

<p>notice board. After discussion it was agreed Cllr. Dickinson should apply to LCC for permission on at least 2 locations. Final decision on site to be made later. AP: Cllr. Dickinson to progress.</p> <p>6.5e. Little Preston – Virgin Media, Cllr. Blackburn reported that she had spoken to a representative of Virgin Media, who informed her that Work is probably due to commence in September.. AP: Cllr. Blackburn will continue monitoring the situation.</p> <p>6.6 Communication and Media</p> <p>6.6.a Website - Missing Minutes and Audits documents to be sent to the administrator asap. AP: Clerk to send missing website information to website administrator</p> <p>Cllr. Dickinson reported that a new section for Policies had been set up by the administrator and newly adopted policies were being posted on there. After discussion Cllr. Hanson moved, to thank Alistair for his hard work on the website on behalf of the Parish Council. This was seconded by Cllr. Blackburn and approved.</p> <p>6.6.b Social Media - Cllr. Hanson reported there are now a number of different media groups in the Area. AP: Cllr. Hanson is monitoring the situation Newsletter - Cllr. Hanson working on this, any information required by mid-August. AP: Cllr. Hanson is progressing this.</p> <p>6.7 Swillington Educational Charity – Trustees Report. – There was nothing to report.</p>	<p>AD 26/9/18</p> <p>DBL 26/9/18</p> <p>JW 26/9/18</p> <p>GH 26/9/18</p> <p>GH/09/18</p>
<p>7. To receive information on the following ongoing issues and decide further action where necessary.</p> <p>7.1 Highway Matters –</p> <p>7.1a) Safety on Whitehouse Lane & Traffic speeds through Gt Preston A number of emails were sent between Cllr. Bentley and Chris Proctor. Mr Proctor informed Cllr. Bentley That pedestrian crossing assessments had taken place within the village, resulting in the opinion that it would benefit from informal crossing facilities and a humped Zebra crossing would be beneficial and would slow traffic through the village, although it will be early next year before decision could be made re. funding. He also reported that a new officer was now dealing with these matters AP: Cllr. Bentley to progress. Cllr. Dickinson reported that the 20mph signs are ignored on a regular basis.</p> <p>7.1b) Whitehouse Lane Parking Issues (Grassed areas)– Due to the recent dry spell the grassed area is in reasonable condition, but residents are still parking on the verges. When weather changes this will alter the situation.</p> <p>7.1c) Grass Verges and parking on footpaths As cars are still being parked on the footpath near to the mini roundabout at Preston Corner, Cllr Hanson will monitor this and report any problems. AP: Cllr. Hanson progressing this.</p> <p>7.2 Leeds Little Library at Great Preston – update Nothing to report.</p> <p>7.3 Insurance Renewal – Update on display of important documents These have now been framed and placed on display at the Hall by the Clerk</p> <p>7.4 Police Crime Statistics – Cllr. Hanson obtained a list of recent crime figures which showed an increase, especially in the Garforth area.</p> <p>7.5 Memorial Plaque for Marjorie Goldthorpe - Cllr. Dickinson reported that an alternative site needs to be chosen. AP: Cllr. Dickinson to progress this further with the family</p> <p>7.6 Security matters - Metal Filing Cabinet, archiving of documents, use of galppc e-mails etc. Two filing cabinets have been obtained and delivered . They have been sited on the stage at the Village Hall. Clerk has unsuccessfully tried to contact LCC Archives but has obtained a contact number for West Yorkshire Archives from Debbie Oldham of LCC. The number is temporarily out of order so she will continue to attempt to contact them. AP; Clerk will progress this Cllr. Hanson explained the alternative methods of providing PC e-mails. The consensus was to use the free e-mail system. Cllr.. Hanson moved that we approach the administrator to set up procedures for using greatandlittlepreston-pc.org.uk for council e-mails This was seconded by Cllr. Bentley and met with approval. AP: Cllr. Hanson to progress this</p>	<p>AB 26/9/18</p> <p>GH 26/9/18</p> <p>AD26/9/18</p> <p>JW 26/9/18</p> <p>GH 26/09/18</p>
<p>8. To receive and consider any current planning proposals</p> <p>8.1 10/01412-14/03823RM Biffa Site-Footpath along the North West side of the Biffa site. Most of the cut trees have now been shredded. Cleaning of the dyke drain - nothing has been done, awaiting decision on progress from David Jones. This matter is ongoing.</p> <p>8.2 N4720/W/17731,77207 Appeal – Traveller site Appeal decision- <i>This item to be left off future Agendas.</i></p> <p>8.3 17/00495/UHD3 – Erection of fence at 2 Whitehouse Lane - <i>Remove from agenda.</i></p> <p>8.4 18/04268/FU/E Alterations to existing garage to form a habitable room at 1 Hall Road, Little Preston Cllr. Blackburn had spoken to neighbour of the property , who informed her that they had not received notification of the application from LCC or a note placed on lamp posts. AP: Cllr. Blackburn to monitor the situation</p>	<p>DBA/JT</p> <p>Clerk 26/9/18</p> <p>DBA 26/9/18</p>
<p>9. New Agenda Item – There were no items to discuss.</p>	

