



**DRAFT MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY  
28 JANUARY 2015, IN THE ELDERS COMMUNITY BUILDING,  
ST AIDANS ESTATE, GREAT PRESTON, AT 18.30hrs.**

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[www.greatandlittlepreston.pc.org.uk](http://www.greatandlittlepreston.pc.org.uk)

**MEMBERS PRESENT:** Cllrs Wallace, Crossley, Taylor, Bath, Dickinson, Beattie, Webster.  
Also present was the Clerk.  
Also present were four local electors.

**1. CHAIRMANS WELCOME AND OPEN MEETING:**

Chairman welcomed everyone and thanked the residents for attending. The meeting was opened at 1830hrs.

**2. TO RECEIVE APOLOGIES:**

Apologies were received and accepted from Cllr Blackburn.

**3. LATE ITEMS FOR THE AGENDA:** To identify items which have been admitted to the agenda by the Chair for consideration. Details will be included in the minutes.

The items were accepted by the chairman as they had been received after agendas were posted. Both items had been discussed at earlier meetings and required settling before next meeting.

Cheque received from Groundwork for Wild Flower Meadow £10,227.40 excluding vat. Grace Landscapes to be paid the sum of £12,272.88 including VAT for work done on the project. The Parish Council will reclaim the VAT.

£80 paid for 7 engraved signs for seats and trees at Jubilee Gardens.

Invoice of £1.50 for postage on free booklet ordered and received YLCA.

**4. TO RECEIVE DECLARATIONS OF INTEREST:**

There were no declarations of Interest.

**5. OPEN SESSION:** Members of the public may raise any matters concerning the Parish.

**5:1A** resident was present to discuss problems caused by children playing ball games near to residents' cars and houses in Queens Close, Bowers Row. There have been incidents of broken windows plus some damage to parked cars.

It was stated that residents have no objection to the children playing in the area other than ball games and asked the Parish Council if it would be possible to have a sign erected.

The resident was informed the Parish Council did not have the enforcement power but will contact Leeds City Council for advice. In the meantime the resident was advised that support of other residents should be obtained to strengthen the request.

The resident also informed the Parish Council that some vandalism has taken place in the empty Biffa Building which is adjacent to the rear of Queens Close, also a fire had been started when vandals were burning cables to remove the inner wiring.

**RESOLVED:** The Parish Council will contact LCC Planning and Taylor Wimpey.

**5:2** A St. Aidans resident said they had received a letter from the Ward Councillors claiming, due to their hard work, “contentious” sites within the Parish would not be built on but it did not mention the most contentious site 3100B which WAS allocated for building. The resident asked for an update regarding the land 3100B behind Hemishor Drive, Great Preston, although all the published description of the site is Whitehouse Lane, Swillington!

The residents were informed the Parish Council had **not** been sent a copy of the Ward members letter but some members had received it as residents.

A report had been prepared by the Parish Council in response to the letter, members and residents were issued with copies.

This was to be discussed by the members and minuted later in the meeting. (Site Allocations Update 2015. Agenda Item 14a i & ii). If approved or amended by the members the report would be sent to all concerned.

All homes on the St.Aidans estate will be updated after the outcome of the Executive Board meeting.

Three residents thanked the council and left the meeting at this point.

**6.TO RECEIVE** the minutes of the Parish Council Meeting held on **26 November 2014**

**RESOLVED** The minutes of the meeting held on 26 November 2014 were accepted as a true record and signed by the Chairman.

**7.MATTERS ARISING** from the PCM minutes of **26 November 2014 – information only.**

Item 13d – 74 Whitehouse Lane Great Preston. **Approved.**

Item 13f --14/04858/FU Application at Hollinhurst. **Refused**

Item 14a – Christmas Lights event, this was very successful and was enjoyed by all.

Item 15e – Preston Corner, the area has now been cleared and gravelled, 50 small hedging shrubs have been planted and 8 large shrubs are to be planted when the weather improves.

These were purchased from Red Hall out of the £500 grant received from LCC, the remainder to be spent before 31 March 2015.

**8.VILLAGE HALL To receive** report of Village Hall Management Committee(VHMC) meeting Meeting was held on Thursday 22 January 2015.

A risk assessment has been made by the Fire Service.

Car park is in need of repair.

Cllr Bath to make enquiries regarding ordering scalplings to fill in the holes.

A copy of the minutes is attached to the Parish Council minute book

## **9.ESTATES AND PLAYGROUNDS:-**

### **9:1) Glencoe.**

#### **a) To receive** reports

There was nothing to report.

### **9:2) St. Aidans. (see also 12b)**

#### **a) To receive** progress report on repairs to Elders

Work has now been completed on the roof and the guttering, the garden work has also been done.

#### **b) To consider** 6 monthly inspection report on the playground.

Inspection took place, some minor repairs advised and some have already been carried out.

