



JUNE 2015 PARISH COUNCIL MEETING

DRAFT MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE ELDERS COMMUNITY CENTRE, ST AIDANS ESTATE, at 1830hrs on WEDNESDAY 24 JUNE 2015

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www.greatandlittlepreston.pc.org.uk

MEMBERS PRESENT: Cllrs Bath, Dickinson, Crossley, Taylor and Blackburn.
Also present was Parishioner Ms Jayne Beattie who is interested in vacancy for a Councillor, plus the Clerk.
Another resident arrived at the meeting at 1900hrs.

1. IN THE ABSENCE OF THE CHAIRMAN AND AS NO VICE CHAIRMAN WAS NOMINATED AND ELECTED IT IS NECESSARY FOR MEMBERS TO ELECT AN ACTING CHAIRPERSON SO THAT THE MEETING CAN LEGALLY TAKE PLACE.

Councillor Bath was nominated by Cllr Dickinson to be elected as Acting Chairman, seconded by Cllr Crossley. Motion carried.

Cllr Bath was nominated to be elected as Vice Chairman by Cllr Taylor, seconded by Cllr Dickinson, motion carried.

2. TO RECEIVE APOLOGIES

Apologies were received from Cllr Wallace

3. LATE ITEMS FOR THE AGENDA - To identify items which have been admitted to the agenda by the Chair for consideration.

9:3) Little Preston. **To consider** a quote received from LCC for lights in live tree at Little Preston.

15a) To consider £50 for refreshments for Parish Litter Pick.

14d) To consider email received regarding Freedom of Information from 'Making Parishes Better Places'

4. TO RECEIVE DECLARATIONS OF INTEREST

There were no declarations of Interest.

5. OPEN SESSION

members of the public may raise any matters concerning the Parish.

A resident who had arrived late to the meeting was allowed to raise the matter of the Post Office. It was agreed that Item 14a should be brought forward for discussion at this point.

The resident suggested alternative buildings could be used as a Post Office, eg. The Elders, Village Hall Car park (portable)

The Parish Council informed him that they had no sway in the decision making on the siting of Post Offices.

He suggested individual letters could be signed and sent regarding the need for a Post Office in Great Preston.

Cllr Crossley volunteered to create a template letter which could be used for this purpose.

The resident volunteered to deliver letters door to door if required, which when signed by residents may be sent to the Post Office.

Letter received from Post Office informing the Parish Council that they are currently investigating the options available, which will enable them to reinstate a Post Office service to the local community and giving alternative Post Offices which may be used at the present time. A similar letter has also been sent to some residents from Ward Councillors giving the same information.

This is to be discussed further at the next meeting.

6 TO RECEIVE the minutes of the Parish Council Meeting held on **20 May 2015**.

The meeting of the Parish Council ended at 20.30hrs, not 19.40hrs

RESOLVED The remainder of the minutes were accepted as a true record and were signed by the Acting Chairman

The minutes of the Annual Parish Council Meeting were accepted as a true record and were signed by the Chair.

7 MATTERS ARISING from the PCM minutes of **20 May 2015 – information only.**

8.VILLAGE HALL

a) To receive report of Village Hall Management Committee(VHMC) meetings.

Meeting held on 28 May 2015.

Quotes had been received and agreed upon for re-covering the seating at the Hall.

Repair to one of the stained glass window (one of the panes is loose but is not dangerous) was discussed, but the cost of this may be over £2000

Quotes to be obtained for deep cleaning the interior of the Hall. Allerton Bywater Church Committee to be contacted regarding the company they may have used.

Minutes of the meeting were attached.

9. ESTATES and PLAYGROUNDS

9:1) Glencoe. a) **To receive** reports

There was nothing to report.

9:2) St. Aidans. a) **To receive** update on replacing bearing assembly on rotating dish and replacing two adult (older children) swing seats.

Delivery date to be advised.

b) To receive updates on quotes to repair/replace perimeter fencing.

There was nothing to report.

c) To receive report from IPI

6 Monthly inspection took place on 11 June and a number of minor repairs required.

These to be carried out by Sutcliffe Play, when repairs to dish and seats take place.

