



MINUTES OF THE MEETING OF GREAT AND LITTLE PRESTON PARISH COUNCIL HELD ON WEDNESDAY 25<sup>TH</sup> JULY 2012, IN THE ELDERS COMMUNITY CENTRE, ST AIDANS ESTATE, AT 1830hrs

**MEMBERS PRESENT:** Cllrs Wallace, Webster and Crossley.

Also present was Elector Mrs Ann Watson, a member of the public and the Clerk.

The Vice Chairman opened the meeting at 1900hrs when the Council became quorate.

**1a) TO ELECT CHAIRMAN.**

Vice Chairman Cllr Wallace was proposed by Cllr Webster, seconded by Cllr Crossley. There were no other nominations.

**RESOLVED** Cllr Wallace elected as Chairman.

Cllr Wallace accepted the office but said it was regrettable only 2 councillors were present to vote.

It was unanimously agreed a letter of thanks be sent to Cllr Tetley for his time in office, to wish him well in the future and also a speedy recovery after his imminent operation. The members also looked forward to see him return to his seat on the Council.

**b) ELECTION of VICE CHAIRMAN.**

There were no nominations. This item to be on the Agenda of the next meeting.

**2. TO RECEIVE APOLOGIES**

Apologies were received from Cllrs Tetley, Sylvey and Liversidge.

**3. TO RECEIVE DECLARATIONS OF INTEREST**

Cllr Crossley – Village Hall Committee

Cllr Webster – In Bloom Committee

**4. OPEN SESSION – members of the public may raise any matter concerning the Parish.**

A member of the public was present to complain about events that took place at the May Parish Council Meeting.

The complainant was allowed to outline the basis of the complaint to the meeting and after hearing the grievances the Chairman requested that the complainant submit the complaint in writing to the Clerk and the matter would be considered by the Parish Council, which was agreed.

The complainant was thanked by the Chairman for attending and at this point left the meeting.

Mrs Watson was present to complain about the general state of St Aidans Estate. She mentioned rubbish, litter etc. was a problem, also grass cutting was bad and the road sweeper never seems to come round the streets of the estate.

The Chair, Cllr Wallace informed Mrs Watson he would contact LCC as soon as possible.

**RESOLVED** This would be an agenda item in the form of a report for September.

Mrs Watson also asked if the Parish Council could advertise events more prominently, eg. large banner on Village Hall fence.

**RESOLVED.** The chairman said there was a local firm who produced such items, he would make enquiries and report back to the next meeting. This would be discussed as an agenda item for September.

## **5. TO CONFIRM THE MINUTES OF MEETING HELD ON 27<sup>TH</sup> JUNE 2012.**

Proposed by Cllr Crossley, seconded Cllr Webster, motion carried.

**RESOLVED** The minutes were accepted as a true record.

## **6. MATTERS ARISING FROM THE MINUTES OF 27<sup>TH</sup> JUNE 2012** – information only.

**RESOLVED** There were no matters arising.

## **7. VILLAGE HALL**

**a) To receive update on Village Hall Security Cameras** – the Clerk stated Mr Coates is to proceed with the work as soon as possible.

**b) To receive update on porch roof repairs** – Prior to the meeting, Cllr Liversidge informed the Clerk he has spoken to the contractor, who is on holiday until the weekend. He will then contact the Parish Council to arrange a date for work to commence.

The Chairman said this should be treated as a matter of urgency as over two months had passed since the incident and there were signs of damp evident in the porch. If there was no progress in the next week, alternative arrangements should be made.

Cllr Crossley suggested that the Parish Council should create a preferred list of tradesmen for future use. To be discussed when more Councillors present

## **8. PLAYGROUNDS**

### **To receive reports**

**a) Glencoe** – this was very untidy, but since complaining to Parks and Countryside a litter pick has been done, grass has been cut better and strimmed. It was agreed to monitor this to ensure it is not just a one-off.

### **b) St Aidans** –

#### **i) Replacing of swing seats .**

Swing seats have not yet been replaced. Martin Wright of P & C had not responded to e mails.

#### **ii) Weekly maintenance check list has been printed.**

Cllr Wallace completed the checks and litter picks for July.

**Procedure** - Clip board with check lists handed over to the next volunteer Councillor at the meeting. Completed check lists signed by the examiner, counter-signed by chairperson and handed to clerk for safe custody in a file solely for that purpose. Outgoing volunteer councillor will accompany the new volunteer to explain procedure as demonstrated by LCC officer.

Cllr Crossley has agreed to do the 4 weekly inspection for August, then further arrangements to be made for September inspection.

