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2017 PARISH COUNCIL MEETING

Draft Minutes of the meeting of Great and Little Preston Parish Council held in THE ELDERS COMMUNITY CENTRE, St Aidans Estate, at 1830hrs on WEDNESDAY 25th JANUARY 2017

Members Present: Cllrs Bath {*DBA*}, Blackburn {*DBL*}, Dickinson {*AD*}, Hanson {*GH*}, Crossley (*EEC*), Taylor {*JT*} and Bentley (*AB*)

1. CHAIRMANS WELCOME AND OPEN MEETING.

Chairman welcomed those present and opened the meeting at 18.30hrs.

2. TO RECEIVE APOLOGIES.

No apologies were received.

3. LATE ITEMS FOR THE AGENDA - To identify items which have been admitted to the agenda by the Chair for consideration.

16h) CPRE Membership renewal

4. TO RECEIVE DECLARATIONS OF INTEREST

There were no declarations of interest.

	Action Point description	Action By	Date/time
5	<u>OPEN SESSION</u> - members of the public may raise any matters concerning the Parish. As there was no member of the public present, there was nothing to report.		
6	<u>TO RECEIVE</u> the minutes of the Parish Council Meeting held on 30 November 2016. <u>information only.</u> The Minutes of the meeting were agreed as a true record and were signed by the Chairman.	N A	N A
7	<u>MATTERS ARISING</u> from the PCM minutes of 27 November 2016 - <u>information only.</u> a) 20mph signage on Whitehouse Lane. To receive feedback. No feedback received yet from Cllr Dobson 14a Christmas lights Switch-on To receive details of the event The event was very well attended and excellent food was served afterwards at the New Inn. Virgin Media Liaison Officer and her assistant attended and donated £150 for the event. (i) Precept and Budget for 2017/18 To consider Budget for 2017/18 and Precept. Discussion took place. It was proposed and agreed to request the sum of £14,000.00. As the Village Hall is owned by the Parish Council, a contingency fund has to be built up to cover known major repairs needed.		

	<p>14b) Plaque for tub at Little Preston To receive update. Cllr Blackburn reported that the plaque is at the home of Malcolm Webster, who stated that it could be fixed to the Little Preston stone at the stable entrance. (DBL)</p> <p>14c) Seat at Whitehouse Lane. To receive update. Cllr Dickinson produced copy letter which she has sent to residents living nearby, with photograph of the area chosen for the siting of the new seat, objections to be lodged before the end of February. It was proposed and agreed to order a seat after that date if no objections received. (AD)</p> <p>14d) Memorial to Marjorie Goldthorpe To receive update Cllr Dickinson has emailed LCC regarding site of the memorial, but has had no firm response. (AD)</p> <p>14e) AON Insurance To receive update. Further to receipt of leaflet from AON, after discussion it was proposed and agreed to request survey of all areas Insured, before the new Insurance year. (JW)</p>		
8	<p><u>VILLAGE HALL</u> a) <u>To receive report of Village Hall Management Committee(VHMC) meetings.</u> Meeting held on 23 January 2017. It was reported that the War Memorial cannot be cleaned until the weather improves After discussion it was agreed to request a liaison meeting between PC Members and VH Members</p>	EEC	
9:1	<p><u>ESTATES and PLAYGROUNDS</u> <u>Glencoe.</u> a) To receive reports. There was nothing to report.</p>		
9:2	<p><u>St. Aidans.</u> a) To receive updates. Safety checks have taken place by IPI. One item mentioned was that the perimeter fence needs replacing This to be an Agenda Item for the next meeting. <u>b) To receive updates on Post Box/Post Office Matters</u> There was nothing to report.</p>		
9:3	<p><u>Little Preston</u> Nothing to report.</p>	DBL	
10:1	<p><u>COMMUNICATION & MEDIA</u> <u>Website</u> This is working well and up to date.</p>	GH	
10:2	<p><u>Media</u> To receive update regarding Newsletter. Draft copies checked by all Councillors, agreed, printed and distributed to residents. Cllr Hanson reported that there are now 34 followers on twitter.</p>	GH	