<p>10. Environment – to receive reports and updates on the following</p> <p>10.1 In Bloom. Report of meetings. Cllr. Bentley reported that a mini litter pick took place on Sunday 8 July. He stated that lots of rubbish was collected and the bags were picked up by LCC team.</p> <p>10.2 Peasecroft Wood. - Cllr. Bentley reported that 3 trees came down during recent heavy winds. A number of residents chopped up and removed the wood.</p> <p>10.3 St. Aidan’s Country Park.- Cllr. Bentley reported all cutting of reeds has been done and moved away.</p> <p>10.4 Wild flower Meadow off Fleakingley Lane and Parish field on Preston Lane - Cllr. Bentley requested clarification re. the cutting and baling of the fields and was given the information by Cllr. Bath. Parish field on Preston Lane - Cllr. Bath reported that the dry period has made the line of the drains clearly visible. He had staked out these lines for future reference. He further suggested that replacing the old collapsed drains would improve the reed beds and make a pond lower in the field. This he hoped would develop more wildlife and councillors felt that the nearby Primary School may be interested in this. After discussion it was agreed that Cllr. Bath should obtain quotes for this work. This was moved by Cllr. Bath, seconded Cllr. Hanson, and approved. AP Cllr. Bath to obtain 3 quotes for this project</p> <p>10.5 Public Rights of Way. Cllr. Crossley reported that the entrance to footpath No. 4 from Whitehouse Lane had a dangerous drop. Photograph sent to Cllrs.</p> <p>10.6 Littering, fly-tipping and dog fouling. Any incidents are being reported and acted upon by LCC</p>	DBA 26/9/18
<p>11 Finance - July 2018</p> <p>11.1 To receive and consider the financial accounts - Awaiting return of documentation from Littlejohns.</p> <p>11.2 Recommend payment of Clerks salary and expenses Salary £160.00 Expenses Chain and lock for gate at Wildflower meadow. £8.10, postage 65p. Total £8.75</p> <p>11.3 June 2018 spend reconciled to Invoices/ the parish council bank statement Unaudited Accounts to be produced and circulated. AP: Clerk to produce and distribute</p> <p>11.4 Agree payment items IPI Playground Inspection £65.00 + £13 vat; total = £78.00 LCC - Install, maint. and remove 4 sets lights at Little Preston. £500.00 + vat £100.00; total = £600.00 Easyspace - website domain fee £22.01 + vat £4.40; total = £26.41 Mr. Winn, payment for upkeep of Wildflower meadow and bin emptying £150.00 Autospares - Lock for Preston Lane field. £10.00</p> <p>11.5 VAT reclamation position – Vat reclaimed, awaiting response.</p> <p>11.6 To receive record of Credit Card purchases Purchase of 2 filing cabinets for archiving of documents. £150.00 + vat £30.00 total £180.00 Payment of any items during August due to no meeting being scheduled, was moved by Cllr. Dickinson, seconded by Cllr. Blackburn, motion carried.</p>	JW/26/9/18
<p>12. To receive any other Correspondence & Communications and any further meetings/training attended by Members and the Clerk. Clerks and Councils Direct. LCC Register of electors, notice of alteration July 2018 All other correspondence/communications received by Parish Councillors.</p>	
<p>13. Matters for the Next Meeting Remembrance day service - 100 year anniversary of 1st World War. Mr Ian Wallace had suggested, at the Parish meeting, that the Memorial could be re-dedicated and a guest lay the wreath [if possible]. It was agreed that the oldest Parish resident should be invited to attend (she is 100 years old this year). AP Clerk to contact the local clergy and resident as soon as possible.</p>	JW 26/9/18

14. Date of Next Meeting – to consider and agree dates of future meetings of the Council.

The Next meeting will be held on 26 September 2018. Advance apologies were given by Cllrs. Blackburn and Bentley.

Meeting closed at 8.55pm

Chair.....

Date.....