## **9. COUNCIL WEBSITE**

**To receive update on problems and progress with group email address.**

Cllr Webster informed the meeting that the group email addresses will be created (xxxx @galppc.org.uk) by the September meeting.

**10. SWILLINGTON EDUCATION CHARITY**

**To receive report of meeting with Swillington Education Charity regarding Trustees of the Parochial building.**

Cllr Wallace attended meeting and had a look round the buildings. They appear to be beyond repair and in some areas dangerous. The trust are keen to move on but require three trustees – 1 from Great and Little Preston Parish Council, 1 from Swillington Parish Council and 1 from Leeds City Council.

Cllr Webster proposed Cllr Wallace as the trustee from Great and Little Preston Parish Council, this was seconded by Cllr Crossley, motion carried.

**RESOLVED.** Cllr Wallace to represent the Parish Council as Trustee

It was reported that Cllr Mark Dobson was unable to attend the next meeting of the Charity on 9<sup>th</sup> August and has asked Cllr Tom Murray if he would attend. No response from Cllr Murray. Leeds City Council still need to nominate a trustee.

**11. HIGHWAY MATTERS**

**a) To receive report of any incidents at the Primary School.**

There is nothing to report, situation is monitored regularly.

**b) To receive update with regard to positioning of 7 village signs, 5 for Great Preston and 2 for Little Preston.**

The signs have been ordered from LCC and manufacture is in progress.

**c) To receive update on flooding problems at the junction of Wood Lane and Astley Lane and Astley Lane fence.**

Work has begun, estimated for 5 days, on the flooding problem, Parish Council again not informed of highway works.

Astley Lane fence and unknown land. Cllr Wallace brought this matter up at St Aidans meeting as Coal Authority representative was in attendance. Max Rathmell of LCC has sent maps, to be marked up showing the areas of concern. This will be done and the maps returned.

**12. TO CONSIDER PLANNING MATTERS**

**a) 11/01713 Kensington Place (Hollinhurst) Update.**

Building started, which means that £75,000 S106 greenspace money is released.

It was agreed that the Parish Council need to be involved and informed in discussion re. the spending of this money.

Sales office is open, pre-opening event held in Bowers Row Mission Hall.

The following street names have been agreed:

Chapel View – Clover Close – Charles Court – Jubilee Gardens – Elizabeth Road – William Avenue – Burn Close – George Street – Queen Street. Only two houses will front Queen Street and will be numbered 13 and 15.

#### **b) 10/01412 Biffa Site**

CPL car park is now emptied, Biffa cars parked on verges, No further news on development start.

**c) Queen Street Location Change.** Permission has eventually been obtained from Biffa to change their Queen Street location from Woodlesford to Great Preston. Royal Mail and LCC informed, the change has been implemented and shows up on Royal Mail PAF website.

**RESOLVED** It is now official, all Queen Street properties are now in Great Preston.

**d) 12/02927** Mr David Robinson, 2 storey side ext. and porch to front of Ferndowne, Goody Cross Lane, Little Preston.

Parish Council have not yet received any complaints from neighbours re. this application.

### **13. NEW AGENDA ITEMS**

#### **a) To receive updated copy of Code of Conduct.**

Slightly revised and hopefully final version of the code of conduct produced by National Association of Local Councils (NALC)

The only difference from the previously circulated version dated 18 June is that NALC have included some additional information in Appendix A clarifying the description of interests that have to be registered.

**RESOLVED** Cllr Crossley proposed acceptance of the amendment of the code and that the code be revised accordingly, seconded by Cllr Wallace, motion carried.

#### **b) To consider latest update from LCC regarding Declaration of Interests at meetings.**

Standard heading for declaration of interests to be introduced as instructed by LCC.

**RESOLVED.** Standard heading will be used on all future agendas

#### **c) To consider response from horse owner with regard to vacating Parish land.**

Further letter sent to Ms Midgley, giving her 7 days notice.

#### **d) To consider Christmas lights.**

Quote received from LCC for 4 lamp post motifs £175 per motif plus vat. Grand total £840.00, after discussion it was agreed to write to LCC stating Parish Council do not wish to have the motifs, but are looking into the possibility of having an illuminated Christmas tree instead, possibly in the garden of sheltered accommodation on Berry Lane.

### **13.1 LATE AGENDA ITEMS**

#### **a) To consider emailing agenda and minutes to members. Paper copies optional.**

**RESOLVED** Proposed by Cllr Wallace, agenda and minutes emailed unless otherwise requested, seconded by Cllr Webster, motion carried.