9:3) Little Preston. a)**To receive** updates on issues.

Site meeting took place between Cllr Blackburn and the Clerk and Nicholas Spink of LCC

Quotation for lights plus installation of electrical control equipment in adjacent lamp column (this is a 'one off' cost. Control equipment £550 plus vat, hire of 4 sets of lights £500 plus vat.

The Parish Council had approved £1000 (vat refundable) for lights when deciding on the Precept. There is the possibility of a small grant being available toward the cost.

RESOLVED: It was agreed to accept the quotation and confirm this with LCC.Cllr Blackburn to confirm with both adjoining properties their continued agreement with the siting of the lights and the running of the cable from the lamp post to the tree lights across the drive of one of the properties.

Footpaths walk to be arranged.

10. COUNCIL WEBSITE and BROADBAND SPEED

a) To receive updates.

The website is up to date.

YLCA to be contacted regarding the legality of an individual (not Parish a Parish Councillor) running the site, this is to be on the Agenda for the next meeting.

Broadband Speed –

Copies of various emails between a number of residents regarding the situation have been received. This included self funding or approaching various providers, such as Virgin, to register interest which could encourage provision of cable.

Information obtained by the Parish Council on the matter has been passed on.

Cllr Taylor will continue to monitor the situation.

11.SWILLINGTON EDUCATIONAL CHARITY

a) To receive Trustees report.

Cllr Taylor informed the meeting that they are awaiting a decision from the Charitable Commission and all other matters are on hold at their moment.

The next meeting will be held during July.

12)HIGHWAY MATTERS –

a) To receive reports of continuing efforts to improve safety on Whitehouse Lane

There was nothing to report.

b) To consider 20mph zone on Berry Lane.

There was nothing to report.

Cllr Wallace was to have a meeting with Chris Proctor.

13) TO CONSIDER ONGOING PLANNING MATTERS –

a) 11/01713 Kensington Place (Hollinhurst). To receive update.

Work is still being finished off.

b) 10/01412 – 14/ 03823RM Biffa Site. To receive update.

Hardcore is down and site is being pegged out. There was discussion on the work hours as it was felt the company may be exceeding the agreed times on weekends.

c) 14/07355--15/02270RM 6 semis Preston Lane (Marshalls Coal Yard)

A portacabin is now in situ and builders' sign has been erected.

d) 15/Wind Turbine Brecks Farm. To receive update.

There was nothing to report.

e) 2015 Site Allocations. To receive report of meeting with other parish councils on May 29.

Minutes of the meeting have been received.

It states that the 76 homes planned for Hollinhurst depot are in Allerton Bywater along with those at Queens Court.

A follow-up meeting is to be held on Thursday 23 July.

Cllrs Dickinson, Bath and Blackburn are all willing to attend.

14) NEW AGENDA ITEMS.

a) Great Preston Post Office. To receive report from Post Office, plus letter from Ward Councillors.

This item was discussed under Item 5, Open session, as agreed by the Parish Council.

b) Revised Template Rules for the recording of Council/Parish Meetings.

To receive amendment to the rules.

Information received from YLCA, which is more relaxed in wording and sets out a Councils

expectations of members of the public who wish to record meetings.

Resolved – The Parish Council adopted the revised rules and agreed to review the policy in 12 months time.

c) Telephone Boxes. To receive information regarding purchase and conversion of disused boxes.

There are options available to purchase disused telephone boxes for a nominal sum.

Conversion for use as a defibrillator point was suggested, grants may be available up to £2500 for this.

After discussion it was agreed that although the idea of a defibrillator was good the use of the phone box as the site for this may not be suitable, also the issue of training, security, health and safety may apply.

It was agreed that the family of the deceased Postmistress should be approached for their views on using the Post Box as some kind of memorial to her and that this should be an Agenda item for the next meeting.

d) Email – Making Parishes better places – A freedom of information request received re.

Copy of organisation chart, structure of councillors etc.

Email received from YLCA, Chris Pilkington who suggests this may be testing councils to see if information is available to the public.

