



**DRAFT MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY
30 JULY 2014 IN THE ELDERS COMMUNITY BUILDING, ST AIDANS ESTATE,
GREAT PRESTON, AT 18.30hrs.**

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www.greatandlittlepreston.pc.org.uk

MEMBERS PRESENT: Cllrs Wallace, Dickinson, Beattie, Crossley and Blackburn.
Also present was the Clerk, plus parishioners Mr L. Shakespeare and Mr and Mrs G. Poole.

1. CHAIRMANS WELCOME AND OPEN MEETING

Chairman welcomed everyone and opened the meeting.

2. TO RECEIVE APOLOGIES

Apologies were received from Cllrs Taylor, Bath and Webster.

3. LATE ITEMS FOR THE AGENDA - To identify items which have been admitted to the agenda by the Chair for consideration.

Parish Online – Get Mapping Course, See Finance.

4. TO RECEIVE DECLARATIONS OF INTEREST

Cllr Beattie declared an interest in planning application for 17 Queens Court.

5. OPEN SESSION members of the public may raise any matters concerning the Parish.
Mr Shakespeare attended to give thanks to the Parish Council for actions taken regarding funding for the Wild Flower Meadow.

He felt that meetings should take place between Ward Councillors and Parish Council to discuss S106 Money.

Cllr Wallace informed meeting that tenders have now gone in (6 in all)

It is hoped that the work will be completed by December.

Mr Poole mentioned his concerns regarding the bus stop on Berry Lane, how dangerous it is for those waiting as it is impossible to see oncoming buses without stepping onto the road.

He also mentioned traffic exiting St Aidans to turn right. Due to sight line difficulties this is quite dangerous.

The mini-roundabout at Preston Corner also causes problems as no-one seems to know whose right of way it is.

Mr Shakespeare reported that a resident in the bungalow on Berry Lane cuts the hedge, then sweeps the mess into the road instead of removing it.

Mr Shakespeare and Mr and Mrs Poole were thanked for their attendance at the meeting.

6 TO RECEIVE the minutes of the Parish Council Meeting held on **25 June 2014**.

RESOLVED: The minutes of the meeting held on 25 June 2014 were accepted and signed by the Chairman.

7 MATTERS ARISING from the PCM minutes of **25 June 2014 – information only.**

Item 16d – Beavers, no reply had been received from the email sent by the Parish Council.

8.VILLAGE HALL

a) To receive report of Village Hall Management Committee(VHMC) meeting.
It was reported that no meetings had been held in July, the next meeting is to be held on Wednesday 6 August 2014

b) To receive update on business rate tax.
Cllr Wallace reported that the building has a rateable value of £4550 LCC have informed the VHMC that the rate to pay for this year is zero. This is due to local and central government small business rate relief, valid up to 31 March 2015.

9. ESTATES and PLAYGROUNDS

9:1) Glencoe

a)To receive report of meeting with housing officer.

Cllr Wallace met with Chris Goshomi of LCC and noted a few items which needed dealing with. It was discussed how best to help residents who were prepared to maintain the land immediate vicinity of their property.

RESOLVED: It was agreed to supply plants when the areas were prepared. The Parish Council would take over the shrub bed at the gable end of 8 Glencoe gardens. Quote to be obtained from A. Fox. Landscapes.

9:2) St. Aidans.

a) To receive report of launch of Cold Cold Control Zone covering St. Aidans estate.

The launch took place on Tuesday 1st July at 2pm. Packs were distributed to those attending who lived in the area to be covered. Refreshments were served afterwards.

b) To consider complaints about grass cutting.

c) Playground – Mr James Winn had reported that considering the school holidays had begun, litter was not as bad a problem as had been expected.

9:3) Little Preston

a)To receive progress report on name change from Swillington back to Little Preston.

Cllr Blackburn reported that residents had received letters regarding the matter.

RESOLVED:A vote of thanks was proposed and given to Cllr Webster in his absence for his work on this.

bi) To receive complaint about PRW access.

Complaint was received from a resident of Little Preston regarding an overgrown footpath (GP Footpath No. 2). This has been inspected by Cllr Wallace and Andy Fox, gardener.

RESOLVED: The problem was reported to Parks and Countryside PROW.

bii)The ginnel between Hall Road and The Grove was also inspected. This is no man's land PROW did not know it was there.

Mr Fox quoted £90 per year to initially clear and then cut/spray 3 times per year. (£30.00 per visit)

RESOLVED: It was proposed and agreed that he should do the work pro rata for this year until land ownership could be established.

10. COUNCIL WEBSITE and BROADBAND SPEED a) To receive updates.

An update has been received, there are 6 phases of roll out of High Speed.

This Parish is phase 6 and will probably be implemented between April and September 2015. A Great Preston resident is actively pursuing the problems and will keep the PC informed.

