



PARISH COUNCIL

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## 2017 PARISH COUNCIL MEETING

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**Draft Minutes of the meeting of Great and Little Preston Parish Council held in THE ELDERS COMMUNITY CENTRE, St Aidans Estate, at 1830hrs on WEDNESDAY 29th MARCH 2017**

**Members Present:** Cllrs Bath {DBA}, Blackburn {DBL}, Dickinson {AD}, Hanson {GH}, Crossley{EC}, Taylor {JT} and Bentley (AB) Also present was the Clerk.

### **1. CHAIRMANS WELCOME AND OPEN MEETING.**

Chairman welcomed those present and opened the meeting at 18.30hrs.

### **2. TO RECEIVE APOLOGIES.**

No apologies were received.

**3. LATE ITEMS FOR THE AGENDA** - To identify items which have been admitted to the agenda by the Chair for consideration.

There were no late items.

### **4. TO RECEIVE DECLARATIONS OF INTEREST**

There were no declarations of interest.

5	<b><u>OPEN SESSION</u></b> –members of the public may raise any matters concerning the parish  No members of the public attended	N/A	N/A
6	<b><u>TO RECEIVE</u></b> – the minutes of the Parish Council held on 22 <sup>nd</sup> February 2017:  There were a number of missed action points from the minutes of the previous meeting. Clerk to work with DBL re:missed action points and then re-publish.	Clerk/DBL	Next meeting
7	<b><u>MATTERS ARISING</u></b> from the PCM of 22 <sup>nd</sup> February 2017:  <b>a)20mph signage on Whitehouse Lane</b> No further information. Agreed to remove item from future agendas.  <b>i)Precept</b> Tax bills issued this week have reflected the change in the precept. Agreed to remove item from future agendas.	- -	

	<p><b>14c) Seat on Whitehouse Lane</b> AD had made good progress on this. The seat was to cost £99.90 whilst installation cost was to be around £200. The meeting proposed and agreed to go ahead and purchase when permission given.</p> <p><b>14d) Memorial to Marjorie Goldthorpe</b> AD reported that LCC Housing committee have confirmed problems with proposed site. Need to find other alternative. AD agreed to talk to family to suggest alternative sites.</p> <p><b>14e) AON Insurance</b> Outstanding item from last meeting. Clerk to see if they will do site visit to the parish.</p> <p><b>17h) Publications and correspondence</b> Parliamentary Boundary review update – in with correspondence.</p>	AD	
8	<p><b><u>VILLAGE HALL</u></b></p> <p><b>a) To receive</b> report of Village Hall Management Committee (VHMC) meetings. Meeting held 6 March (Minutes attached)</p> <p>Geoff Clarke had given DB pack explaining funding and accounts. Discussion about how the PC and the village hall management committee could work more closely together. Gable end repairs - Cllr Bath to make enquiries re. cost</p> <p>AD asked about supplies of Village Hall given soap missing, discussion lead onto possible wall mounted soap dispensers to alleviate the problem. EC to take back to Management Committee.</p> <p>Cricket club to collect chairs 1/4/17</p>	DB EC AD/Clerk	Next meeting Next meeting 1/4/17
9	<p><b><u>ESTATES AND PLAYGROUNDS</u></b></p> <p><b>9.1) Glencoe</b> <b>a- to receive reports</b> Nothing to report</p> <p><b>9.2) St Aidan's</b> <b>a- to receive updates</b> The Postbox has been removed as the building has been demolished.</p> <p><b>b- perimeter fence</b> DB will look at prices for perimeter fence</p> <p><b>9.3) Little Preston</b> <b>a- to receive updates</b></p>	- - DB -	Next meeting