10:3	<p><u>Broadband/High Speed Fibre</u> To receive reports. Cllr Taylor obtained information from BDUK N'East who stated that a 2nd box 19 has been erected and now has power. It should be up and running by the end of April Cllr Bentley has contacted Superfast Broadband, to remind them of their promises. He also contacted Virgin Media requesting programme of works in the area.</p>	JT	
11	<p><u>SWILLINGTON EDUCATIONAL CHARITY</u> a) To receive Trustees report. There was nothing to report.</p>		
12	<p><u>HIGHWAY MATTERS</u> a) To receive reports of continuing efforts to improve safety on Whitehouse Lane - Nothing to report.</p> <p>b) To receive update on 20 mph zone on Berry Lane. There was nothing to report.</p> <p>c) Parking outside the Primary School. As the new head is in place Cllr Taylor is to contact her after half term.</p> <p>d) To receive update on proposals for waiting restrictions in Great Preston - Hirst Street. There was nothing to report.</p>		
13	<p><u>TO CONSIDER ONGOING PLANNING MATTERS –</u></p> <p>a) 10/01412-14/03823RM Biffa Site. To receive update. Building works are moving forward very quickly.</p> <p>b) 2015 Site Allocations There was nothing to report</p> <p>c) 15/07030 16/04346 Demolition of former post office building and erect two houses with detached block of two garages at former Post Office and 1st floor flat - 10 St Aidans Road, Great Preston. Work to commence on demolition shortly.</p> <p>d) 15/02818/DTM Appeal by Cornerstone Telecommunications Infrastructure Ltd regarding proposed telecommunications structure to the rear of Great Preston Snooker and Social Club No response received yet</p> <p>e) 16/05449/FU/E Detached double garage to rear of 66 Whitehouse Lane, Great Preston. No decision received yet.</p> <p>f) 16/05974/TR Application from resident of 23 Whitehouse Avenue for work to trees subject to tree preservation order. Work on trees has now been completed.</p> <p>g) 16/06212/FU/E Application for two storey side and rear extension at 79 Preston Lane, Allerton Bywater, comments required by 31 October 2016. No decision received yet.</p> <p>h) 16/06759 Application for Conservatory to rear of 9 Low Farm Great Preston. No objections from residents living nearby</p>		

	<p>j) 16/06911 Change of use of land to traveller pitch with detached utility block and associated works, retrospective application for laying out of hardstanding, on land Off Hollinhurst, Allerton Bywater WF102HY.</p> <p>Letter of complaint sent by Parish Council due to the number of comments by residents. There was nothing further to report, pending full planning decision by LCC</p>		
14	<p><u>NEW AGENDA ITEMS</u></p> <p>a) Traffic through Great Preston. To receive reports. Cllr Bentley noted that there has been a number of vehicles speeding on Whitehouse Lane. YLCA contacted for advice.</p>	AB	
15	<p><u>ENVIRONMENT</u></p> <p>a) In Bloom. <u>To receive report of meetings.</u> There was nothing to report.</p> <p>b) Peasecroft Wood. <u>To receive report.</u> Cllr Bentley has had no response from 'Woods for People' He has contacted LCC Parks and Countryside and was referred to Yorkshire Wildlife Trust. This is work in progress.</p> <p>c) St. Aidans Country Park. <u>To receive reports</u> There was nothing to report.</p> <p>d) Wild flower Meadow off Fleakingley Lane and Parish field on Preston Lane (i) To receive progress reports. Free trees with the Conservation Volunteers. Cllr Bentley had placed a request for 2 Parkland packs (150 saplings per pack) and 1 large Garden pack. He stated that he has received no reply yet, but the packs are due to be delivered in March.</p> <p>ii) To consider Maintenance of Wildflower Meadow along with Parish Field on Preston Lane. Cllr Bentley provided all Councillors with a list of works to be done with the grant money of £10,000</p> <p>e) Preston Corner To receive progress report. There was nothing to report, other than the corner is very tidy.</p> <p>f) Public Rights of Way. To receive report on condition of footpaths. The walk of footpaths will take place possibly end of February/beginning of March.</p> <p>g) Onshore Oil and Gas Licences. To receive reports. There was nothing to report.</p> <p>h) Littering, flytipping and dog fouling. To receive reports. Cllr Taylor had received a complaint from resident re. the amount of dog fouling in the Wildflower Meadow. After discussion it was proposed and agreed that Cllr Bentley should contact the dog warden re. any signage which may be available. It was also reported that rubbish had been dumped at the entrance to Hollinhurst Wood on Wood Lane.</p> <p>j) Christmas lights. i) To receive update on battery/solar lights It was reported that they had not been very successful. It was proposed and agreed that Lights should be placed on the Agenda for the June 2017 meeting.</p>	AB	
15:1	<p><u>Allotments – to receive report</u> There was nothing to report.</p>		

