



PARISH COUNCIL

**MINUTES OF MEETING OF GREAT AND LITTLE PRESTON PARISH COUNCIL HELD
ON WEDNESDAY 27TH MARCH 2013, IN THE ELDERS COMMUNITY CENTRE, ST
AIDANS ESTATE, AT 1830hrs**

MEMBERS PRESENT:

Cllrs Wallace, Bath, Crossley and Webster.

Also present was the Clerk, Parishioners Mr and Mrs Shakespeare, plus PCSO Hick and PC McGuigan.

1. ELECTION OF VICE CHAIRMAN

Cllr Bath was nominated by Cllr Crossley, seconded by Cllr Webster, motion agreed.

2. TO RECEIVE APOLOGIES

There were no apologies to receive.

3. LATE ITEMS FOR THE AGENDA – To identify items which have been admitted to the agenda by the Chair for consideration.

(The special circumstances shall be specified in the minutes.)

The chairman added to the agenda :-

14e) Due to Cllr Liversidge's resignation arriving after Agendas were posted.

15d) Due to serious nature of report received on the 25th March after Agendas were posted.

4. TO RECEIVE DECLARATIONS OF INTEREST

Declarations of interest were received from Cllr Crossley – Village Hall Management Committee, Cllr Webster – In Bloom Committee.

5. OPEN SESSION

PCSO Hick and PC McGuigan were present it was agreed that they should speak at this point. There had been only three reported crimes in the parish recently: male arrested for drunk and disorderly on New Years day, theft of wheel trims on Whitehouse Drive 14.3.13, domestic assault at St Aidans Road on 17.3.13.

The number to ring for non-urgent crime is 101.

Cllr Wallace asked that item 15d be moved forward as the Police were present.

This was reported after the agendas had been posted and the Chairman considered it serious enough to include at this point.

There has been a person cutting down mainly if not all silver birch trees in the copse at the back of the Village Hall for firewood. This is Parish Council land.

Photographs were produced to the members of the most recent felling.

The felling was indiscriminate and there are up to 15 trees already taken.

These are 30 year old trees, hence it will take 30 years to replace.

LCC have been contacted. The culprit is committing the offence of Trespass with intent and theft and conversion both of which are criminal offences.

The suspected perpetrator lives locally, as the means of transport is a wheelbarrow, and the most recent theft occurred after the last snow fall.

It is particularly disappointing because this area is where the village walk will pass through, and shows total disregard of the hard work done by volunteers.

RESOLVED If witnesses are prepared to come forward with name(s), LCC and the PC will prosecute.

The Police left at 18.50hrs, and were thanked for attending.

Mr and Mrs Shakespeare were present and brought up the matter of proposed housing (830) in the parish. Cllr Wallace informed them the figure was nearer 1500 according to the Strategic Housing Land Availability Assessment (SHLAA) put forward by LCC. Mrs Shakespeare also stated that the heating at the Village Hall was not set to come on early enough for an exercise class which she attends on Mondays. As most of those who attend suffer from Parkinson's disease and feel the cold quite badly, she feels that the heating should be altered so that it will be warm for their arrival.

RESOLVEDThe Clerk to forward the request to the VHMC in writing.

Mr and Mrs Shakespeare left the meeting at 19.00hrs and were thanked for attending.

6.TO CONFIRM the minutes of the meeting held on 27 February 2013.

The minutes of the meeting were confirmed as a true record.

7.MATTERS ARISING FROM THE MINUTES OF 27 FEBRUARY 2013 – information only

8b) Chair asked if report had been received from Burgess Electrical, Cllr Bath informed him that this had not been received yet.

8c) Letter has been sent to the Management Committee re. gutter repairs at Village Hall.

15a(ii) Banners have been purchased.

17d) Letter sent to Peter Mudge regarding 'Pay back' team.

8.VILLAGE HALL

a) To receive report of meeting with Management Committee.

Members were issued with copies of notes of the informal meeting held on the 13th March. The chairman gave his report. The Village Hall Management Committee are due to discuss the issues raised at their next meeting and give their response in writing to the Parish Council.

It was hoped that the subject of gutter repairs would be raised at the same meeting.