	<p>Various emails took place between Cllr Blackburn and Jacqui Smith, Chair of Swillington PC regarding vehicles parking behind the Village Wheel at the junction leading on to Wakefield Road near to the Trailer Centre. This has led to churning-up of the soil, leaving the area in a mess.</p> <p>Litter Bins - Clerk to contact LCC regarding replacements.</p>		
10	<p><b><u>COMMUNICATION AND MEDIA</u></b></p> <p><b>10.1 Website – to receive updates</b> The website continues to be updated by Alistair and GH is in regular communication. The ‘Members interests’ section for GH and AB are missing, clerk to investigate what can be done re: declaring ‘member’s interest’ whilst keeping anonymity of address.</p> <p><b>10.2 Social media – to receive updates</b> Twitter account has 45 followers and Facebook page has 67 followers. GH to update them as necessary, anybody with any news/stories to email GH who will publish. Telephone Mast - request received from resident re. progress. After discussion on potential sites, this item may be included in the next Newsletter, asking for comments.</p> <p><b>10.3 Broadband/High speed fibre – to receive updates</b> There is to be a meeting with John Bullivant/Leeds City Council and a BT representative, next Thursday at AB’s house. To report back to next meeting.</p>	<p>Clerk</p> <p>AB/ JT</p>	<p>Next meeting</p> <p>6/4/17</p>
11	<p><b><u>SWILLINGTON EDUCATIONAL CHARITY</u></b></p> <p><b>a) To receive trustees report</b> DB and JT attended meeting and reported a possible discrepancy in admin.</p>		
12	<p><b><u>HIGHWAY MATTERS</u></b></p> <p><b>a) To receive reports of continuing efforts to improve safety on Whitehouse Lane and update regarding Traffic speeds through Great Preston.</b> The trees cut back at Apex of Whitehouse lane. On-going.</p> <p><b>b) Whitehouse Lane Parking issues</b> DB checked a sample with Land Registry; land outside their boundaries is LCC. Polite letter to be sent to houses, to include map from Land Registry.</p> <p><b>c) Parking outside the primary school</b> Nothing to report. New head is not in place yet, but will be approached when in position.</p>	<p>Clerk</p>	<p>Next meeting</p>

	<p><b>d) To receive updates on Proposals for waiting restrictions in Great Preston – Hirst Street</b> Nothing to report. Agreed to remove from future agendas.</p>		
13	<p><b><u>TO CONSIDER ONGOING PLANNING MATTERS</u></b></p> <p><b>a) 10/01412 – 14/ 03823RM Biffa Site – to receive update</b> Nothing to report other than work is on-going.</p> <p><b>b) 2015 Site allocations – to receive update</b> Nothing to report. On-going.</p> <p><b>c) 16/06911 Change of use of land to traveller pitch with detached utility block and associated works, retrospective application for laying out of hard standing, on land Off Hollinhurst, AllertonBywater, WF10 2HY</b> Application was refused. An appeal is expected. Some evidence that rubbish has been thrown into the wood, AD to investigate and take photo if appropriate.</p> <p><b>d) 17/01029 Outbuilding to side of Low Farm cottage, Great Preston</b> Nothing to report. Agreed to remove from future agenda.</p>	AD	Next meeting
14	<p><b><u>NEW AGENDA ITEMS</u></b></p> <p><b>a) Parish Council asset register</b> LCC network have set up an asset register which is to be reviewed annually. Great Preston will need to submit to the register. Clerk and AD will meet to finalise and submit.</p> <p><b>b) LCC Charging Consultation</b> LCC are undertaking consultation re: possible charging for environmental services. The meeting agreed that this could increase fly tipping as people less likely to pay for environmental services.PC members urged to complete the consultation (a number already had). This had been put on facebook/twitter accounts.</p>	Clerk/AD  All	Next meeting  Next meeting.
15	<p><b><u>ENVIRONMENT</u></b></p> <p><b>a) In bloom – to receive reports of meetings</b> 1/3/17 meeting held. Donation of £100 from Mr and Mrs Paige. AB attended the meeting, suggested that he could act as a liaison. 150 trees arrived late February and they planted them! Thank you! Next meeting 5/4/17.</p> <p><b>b) Peasecroft Wood – to receive report</b> Nothing to report</p>		