11. SWILLINGTON EDUCATIONAL CHARITY a) To receive Trustees report.

Cllr Wallace reported that Ward Cllr Mark Dobson, the LCC nominated Trustee, has resigned from the board of Trustees. Leaving only three Trustees (the minimum required for a quorum). He also reported that the sale is going through, Trustees have signed and are now waiting for the buyers solicitor to deal with matters.

Copy of the minutes in the minute book and on the PC web site under SEC

12) HIGHWAY MATTERS –

To consider accident at Whitehouse Lane/Goody Cross and lack of warning signs.

This and other concerns along Whitehouse Lane have been raised with Mr Nick Borrás and Mr Chris Proctor of the Highways dept. at LCC. Their response is that they are looking into improved signage. It was noted that the department had been informed there is no Turn Left sign on the approach from Great Preston to the above junction and was probably a contributing factor to the above accident.

RESOLVED: After discussion it was agreed that Cllr Crossley would produce a letter/petition for residents to sign, to be sent to LCC

13) TO CONSIDER ONGOING PLANNING MATTERS –

a) 11/01713 Kensington Place (Hollinhurst). Update.

There are 17 houses still to be built.

b) 10/01412 Biffa Site. Approved. Application to layout access and erect 79 houses. New application **14/ 03823** Revised layout from 79 houses to 76.

Taylor Wimpey will develop the site as Kensington Place Phase 2.

c) 2014 SHLAA and Site Allocations Update.

The field on Berry Lane which goes behind the Cricket/ Football Grounds and borders onto Preston Lane: Site Allocation No.3321(amber) owner wants to plough this and is still intent of selling for development.

e) P/14/02990/FU/E 2 storey side extension at 35 Valley Drive Great Preston.

Resident stated that a tree in the field has roots encroaching onto her land. She stated that the drains are blocked and Dynarod camera reported that the roots are causing the blockage. Cllr Wallace requested a copy of the report from Dynarod but has had no response yet.

It was reported that there are conifers on the ladies land next to the tree.

RESOLVED: The PC will discuss on the receipt of the above report.

14. NEW AGENDA ITEMS.

a) To consider. Suggestions from electors in Parish Meeting.

Berry Lane Bus Stop – The offending hedge is on private land. The Parish Council has no enforcement powers. Parks and Countryside have handed the problem over to the highways department and an enforcement officer to get the landowner to cut the hedge.

Metro have also been informed.

b) To consider Letter from Emsleys solicitors regarding purchase of plot of land (part of Peasecroft Wood) at the rear of 23 Whitehouse Avenue. Plans were produced to the meeting and as this was the only remaining plot not owned by residents. It was agreed to sell thus ensuring a definitive boundary. As a gesture of goodwill and to welcome the new parishioners it was agreed to charge the residents the same as the original sale value in 1986.

Members were asked to note the penultimate plot at the rear of 35 Whitehouse Avenue was registered as recently as 2006. Possibly by adverse possession.

RESOLVED: It was unanimously agreed:-

- 1) **That** the plot of land forming part of Peasecroft Wood at the rear of 23 Whitehouse Avenue be sold subject to asking price and the Parish Council's legal fees being paid in full.
- 2) **That** Ison Harrison's solicitors, Garforth act for the Parish Council.
- 3) **That** the the Clerk, in consultation with Chairman, be delegated to act on behalf of the Parish Council on any matters relating to the sale.

c) **To consider** attendance at Town and Parish Council Seminar 17 September 1700hrs. After discussion it was agreed that any Parish Councillor willing to attend should let the Clerk or the Chairman know as soon as possible.

To consider delegating powers to the Clerk. As there is no planned meeting in August it was agreed to delegate the following:-

- d) **RESOLVED:** That the clerk be delegated to settle any outstanding invoices received during that period.
- di) **RESOLVED:** Respond to any repairs or maintenance of assets up to a single payment of £500.
- dii) **RESOLVED:** The clerk in consultation with the chairman is delegated to act on behalf of the Parish Council in relation to any decisions required to progress the wild flower meadow.
- diii) **RESOLVED:** To progress any agreed previous proposals or at tonight's meeting up to a maximum of £500.
- div) **RESOLVED:** A full report of all expenditure during August and September will be given at the next meeting

15) ENVIRONMENT

a) **In Bloom. To receive** report of meetings and Summer judging.

There had been no meetings held recently.

Summer judging went well, judges were taken on the paths leading to the proposed Wild Flower Meadow.

The Parish Council would like to thank the In Bloom team and the other volunteers for their hard work around the Parish all the year round not just at judging time.

b) **Peasecroft Wood. To receive** report of proposed management plan.

There was nothing to report.

c) **St. Aidans Country Park. To receive** report from meetings. There was nothing to report.

d) **To receive** progress report of ongoing dispute with Ward Members over S106 Green space projects and Wild flower meadow funding. There was nothing to report.

e) **To receive** complaint from a resident on Preston Lane regarding the condition of Village Wheel at the junction of Brigshaw Lane at the side of Hollinhurst Wood. It was also agreed that the small area near the wheel be landscaped.