A copy of the VHMC minutes will be sent to the Parish Council clerk and a copy of the PC minutes will be sent to the clerk of the VHMC after every meeting of the respective bodies. Electrical inspection – a letter to be sent to Management Committee requesting that Parish Council should be informed when the next inspection is due, so that they can liaise with the Management Committee to make sure ALL checks take place.

9. ESTATES and PLAYGROUNDS

9:1) Glencoe.

a) To receive report on Grit Bin Delivery – The Grit Bin has been delivered and will be stored until next winter.

b) Parks and Countryside have been pruning shrubs and trees in the play area and at the entrance to the estate.

9:2)) St. Aidans.

a)To receive playground maintenance report. Clerk reported that there is no great change at the playground, a little graffiti on one piece of equipment only. Cllr Crossley agreed to do the checks during April.

b) To receive report on grit bin progress, for bottom Church Road and low end of Valley Drive. Grit bins have been delivered and will be stored until next winter.

10. COUNCIL WEBSITE

a) To receive updates.

Cllr Webster stated that Mailbox license is up for renewal in May, he will make enquiries to get the best offer, and will report back at the next meeting

Cllr Webster reported that an upgrade had been received – new version of software to create and amend the website.

RESOLVED The cost of this is £29.95 and it was agreed to this purchase being made.

.

11. SWILLINGTON EDUCATIONAL CHARITY

a) To receive Trustees report of meetings with Swillington Educational Charity. Report attached to February minutes

The chairman gave a progress report. Minutes of the March meeting of the Trustees is attached to Parish Council minutes.

There is a meeting with developers on Tuesday 2nd April. The next Trustees meeting is on 4th April.

12) HIGHWAY MATTERS –

a) To receive report of any incidents at Junior School.

There had been no incidents at the School.

b) To receive update with regard to licensing.

License signed, slight alteration to siting of two signs on maps. LP1 wrong side of road, GP1 new position.

c) To receive update on flooding of Wood Lane.

After the February meeting with John Bleakley of LCC, the drainage ditch at the top of Wood Lane between the two access points has been cleared. It revealed the culvert had collapsed at the entrance to Hirsts' field, although water was getting through, the culvert requires attention. Cllr Bath to comment – he stated that workmen were present on Wood Lane on Monday 25th March, but none or very little work had been done by them.

The flow of run-off water onto Wood Lane has been significantly reduced, but still run-off from both access points is bypassing the drain.

No work has been carried out at the other two problem areas.

13) TO CONSIDER PLANNING MATTERS –

a) 11/01713 Kensington Place (Hollinhurst). Update.

Cllr Wallace stated that there is nothing to report other than building work carrying on.

Cllr Bath stated resident of recently occupied new house was parking on Queen Street narrowing the road at the pedestrian island. Situation to monitor.

b) 10/01412 Biffa Site. Update.

There has been no movement on the site.

c) 13/00261 RSPB St. Aidans.

The application has not gone in front of Planning panel yet.

14) NEW AGENDA ITEMS.

a) To consider date of Annual Parish Meeting.

After discussion it was agreed the Annual Parish Meeting will take place on Wednesday 24th April at 18.00hrs.

b) To consider request from Football team for shared funding towards equipment.

Letter received from the club requesting help with funding the purchase of new nets, line marker and other equipment, the total cost of which is approximately £415. They have secured £300 from Cllr Andrea McKenna (Mice money).

After discussion it was proposed and agreed to donate £150 towards the cost.

c) To receive update from Clerk on information from HMRC on registration of PC as an employer.

The update will be available for the next meeting.

d) To receive update on dog fouling at the bottom of Hall Road, Little Preston

Cllr Webster stated that since the meeting with Simon Norman he has had no further response. He will chase this matter up.

e) To consider position of Parish Council with only 4 members.

All councillors and clerk issued with procedure for electing casual members.

Electoral office informed and stage one Notice posted on all notice boards, CC, VH and PO, also advertised on LCC and PC websites. Closing date for call for election is 17 April, after this stage 2 notice will be posted with a view to nominating and electing candidates at the April meeting.

15) ENVIRONMENT

a) In Bloom.

i) To receive report of meetings with group.

Judging date 4th April at 10am, the only date available. Most of planting done, curtailed by last week-end's weather. Parish Council to provide lunch, it was proposed and agreed that this be included with the cost of the litter pick lunch.

The group are planning to produce a tea towel with parish map printed, to raise funds for the group.