	<p><b>c) St.Aidan’s Country Park – to receive reports</b> Activity at RSPB site, likely open imminently.</p> <p><b>d) Wildflower Meadow off Fleakingley Lane and Parish field on Preston Lane – to receive progress reports</b> Improvement work to start 17/4/17 by Groundwork. Aware that there has been some vandalism and use by motorbikes. Has been reported to the police, and encouraged to continue reporting. Yorkshire water have 800mmpipe through parish field. DB has been in contact with Yorkshire Water. Been out this morning, agreed it’s their pipe and it’s their responsibility. Work to start tomorrow 9:30am. Will include large machines, but will make good.</p> <p><b>e) Public rights of way – to receive report on the conditions of the footpaths.</b> EEC , GH and resident walked footpath #5. Barb wire and some pathway blocked the full route. Decision that the PC should give the land owner the opportunity to sort it before going formally to LCC. GH to contact footpaths (or equivalent) to establish what can be done.</p> <p><b>f) Littering, flytipping and dog fouling – to receive reports</b> Seems to be more littering and fly-tipping in both parishes. The Litterpick is planned for 9/4/17. To make this issue a main item in the newsletter. It was suggested that some signs regarding these issues could be placed at various points.</p> <p><b>g) Litter pick. To consider cost of refreshments, etc.</b> Approved around £50 spend for refreshments and also raffle. The litter pick is to be held on Sunday 9 April, setting off from the Village Hall at 10am. Refreshments afterwards at the Hall.</p> <p><b>15:1 Allotments. To receive reports.</b> A complaint has been raised about a fire at allotment during the day.</p>	GH	Next meeting								
16	<p><b><u>FINANCE: MARCH 2017</u></b></p> <p>To recommend payment of;</p> <p><b>a) Clerks salary and expenses</b></p> <table data-bbox="375 1798 1013 1937"> <tr> <td>Salary March 2017</td> <td>£160.00</td> </tr> <tr> <td>Expenses:</td> <td></td> </tr> <tr> <td>Postage Stamp</td> <td>0.64</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>£160.64</b></td> </tr> </table> <p><b>b) YLCA Membership renewal</b>                      <b>£422.00</b></p>	Salary March 2017	£160.00	Expenses:		Postage Stamp	0.64	<b>TOTAL</b>	<b>£160.64</b>		
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	<p align="center"><b>DB – land registry</b> <span style="float: right;"><b>£12.00</b></span></p> <p><b>16.2) to receive record of Debit Card purchases</b>  No purchases were made.  Cllr Taylor visited HSBC to change signatory for use of Card.  She was informed more information is needed.</p>		
17	<p><b><u>PUBLICATIONS AND CORRESPONDENCE</u></b></p> <p>a) Clerks and councils direct  b) Additions/amendments to electorate  c) YLCA White Rose update  d) WY Police re: door locks  e) LCC email of 14x 20MPH zones in 2017/18 capital programme  f) Survey from researcher/pc member  g) YLCA Grants bulletin  h) YLCA Good Councillor guide, old edition available at 50p per copy.</p>		
18	<p><b><u>TRAINING COURSES AND MEETINGS</u></b>  <b>To receive information for 2017 YLCA training courses.</b></p> <p>Clerks training event 6/5/17 in York £115/delegate. N/A  NALC Digital Council event 25/5/17 London. £75+VAT.  Understanding the planning process seminar 1/4/17.  The Great Get-together, 17-18/6/17. N/A  G+ Swil forum 23/3/17. No attenders from PC.</p> <p><b>To receive report Police Contact point meetings. Crime figures.</b>  Nothing to report.</p>		
19	<p><b><u>MATTERS TO REPORT</u></b> (Formerly any other business)  Nothing to report.</p>		
20	<p><b><u>DATE OF NEXT MEETING</u>    26 APRIL 2017</b></p>		

Meeting closed 9pm.

Chair.....

Date.....