



## JULY 2015 PARISH COUNCIL MEETING

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DRAFT MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE ELDERS COMMUNITY CENTRE, ST AIDANS ESTATE, at 1830hrs on WEDNESDAY 29 JUNE 2015

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[www.greatandlittlepreston.pc.org.uk](http://www.greatandlittlepreston.pc.org.uk)

**MEMBERS PRESENT:** Cllrs Bath, Dickinson, Taylor and Blackburn.

Also present was the Clerk and a resident.

Cllr Crossley attended later.

### **1. CHAIRMANS WELCOME AND OPEN MEETING.**

In the absence of Cllr Wallace, Cllr Bath chaired the meeting and welcomed those present.

### **2. TO RECEIVE APOLOGIES**

Apologies were received from Cllr Wallace. Cllr Crossley had informed the Clerk she would be arriving late.

**3. LATE ITEMS FOR THE AGENDA** - To identify items which have been admitted to the agenda by the Chair for consideration.

**16b) To recommend payment** of repairs to fence at Wildflower Meadow.

**16c) To recommend payment** of 6 monthly playground inspection at St Aidans Playground.

### **4. TO RECEIVE DECLARATIONS OF INTEREST**

There were no declarations of Interest.

**5. OPEN SESSION** members of the public may raise any matters concerning the Parish.

Resident was present who, at the June meeting raised his concerns regarding the closure of the Post Office.

He reported that since the meeting he has had no response from Ward Councillors.

Cllr Crossley arrived at this point and reported that a template letter is to be distributed to Parish Councillors, any necessary adjustments made, then the document can be copied for each household to sign and add any comments before sending to the Post Office. A copy to be sent to Ward Councillors.

This to be an Agenda Item at the next meeting

**6 TO RECEIVE** the minutes of the Parish Council Meeting held on **24 June 2015**.

**RESOLVED** The minutes were accepted as a true record and were signed by the Vice Chairman.

**7 MATTERS ARISING** from the PCM minutes of **20 May 2015 – information only.**

**14d) 'Making Parishes better places'** Reply sent to writer of the email, rerecommending he/she should log onto Parish Council website for the information requested

### **8. VILLAGE HALL**

**a) To receive** report of Village Hall Management Committee (VHMC) meetings.

Meeting held on 2 July 2015.

It was reported that some of the chairs have now been re-covered and look good.

A request was made to the Parish Council that details of bookings availability may be placed on the Parish Council website.

It was unanimously agreed that this could be done, Cllr Crossley is to inform the Village Hall Management Committee.

Minutes of the meeting attached.

## **9. ESTATES and PLAYGROUNDS**

### **9:1) Glencoe. a) To receive** reports

There was nothing to report.

### **9:2) St. Aidans. a) To receive** update on replacing bearing assembly on rotating dish and replacing two adult (older children) swing seats.

Still awaiting delivery date

### **b) To receive** updates on quotes to repair/replace perimeter fencing.

There was nothing to report.

### **c) To receive** updates on Post Box/Post Office matters.

Cllr Dickinson had spoken to member of Postmistresses family regarding memorial. They would be pleased to have something within the village in memory of her and it was agreed that further consultations should take place with the family, this item to be placed on Agenda for September meeting.

With regard to the telephone box, a number of residents living near to the box would like it to be removed.

Post Office closure – this was discussed under Item 5 – Open Session.

The grassed area surrounding the Elders has been cut.

### **9:3) Little Preston. a)To receive** updates on issues.

The Clerk has contacted LCC, confirming Parish Councils acceptance of quotation received regarding lights, as agreed at the June meeting.

Japanese Knotweed. Cllr Blackburn contacted LCC Parks and Countryside regarding removal of the Knotweed which is behind the Barn at Little Preston. Subject to weather conditions arrangements have been made for someone to come out and treat it on week commencing 27 July.

Path (ginnel) between Hall Road and The Grove. A resident whose garden runs parallel to the path has complained that the hedge needs cutting back, stating that the Parish Council were taking over the cutting of the hedge.

This was not the case, the parish gardener was contracted to cut the path only, the hedge is part of the residents boundary and is her responsibility. Clerk to inform her of this.

Resident of Hall Road had complained about the uncut and overhanging hedge of the field on the opposite side of the road.

A complaint had also been made regarding a car which is continually being parked on the footpath.

If not resolved, these items to be on September Agenda.

Footpaths walk to be arranged.

## **10. COUNCIL WEBSITE and BROADBAND SPEED**

### **a) To receive** updates.

Clerk contacted YLCA regarding the legality of an individual (not Parish a Parish Councillor) running the site and was informed that the webmaster does not need to be a Parish Councillor. Management of the website is to be on September agenda.

### **Broadband Speed –**

Cllr Taylor received email from Virgin, who informed her that cable could be an option if enough

support is received and requested that as many residents as possible should register interest.

