



OFFICIAL NOTICE OF A MEETING OF THE GREAT & LITTLE PRESTON PARISH COUNCIL

To be held on Wednesday 25 July 2018 at 18:30 hrs in The Elders Community Centre,
St Aidans Estate, Great Preston.

Members of the Council are summoned to attend this meeting. Meetings are open to Press and public. The Press and public may only speak during the 15 minutes public forum Open Session.

Authorised Signature

J. Winn Clerk to the Council

Mrs J. Winn Clerk to the Council & PFO.

AGENDA 25 July 2018 GALPPC MEETING

www.greatandlittlepreston-pc.org.uk

1. **CHAIRMAN'S Welcome, Open the Meeting, Accept Apologies for Absence and to remind members that all Declarations of Interest need to be remade and recorded even if an interest has been declared on the register.**

2. **Late Items for the Agenda** – To identify items which have been admitted to the Agenda by the Chair for consideration. The special circumstances for these items to be specified in the minutes.

Invoice received from LCC as discussed at June meeting. See Item 11.4

Invoice received from IPI Playground Inspection, risk assessment, etc. See Item 11.4

Invoice received from Easyspace - yearly Domain Fee. See item 11.4

Upkeep of wildflower meadow and bin emptying, Mr. Winn. See item 11.4

3. **Open Session – members of the press or public may raise any matters concerning the Parish.**

Each Parishioner will be allowed a maximum of 5 minutes to speak to the Parish Council. Thereafter any member of the Press or Public remaining for the duration of the meeting are silent observers and must not take part in any question, answer or discussion.

4. **To approve the minutes of the meeting held on 27 June 2018.**

5. **Matters Arising from the PCM Minutes of 27 June 2018 not covered as separate Agenda items:**

6. **To receive reports from:**

6.1 Governance & Policy Dev. Working Group (GAPDWG)

Updated Code of Conduct + Data Protection items

6.2 Village Hall Liaison Group (VHLG)

6.3 Property & Assets Maintenance group (PAMG)

6.4 Village Hall Management Committee Meeting

6.5 **Estates and Playgrounds**

6.5.a. Glencoe Estate; b. St Aidan's; c. Whitehouse Estate; d. Queen's Street Estates – update on Notice Board; e. Little Preston – Update on Virgin Cabling

6.6 Communication and Media – a) Website – Update b) Social Media

6.7 Swillington Educational Charity – Trustees Report

7. **To receive information on the following on going issues and decide further action where necessary.**

7.1 Highway Matters –

7.1a) Safety on Whitehouse Lane & Traffic speeds through Gt Preston.

7.1b) Whitehouse Lane Parking Issues (Grassed areas)

7.1c) Grass Verges and parking on footpaths

7.2 Leeds Little Library at Great Preston - Update.

7.3 Insurance – update on display of important documents.

7.4 Police Crime Statistics

7.5 Memorial Plaque to Marjorie.

7.6 Security matters - Metal Filing Cabinet, archiving of documents, use of galppc e-mails etc

8. To receive and consider any current planning proposals

- 8.1 10/01412 – 14/03823RM Biffa Site – Footpath along the North West side of the Biffa Development.
- 8.2 N4720/W/17/3177207 Appeal – Travellers site - Appeal decision
- 8.3 17/00495/UHD3 Erection of Fence at 2 Whitehouse Lane. Update.
- 8.4 18/04268/FU/E Alterations to existing garage to form a habitable room at 1 Hall Road, Little Preston.

9. New Agenda Items

10. Environment – to receive reports and updates on the following

- 10.1 In Bloom. Report of meetings & Litter Pick.
- 10.2 Peasecroft Wood.
- 10.3 St. Aidans Country Park.
- 10.4 Wild flower Meadow off Fleakingley Lane and Parish field on Preston Lane
- 10.5 Public Rights of Way.
- 10.6 Littering, flytipping and dog fouling.

11. Finance – July 2018

- 11.1 To receive and consider the financial accounts
- 11.2 Recommend payment of Clerks salary and expenses
- 11.3 June 2018 spend reconciled to Invoices/ the parish council bank statement
- 11.4 Agree payment for listed items
- 11.5 VAT reclamation position (Quarterly reclaims)
- 11.6 To receive record of Credit Card purchases

12. To receive any other Correspondence & Communications and any further meetings/training attended by Members and the Clerk.

13. Date of Next Meeting – to consider and agree date for the September Parish Council Meeting
Wednesday 26th September 2018 at 6:30 pm

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) However a copy of the full recording protocol and Code of practice for use by Third Parties is available from the Clerk.