RESOLVED: It was agreed to inspect the condition of all the wheels and repaint all as required. It was also agreed to landscape the plot initially financed by the Parish Council with a view to seeking sponsorship. This is a very prominent position opposite the junction. The clerk has delegated power to proceed (**see 14div**)

15:1 Allotments: To receive reports.

The field adjacent to the Allotments has now been cut, along with the sides of the track leading to the Allotments.

16) FINANCE:

16:1 To recommend payment of

a) Clerks Salary and expenses up to end of July 2014

| | |
|----------------------------------------------------------|-----------------|
| Salary | £160. 00 |
| <u>Expenses.</u> | |
| Postage | £ 4. 55 |
| Stationery | £ 2. 00 |
| Refreshments. Litter Pick. | £ 30. 84 |
| Travel expenses to York (Cllr Wallace Return Train fare) | £ 16. 30 |
| Flowers/get well cards | <u>£ 10. 28</u> |
| Total | £223. 97 |

b) Cheques for Payment.

Late Item: This item added by the chairman due to confirmation of date and time came after agendas were published. Training arranged by Swillington PC.

Swillington Parish Council, 'Get Mapping' Parish on-line
Training course, attended by Cllr Wallace

£100.00

16:2 To consider third signatory for cheques.

Cllrs Dickinson and Blackburn are to complete the Bank Mandate so that they can both be extra signatories for cheque signing.

16:3 To consider obtaining Debit Card for on line purchases. This was to be looked into before the next meeting

17. PUBLICATIONS AND CORRESPONDENCE – Clerk to inform meeting.

- a. CPRE Newsletter, Issue 14.
- b. Clerks and Councils Direct, Issue 94.
- c. Letter of thanks from Mrs G. Cooke for 'Get well' card and flowers.
- d. LCC Monthly Alteration notice, Electoral register.
- e. Letter of thanks and receipt for donation of £50 from Macmillan, in lieu of Internal Audit of Parish Council Accounts, by Mr G. Haigh.
- f. Letter of thanks from 'In Bloom' for £850, for spring and summer planting in the Parish.

18. TRAINING COURSES and MEETINGS

To receive Information for 2014/15 YLCA training courses.

Cllr Wallace attended YLCA course in York 'Getting to grips with finance'.

Cllr Dickinson attended a YLCA course at Monk Fryston 'What Councillors need to know'

To receive reports: Police contact point meetings. Crime figures

The Police did not attend the last two Connect Coffee mornings.

There were no incidents reported in the Parish on the website.

19. MATTERS TO REPORT: (formerly Any Other Business).

To raise matters for discussion without decision or agenda items for next meeting.

Village Walk is to take place on Sunday 7 September at 2pm.

Refreshments will be served afterwards in the Village Hall.

Cllr Crossley reported that a 'Fun day' is to take place on Garforth Skate Park, she has obtained some posters which she will place on notice boards.

Cllrs Dickinson and Blackburn tendered apologies for the September meeting.

20. DATE OF NEXT MEETING

The next meeting will take place on Wednesday 24 September 2014

21. CLOSE MEETING: Meeting Closed at 21.00.

UN-AUDITED ANNUAL ACCOUNTS 2014/15

Balance @ 14/7/14

| | | |
|----------------------------|----------------|----------|
| Current (Community) A/C | 902.96 | |
| Business Money Manager A/C | <u>7325.22</u> | |
| | | £8228.18 |

Un presented cheques

| | | |
|--------------|----------|--|
| YLCA Courses | - 160.00 | |
|--------------|----------|--|

July expenditure

| | | |
|----------------------------|----------|--|
| Clerks salary and expenses | - 223.97 | |
|----------------------------|----------|--|

Estimated projected and Allocated expenditure to 31/3/15

| | | |
|-----------------------------------|---------------|--|
| Clerks salary | 1280.00 | |
| Playground Inspection | 100.00 | |
| External Audit fee | 100.00 | |
| Wreath – Remembrance Day | 20.00 | |
| Xmas lights switch-on event | 150.00 | |
| CPRE Membership renewal | 29.00 | |
| Notice Board repairs | 200.00 | |
| Allerton Bywater Church Committee | 150.00 | |
| Bowers Mission | 150.00 | |
| Admin. Expenses | 200.00 | |
| Dog fouling notices | <u>465.00</u> | |
| | - 2844.00 | |

Grants from LCC to be held over

| | | |
|---------|---------------|--|
| 2013/14 | 1070.00 | |
| 2014/15 | <u>953.00</u> | |
| | - 2023.00 | |

Estimated surplus to year end 31/3/15 £2977.21

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Chair.....

Date.....

ITEMS FOR THE AGENDA TO BE WITH THE CLERK 7 DAYS PRIOR TO THE MEETING