Whitehouse Lane, Great Preston – update.
- 8.4. 18/01018/FU/E – 59 Whitehouse Avenue – 2 storey side and rear extn; 2 new side windows at 1<sup>st</sup> floor level; new canopy over front porch. Any further observations.
- 8.5. 18/02390/TR – 57 Whitehouse Avenue, - Felling various trees and some alternative trees replanting.
- 8.6 18/02309/FU – 57 Whitehouse Avenue – 2 Storey rear extension; single storey side / front extension.
- 8.7 Other current planning applications have been previously discussed and no further action to be taken by Parish Council, so removed from agenda unless issues /complaints are raised.

### **9. New Agenda Items**

- 9.1. Funding of Family Fun Day.

### **10. Environment – to receive reports and updates on the following:**

- 10.1. In Bloom – a. Report of Meetings. b. Spring Litter Pick on 29<sup>th</sup> April update.
- 10.2. Peasecroft Wood.
- 10.3. St Aidan’s Country Park.
- 10.4. Wild Flower Meadow
  - 10.4.a. Memorial Seat in Wildflower meadow.
- 10.5. Public Rights of Way – Footpath 5 - update on outcome of report following recent walking of footpath.
- 10.6. Littering, flytipping and dog fouling.
- 10.7. Allotments.

### **11. Finance – April 2018**

- 11.1. To receive and consider the financial accounts / bank statements
- 11.2. Recommend payment of Clerk’s pay
- 11.3. April 2018 spend reconciled to invoices / the Parish Council Bank Statement
- 11.4. Agree payment items
- 11.5. VAT reclamation position
- 11.6. To receive record of Debit Card purchases.

12. To receive any other Correspondence & Communications and any further meetings / training attended by Members and the Clerk.

13. Date of Next Meeting – to consider and agree date for the June Parish Council meeting 27<sup>th</sup> June 2018.

*Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later). However, a copy of the full recording protocol and Code of Practice for use by Third Parties is available from the Clerk.*