16:1	<p><u>FINANCE: DECEMBER 2016/JANUARY 2017</u> To recommend payment of:- a) Clerks salary and expenses Salary December 2016 £160.00 Expenses: Sundry items for Christmas lights switch-on event £3.09 Total £163.09 b) J. Taylor. Payment for solar lights £23.98 c) J. Donnelly, Payment for refreshments for Christmas lights switch-on £60.00 d) Section 137 Donation: Preston Players for playing at Christmas lights Switch-on £50.00 e) LCC Hire, installation and maint. of lights at Little Preston. £500.00 + £100.00 vat £600.00 f) Clerks Salary and Expenses:: Salary January 2017 £160.00 Expenses: Inks for Printer £31.17 Postage stamps £0.64 Total £191.81 g) IPI Playground Inspection Six monthly check. £50.00 + £10.00 vat £60.00 h) Cost of producing Newsletter £129.60 j) CPRE Membership renewal £36.00 Income: Donation received from Virgin Media towards cost of Christmas event. £150.00</p>		
16:2	<p><u>To receive record of Debit Card purchases.</u> There were no card transactions</p>		
17	<p><u>PUBLICATIONS AND CORRESPONDENCE</u> Clerk to inform meeting. a)YLCA - Auditor appointment for smaller authorities 2017/18-2021/22 PKF Littlejohn. b) YLCA Membership fees increase (sent to Cllrs) c)Letter received from resident re. advertising banners placed on fence opposite the Primary School. Cllr Bath to contact Cllr Dobson re. legality of this. DB d)Email received from resident re leaves not cleared on path near hill between Little Preston and Swillington, plus disappearance of Litter Bin near to Bus Shelter. e) Glasdon Brochure. f) Clerks and Councils Direct g) LCC Register of Electors h) YLCA Email re. publication of draft public sev. ombudsman. j) Email re. defibrillator. k) YLCA Email re. adoption of Telephone boxes, cost etc.</p>		
18	<p><u>TRAINING COURSES and MEETINGS</u> To receive information for 2016/17 Training courses. a) YLCA Branch meeting Tues 21 February 2017 b) LCC Clean Leeds Workshop 23 February 2017 c) YLCA Training Seminars in Planning and development. d) LCC Garforth and Swillington Forum, Thursday 2 February 2017 e) Meeting with Cllr Debra Coupa at Kippax 9 February 2017. Police Contact point meetings, Crime figures. It was reported that 3 burglaries have occurred in Great Preston.</p>		
19	<p><u>MATTERS TO REPORT:</u> (formerly Any Other Business).</p>		

	Cllr Crossley requested information re. number of properties in the Parish. Clerk to give her the information required.		

20. DATE OF NEXT MEETING 22 FEBRUARY 2017

Meeting closed at 2100 hrs

Chair.....

Date.....