#### **b) To consider consultation paper on BACS payment, reply by 12<sup>th</sup> September.**

**RESOLVED** Considered consultation paper, to review at a later date when further information is available.

**c) To consider official complaint to LCC, Brown bins not emptied since week commencing 25<sup>th</sup> June 2012.**

**RESOLVED** Cllr Crossley proposed, Cllr Webster seconded, motion carried. Cllr Wallace to email LCC and executive member for the environment – Cllr Dobson.

**14. ENVIRONMENT**

**a) In Bloom, to receive verbal report.**

The clerk said judges visited and made some positive comments.

To consider payment request from Woodend Nurseries for summer bedding plants of £354.40

**RESOLVED.** Proposed by Cllr Crossley, seconded by Cllr Wallace, motion carried, to pay for the plants.

**b) Peasecroft Wood** – letters delivered to each house, no feedback received yet.

**c) To consider replacement seat at Little Preston.**

Cllr Webster reported that the seat has to be concreted in, he is to speak to a local builder before ordering the seat.

**d) To receive report on level of service regarding Grass, Hedge cutting and Groundwork.**

Cllr Wallace has worked from 29<sup>th</sup> June up to this week trying to get LCC to do what they are supposed to do with respect to grass cutting and ground work. He worked closely with the In Bloom Group, but insisted that his interest was in the whole Parish not just the judging route. All amenity and verge grass has now been cut, some areas are better than others. The two playgrounds have been redone to a high standard. All the strimming around the fences and trees etc. has been done, as requested. Cllr Wallace to thank Parks and Countryside and ask them to keep up the good work.

P & C informed Cllr Wallace no hedge work was carried out between March and October due to nesting season.

Mr Giles Jeffs from LCC responded to the list of neglected areas and spent 2 hours going around the Parish with Cllr Wallace and he has made a big improvement.

Cllr Wallace thanked him on behalf of the Parish Council and residents, but stressed that this should not be a one-off.

Glencoe estate is a disgrace, the grass cutting is poor and the shrub beds have not been touched this year. Continental Landscapes have agreed a Parish visit, date and time to arrange.

**e) To receive report on blocked gullys.** Wood Lane, Berry Lane, Preston Corner, Goody Cross Lane and Hall Road.

Mr Tom Smith of LCC arranged for all reported blocked gullys to be unblocked. Some required several visits. The obstinate ones were jetted last week. Rain required for the ultimate test.

**15. FINANCE:**

**To authorise payment of:-**

a) Clerks Salary and expenses declared at the meeting

Clerks salary	160.00		
Photocopying, stat. etc.	1.94		
Tel. calls	1.05	Vat	0.21
Postage stamps	1.23		

Travel expenses	1.54
165.760.21	
Vat.	0.21
Total	£165.97

- b) Woodend Nurseries, plants for In Bloom £354.40 Agreed to pay.(Item 14a)
  - c) Cllr Webster, domain registration [www.galppc](http://www.galppc) £9.50 plus £1.90 vat, total £11.40 .
- Proposed Cllr Crossley seconded Cllr Wallace.

**RESOLVED** listed payments to be paid.

## **16. PUBLICATIONS AND CORRESPONDENCE**

- a) HSBC Business Money Manager A/C Statement £11052.89
- b) HSBC Community A/C Statement £455.21
- c) NHS Yorks and Humber NHS111 Provider named – NHS Trust and Local Care Direct.
- d) LCC Register of electors, monthly alteration notice.
- e) LCC Outer East Area Committee, letter and poster re. cricket coaching weeks.
- f) CPRE W. Yorks Branch, newsletter Issue 8
- g) YLCA Joint annual meeting 21.7.12, minutes of meeting held 23.7.11, Annual review 2011/12
- h) Clerks and Councils direct, Issue 82

## **17. MATTERS TO REPORT (formerly Any Other Business) To raise matters for discussion without decision or agenda items for next meeting.**

Cllr Wallace attended St Aidans meeting on 17<sup>th</sup> July. Bob Nicholson from Coal Authority was present and highly charged discussions took place. With the result the CA will meet the Cartwrights to discuss outstanding issues.

Darren Starkey gave a presentation of the site with business and management plans. Full details will be in the published minutes in October. Next meeting is 16<sup>th</sup> October.

Cllr Crossley stated that the entrance to footpath No. 4 is virtually obscured. She has contacted Rosie Watts of LCC re. this, also re. footpath No. 5. These were to be inspected by Rosie Watts on 24<sup>th</sup> July.

Cllr Webster has received a number of complaints re. the state of Fleakingley Lane, this to be on the September agenda.

**Date of next meeting 26<sup>th</sup> September 2012 at 18.30hrs.**

## **ANY ITEM FOR AGENDA TO BE WITH THE CLERK 7 CLEAR DAYS PRIOR TO THE MEETING**

Meeting closed at 21.20hrs.

Chair.....

Date.....