Clerk had contacted Chair of Swillington Parish Council, who have responded to the request.

RESOLVED Great and Little Preston Parish Council Web Site contains all the information requested and it was agreed to respond to the request by referring the writer to the web site for all information required.

15) ENVIRONMENT

a) In Bloom. To receive report of meetings

Meeting held on Wednesday 3 June 2015.

Summer planting is now completed and judging is to take place on 16 July 2015.

A Parish Litter pick is to be held on Sunday 12 July, refreshments in the Village Hall afterwards.

Skip request has been made and granted by LCC

To consider £50 for the refreshments.

Resolved This sum was agreed on.

Mr and Mrs Unwin have arranged meeting with some of Year 6 students and teachers from the Primary School, to walk some of the paths, inspect the Wildflower meadow, make bug huts and put up bird boxes.

The School have expressed delight at the event.

b) Peasecroft Wood. To receive report.

There was nothing to report.

c) St. Aidans Country Park. To receive report from meetings.

Cllr Dickinson and the Clerk attended meeting on 9 June at Swillington Social Club.

Max Rathmell informed the meeting that the transfer has been agreed in principle and he is hopeful that this will be completed within the next few weeks.

The car park may be re-opened with LCC paying public liability.

d) Wild flower Meadow.

i) To receive progress report.

Many positive comments have been received from people who have walked through the meadow, the flowers are now coming through.

The Clerk has spoken to Andy Fox, the gardener, who is monitoring the area regarding the cutting of the field.

It was reported that the grass is becoming quite long.

ii) **To approve** annual maintenance payment of £150 for the upkeep of meadow furniture and gate, plus 2 weekly emptying of two waste bins.

Resolved Cllr Blackburn proposed the payment, Cllr Dickinson seconded, motion carried.

e) **Preston Corner. To receive** progress report.

In Bloom group are cutting the box hedges and Andy, the gardener is looking after the site.

f) **Public Rights of Way. To receive** report on the conditions of footpaths.

Discussion took place on parish paths and cost of cutting the paths, etc.

Rosie Watts is no longer footpath officer.

15:1 Allotments To receive reports.

The cutting of the verges has finally been done by LCC.

16) FINANCE: JUNE 2015

To recommend payment of:-

a) Clerks salary and expenses

Salary June 2015	£160.00
Postage.	£ 5.67
Stationery.	£ 1.20
Sundries	£ 9.70
Total	£176.57

b) Other Cheques.

AON Insurance renewal. £1366.26

Easyspace Domain/Host fee £110.95 + £22.19 vat(reclaimable) £133.14

16:2 To receive record of Debit Card purchases.

Purchase of Laminating pouches. £6.96 + £1.39 VAT(reclaimable) £8.35

17. PUBLICATIONS AND CORRESPONDENCE

Clerk to inform meeting.

a) Glasdon brochure.

b) LCC, Invitation to unloveliness conference, plus Afternoon tea with the Lord Mayor.

c) White Rose Update (emailed to all members)

18. TRAINING COURSES and MEETINGS

To receive Information for 2015 YLCA training courses.

Routine Playground inspection course to take place on 2 October

To receive report Police contact point meetings. Crime figures

No figures have been received.

Garforth and Swillington Forum. Bowers Row Chapel Hall May 26 6.30pm.

Clerk attended the meeting, which was chaired by Cllr Mark Dobson.

Crime figures were mentioned by PCSO's attending, stating crime is down during the last few months, compared to the same period of time last year.

Outer East Community Workshop. Improving our Local Environment. Temple Newsam House. Tuesday 16 June 5pm to 6.30pm.

Cllr Blackburn and the Clerk attended.

Litter and dog fouling were the main issues discussed, although there was not much time allotted for members of each area group to report.

The next workshop is to be held on 8 September 2015.

19. MATTERS TO REPORT: (formerly Any Other Business).

Cllr Dickinson suggested that all Parish Councillors take on more active roles.

This is to be an Agenda item for the July meeting.

20. DATE OF NEXT MEETING **The next meeting will be held on JULY 29 2015**

Meeting closed at 21.15pm

Signed.....

Date.....