The group are also planning to introduce a Village Walk route, starting at the Village Hall.

ii) To consider litter pick arrangements.

Litter pick arranged for March 31, Easter Sunday. Due to the judging date given, litter pick day fell on Easter Sunday. Banners have been put up at the Village Hall and the Football field fence. It has been decided to include an Easter Egg hunt in with the Litter Pick, to try to encourage more young helpers. Posters have been put around the parish and the event has been advertised in Pontefract and Castleford Express. Find a Golden Cardboard egg amongst the litter and exchange it for a Chocolate one at lunchtime when refreshments and pie and peas will be served. Eggs were donated by members of In Bloom group and Parish Councillors.

b) Peasecroft Wood.

No reports of Ash Die Back. Information packs will be produced later on in the year.

c) St. Aidans Country Park. To receive report from meetings. Information on flooding attached to February minutes.

Councillors issued with report with minutes. The report was on the effect of St Aidans on the flood risk assessment for Allerton Bywater and Barnsdale Road. Copies of the report are available from the Clerk.

d) Illegal felling of trees. This item was brought forward and discussed under Item 5 –

Open Session, due to the Police presence at the meeting.

FINANCE:

16:1 TO AUTHORISE PAYMENT OF-

a) Clerks Salary and expenses declared at the meeting.

Clerks salary for March and expenses from 28th February until 27th March 2013.

Salary	160.00
Stationery, etc.	1.49
Telephone calls	0.00
Postage stamps	1.83
Travel expenses	<u>1.54</u>
Total	<u>£164.86</u>

b) Banners for advertising Litter Pick. BP Print, £90.00 plus vat £18.00. Total £108.00

c) Plantscape, 3 Grit bins £392.00 plus vat £78.40, Total £470.40

16:2 To consider estimated Precept spending. Report attached to February minutes

MARCH 2013 APPROXIMATE PRECEPT SPENDING UPDATE

Carried over from 2011	£5526.30
Precept 2012/13	<u>£8500.00</u>
	£14026.30

A. Expenditure to date

Clerks Salary and expenses	£2003.35
Plants for In Bloom	619.18
Rural Action Yorkshire	35.00
Training	277.40
Jubilee Celebrations	102.50
Parish Insurance	1648.17
YLCA Booklets	7.00
Fire extinguisher service	118.32
Roof repairs (Village Hall)	380.00
Alarm system service	421.40
Security Cameras	2010.00
Web site update	11.40
External Audit	186.00
Internal Audit	50.00
Allerton Bywater Church	150.00
Bowers Allerton Chapel	150.00
Village Signs	2880.00
Christmas Event	100.00
Remembrance Day Wreath	25.00
Playground Inspection	60.00
CPRE Membership	29.00
Extra Insurance cover.	54.80
Repairs to Outside Security lights at Village Hall	870.00
Grit Bins	470.40
Litter Pick Banners	<u>108.00</u>
	£12766.92

B. Estimated projected and allocated expenditure to 31/03/2013

Clerks Salary	160.00
Website fee	150.00
YLCA Membership	395.00
Spring Planting	300.00
CISWO Car Park rental	250.00
Admin. Expenses	<u>200.00</u>
	£1455.00

Estimated Budget surplus 2012/13

14026.30
<u>411.67 Vat reclaim</u>
14437.97
<u>14211.92 (A+B)</u>
<u>£ 226.05</u>

17. PUBLICATIONS AND CORRESPONDENCE – Clerk to inform meeting.

- a. CPRE Newsletter, Issue 10.
- b. Clerks and Councils Direct.

18. TRAINING COURSES- To receive feedback from courses attended and requests to attend future events.

There was nothing to report.

19. MATTERS TO REPORT: (formerly Any Other Business)

Fly tipping of 31 tyres just beyond the cycle track near to the business park at Glencoe was reported to the Clerk. She informed LCC (Mr Gush Bambrah) who promised they will be removed in 5 working days from 27th March. Ref. no. 2-588712675

20. DATE OF NEXT MEETING.

The next meeting will take place on Wednesday 24th April 2013 at 1830 hrs.

ITEMS FOR AGENDA TO BE WITH THE CLERK 7 DAYS PRIOR TO THE MEETING

Meeting closed at 20.40hrs

Chair.....

Date.....