One of the items of play equipment will need some work by play equipment engineer.

### **9:3) Little Preston**

#### **a) To receive reports**

Footpath and possible encroachment at the bottom of Hall Road – Nothing to report.  
Ginnel between Hall Road and Fleakingley Lane (66 and 66a). Rosie Watts is to arrange for gravel to fill in the holes.  
Overhanging hedge on the Field at Hall Road – Rosie Watts is to be contacted.

### **10. COUNCIL WEBSITE AND BROADBAND SPEED**

#### **a) To receive updates.**

Website – Cllr Webster informed the Parish Council that changes to the domain name from .org to .gov is more expensive (£313.00 for 2 years) .org expires in May (£130.00 for 2 years).

Broadband – Nothing to report.

### **11. SWILLINGTON EDUCATIONAL CHARITY**

#### **a) To receive Trustees report.**

Cllr Wallace reported there had been a Trustees meeting in December and an open meeting on January 8 in Swillington and the next Trustees meeting was on January 30. Minutes of the December meeting was on web site, the minutes of recent open meeting and January 30 meeting will be on the site shortly.

### **12. HIGHWAY MATTERS –**

#### **a) To receive reports of continuing efforts to improve safety on Whitehouse Lane**

Nothing to report.

It was reported that an accident took place on Tuesday 20<sup>th</sup> January on Preston Lane.

**b) To consider 20mph zone on Berry Lane.** Instead of sorting the traffic problem on Berry Lane. Highways have issued a resident at the junction with St Aidans Road with an enforcement order to remove a newly built wall which only replaced a hedge and fence of similar height and density.

No complaints were received by the Parish Council. The Parish Council did **not** complain about the wall or were informed of any action being taken against the resident. The issue was raised by residents on a local social media site and taken up by a Ward Member.

### **13. TO CONSIDER ONGOING PLANNING MATTERS –**

#### **a) 11/01713 Kensington Place (Hollinhurst). Update.**

Work is still ongoing and is nearly completed.

#### **b) 10/038123/10/01412 Biffa Site.** Revised Application layout from 79 houses to 76.

Already discussed

**c) 14/07355/OT/E Land and premises, Preston Lane, WF10 2HN.** Plans were provided and discussed. 15 objections had been submitted by local residents Allerton Bywater Parish Council made comments neither objecting to or supporting the Planning Application

**RESOLVED:** Parish Council are to object to the application on the grounds of two access points on Preston Lane and the height of the proposed buildings.

## **14) NEW AGENDA ITEMS.**

### **a(i)2015 Site Allocations Update**

**To consider** letter sent by Ward Members to residents.

All members had been given a copy of a letter sent to residents and signed by our three Ward members claiming credit for preventing building on "contentious" sites in the Parish. The Parish Council did not receive a copy of the letter and was surprised that such a letter was sent when the Site Allocation Plan has not been approved, minutes of the last Development Plans Panel had not been published, their recommendations still had to go to the Executive Board followed by another Public Consultation, followed by Government Inspectors approval before formal adoption which will be some time in 2016. Up to then nothing is set in stone. The chairman explained Sites 3100A, 3321, 3450 and 3101 were mentioned. 3096 and the most "contentious" site of all, 3100B were not mentioned, 3100B is allocated as 'an area most suitable for housing development' and up to 40 houses were proposed for the site. Although the area was shown correctly on associated maps, the location of 3100B was described as Whitehouse Lane, Swillington. This error was pointed out in the Site Allocations Plan, Issues and Option consultation response in 2013 but obviously was ignored. Site 3100B is behind Hemishor Drive, Great Preston and the only access will be St.Aidans Road

The Ward members were contacted upon receipt of the letter but could not answer the question "What is the status of Site 3100B?", the question was referred to Planning Development officers.

**a(ii) To consider** proposal from LCC to allocate site 3100B suitable for 40 houses.

Members discussed the prepared report.

**RESOLVED:** As a last resort and as the meeting of Executive Board on February 11 is the last stage before consultation, the report should be sent to all members of the Executive Board and Ward members. A copy of the report will be attached to these minutes.

**b) To recommend**, due to further information received since last meeting, re-opening of discussion on Budget and Precept proposals for 2015/16

**RESOLVED:** It was proposed and agreed to re-open discussion.

Due to the reduction in services from LCC, more responsibility was falling onto the Parish Council. In order to carry out further improvements and maintenance in the Parish it was proposed and agreed unanimously to request a precept of £10,500.00 for 2015 -16 which is an increase on 2014 -15. Although this would show on Council Tax bills from LCC as an increase of 9%, in real terms it means the majority of council tax payers in the Parish, in bands C and D, will only pay around £1.60 a YEAR or **3p per week** more

**c) To consider** date for Annual **Parish** Meeting.

**RESOLVED:** After discussion it was proposed and agreed that the meeting should be held on Wednesday April 29 at 18.00 hrs followed by the April Parish Council Meeting.