### **11. SWILLINGTON EDUCATIONAL CHARITY**

**a) To receive** Trustees report.

There was nothing to report.

### **12) HIGHWAY MATTERS –**

**a) To receive** reports of continuing efforts to improve safety on Whitehouse Lane

It was reported that an accident occurred today, possibly serious.

Highways to be contacted regarding this matter, site visit to be requested and Ward Councillors to be copied in.

**b) To consider** 20mph zone on Berry Lane.

There was nothing to report.

### **13) TO CONSIDER ONGOING PLANNING MATTERS –**

**a) 11/01713 Kensington Place (Hollinhurst). To receive** update.

There was nothing to report.

**b) 10/01412 – 14/ 03823RM Biffa Site. To receive** update.

The site is now completely cleared and marked out.

**c) 14/07355--15/02270RM 6 semis Preston Lane (Marshalls Coal Yard)**

The site is now cleared.

**d) 15/Wind Turbine Brecks Farm. To receive** update.

There was nothing to report.

**e) 2015 Site Allocations. To receive** report of meeting with other parish councils on 23 July.

Cllrs Blackburn, Bath and the Clerk attended.

It was confirmed that each community, Parish Council, Forum or resident group should consider how they want to respond to the sites in their area or that concern them.

It was agreed that this forum is very useful and it was also agreed that once the dates of the public consultation are known a further meeting, probably mid September, could be arranged to consider how to engage our communities in responding to the consultation.

**f) P15/03587 Single storey front extension** at 11 Whitehouse Avenue Great Preston.

No objections to be made as no comments received from nearby residents.

**g) Electronic working with planning applications. To receive** information.

Email received from LCC stating any new householder or change of use applications will be sent by email for a 3 month trial period, although paper copies will be sent in the normal way for the Major and other applications.

### **14) NEW AGENDA ITEMS.**

**a) To recommend –** As there is no planned meeting in August, the Clerk, in consultation with two Councillors, pay any Invoices received during that period and respond to any urgent requests or repairs.

**RESOLVED** After discussion it was unanimously approved.

### **15) ENVIRONMENT**

**a) In Bloom. To receive** report of meetings

The litter pick had been successful and refreshments enjoyed afterwards in the Village Hall

The meeting with some of Year 6 students and teachers from the Primary School went very well, display of the event with various pictures and comments by the children are available in the Village Hall.

**b) Peasecroft Wood. To receive** report.

There was nothing to report other than Fleakingly Lane is very overgrown.

**c) St. Aidans Country Park. To receive** report from meetings.

There have been no further meetings, the next one is to be arranged.

**d) Wild flower Meadow.**

**i) To receive** progress report.

The Clerk has spoken to Andy Fox, the gardener, who informed her that the wild flowers are now dying-off and the grass needs cutting. Enquiries to be made regarding employing someone to do this.

Some vandalism has taken place to the fence at the Fleakingly Lane end of the field, next to the gate, some of the fence broken down.

Mr Winn, Mr Bolton and another resident have repaired it and have concreted the posts back in.

**e) Preston Corner. To receive** progress report.

The corner is now well established and looking good.

**f) Public Rights of Way. To receive** report on the conditions of footpaths.

There was nothing to report.

The footpath walk is yet to be arranged.

**15:1 Allotments To receive** reports.

There was nothing to report.

**16) FINANCE: JULY 2015**

To recommend payment of:-

**a) Clerks salary and expenses**

Salary July 2015	£160.00
Expenses:	
Postage.	£ 0.64
Stationery (including laminator)	£ 31.13
Refreshments for Parish Litter Pick	£ 32.43
Sundries	£ 6.37
<b>Total</b>	<b>£230.57</b>

**b)Other Cheques.**

Materials to repair fence at Wildflower meadow £ 26.58

c) IPI Playground Inspection £50 plus £10 vat £ 60.00

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**16:2 To receive** record of Debit Card purchases.

There were no transactions on the Card.

**17. PUBLICATIONS AND CORRESPONDENCE**

Clerk to inform meeting.

a) LCC Planning services survey.

b) YLCA Annual review, 2014/15

- c) Broxap street furniture brochure.
- d) Clerks and Concils Direct.
- e) Rural Action Yorkshire, Information regarding 'Good neighbours Scheme'. \*This is a possible Agenda Item for the September meeting.

**18. TRAINING COURSES and MEETINGS**

**To receive** Information for 2015 YLCA training courses.

**19. MATTERS TO REPORT:** (formerly Any Other Business).

The Lay-by on Wood Lane, the drain is filled with hedge/tree cuttings.

**20. DATE OF NEXT MEETING**    **The next meeting will be held on 30 September 2015**

Meeting closed at 20.40pm

Signed.....

Date.....