**d) To consider** date for Annual **Parish Council** Meeting. **In Election year this must be held no more than 14 days after May 7 Elections.**

**RESOLVED:** After discussion it was proposed and agreed that the meeting should be held on Wednesday 20 May at 1800 hrs followed by the May Parish Council meeting

## **15 ENVIRONMENT**

**a) In Bloom. To receive** reports

Clerk received an email from Richard Gill who confirmed that Great Preston has been entered for Yorkshire in Bloom 2015.

The next meeting will be held on Wednesday 4 February at 18.30

**b) Peasecroft Wood.** There was nothing to report

c) **St. Aidans Country Park.** Next Liaison Committee meeting Tuesday 17 February.

d) **Wild flower Meadow. To receive** progress report.

All areas are now seeded and plugs planted , all gates and fencing are completed, finger posts installed, some fingers were printed wrong, new ones being made.

Information boards. - Members were shown final draft of the three boards. these would now be sent to the manufacturer with installation expected in late February.

e) **Preston Corner. To receive** report. Work will progress when weather improves

f) **Public Rights of Way.** To receive report on the conditions of footpaths.

This matter to be brought up at Town and Parish Council Forum by Cllr Wallace.

**15:1 Allotments To receive** reports.

Nothing to report.

**16) FINANCE: (2 months)**

To recommend payment of:-

**a) Clerks Salary and expenses up to 28 January 2015**

**Salary December 2014** £ 160. 00

**Expenses.**

Christmas lights switch on. Refreshments £36.57

Flowers for Mrs Lund £3.00

Postage 00.61

**Total** £200.18

**Salary January 2015** £160.00

**Expenses**

Coffee for meetings £2.47

Materials for repair of playground fence £2.22

Printer Inks £6.00

Postage 00.63

**Total** £171.32

**b) Cheques paid December 2014**

Section 137 Donation to Preston Players £50.00

2 Timber sleeper seats for Village Hall £399.80

J. Donnelly Christmas lights buffet. £60.00

**Cheques paid January 2015**

CPRE Membership renewal £36.00

IPI St Aidans Playground inspection £50.00 plus £10.00 vat. £60.00

7 Engrave plaques for Jubilee Garden (late item) £80.00

**16:1 Income December 2014**

Sale of land in Peasecroft Wood £200.00

Payment from In Bloom for Sleeper Seats (see 16b) £399.80

Groundwork Trust for Wild Flower Meadow (late item). £10,227.00

**16:3 To receive update** on obtaining Debit Card for on line purchases.

**RESOLVED:** Card has now been obtained, Cllr Wallace (Chairperson) is the nominated user. Safeguards:- 1)The card has a monthly limit of £1000, 2) Cannot be used for cash withdrawals. 3) Correspondence and statements sent to the Clerk 4) Account settled monthly by Direct Debit. and 5) Statement produced at every meeting.

**17) PUBLICATIONS AND CORRESPONDENCE:**

Clerk to inform meeting.

- a) Glasdon Brochure
- b) Clerks and Councils Direct, Issue 97
- c) White Rose Update (Emailed to all Councillors)
- d) YLCA Leeds Branch Meeting to be held on 10/2/15
- e) CPRE Newsletter, Issue 15

Councillor Webster left the meeting at this point.

**18. TRAINING COURSES AND MEETINGS.**

**To receive** Information for 2014/15 YLCA training courses.

**To receive reports** Police contact point meetings. Crime figures.  
No meetings had been held, there was nothing to report

**19. MATTERS TO REPORT:** (formerly Any Other Business).

There were no matters to report.

**20. DATE OF NEXT MEETING**

**25 February 2015**

**21. CLOSE MEETING.** Meeting closed at 20.50hrs.

Signed.....Chairman

## UN-AUDITED ANNUAL ACCOUNTS 2014/15

Balance @ 14/01/15		
Current (Community) A/C	972.85	
Business Money Man. A/C	4287.11	
		£5259.96
<b><u>Unpresented cheques</u></b>		
IPI Playground Inspection	60.00	
CPRE Membership renewal	36.00	
		- £96.00
<b><u>January Expenditure</u></b>		
Clerks salary and expenses	171.32	
YLCA Booklet	1.50	
Engraving of plates for Jubilee Gardens	80.00	
		- £ 252.82
<b><u>Estimated projected and allocated expenditure to 31//3/15</u></b>		
Clerks salary	320.00	
Admin. Expenses	200.00	
Dog fouling notices	465.00	
Litter Bins (LCC)	720.00	
		- £1705.00
<b><u>Reserves</u></b>		
Contingency fund for Elections and Village Hall Building Maintenance		
2013/14	1070.00	
2014/15	<u>953.00</u>	
		- £2023.00
Estimated surplus to year end 31/3/15		£1183.14