



## JANUARY 2016 PARISH COUNCIL MEETING

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**DRAFT MINUTES OF THE MEETING OF THE PARISH COUNCIL, HELD IN THE ELDERS COMMUNITY CENTRE, ST AIDANS ESTATE, at 18.30hrs on WEDNESDAY 27 JANUARY 2016**

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[www.greatandlittlepreston-pc.org.uk](http://www.greatandlittlepreston-pc.org.uk)

**MEMBERS PRESENT:** Cllrs Bath, Dickinson, Blackburn, Taylor and Crossley.  
Also present was the Clerk and two residents.

### **1. CHAIR/VICE CHAIRMANS WELCOME AND OPEN MEETING.**

Vice Chairman, Cllr Bath chaired the meeting and welcomed all those present.

### **2. TO RECEIVE APOLOGIES**

The Clerk read out letter of resignation received from Cllr Wallace, due to ongoing personal problems.

Nominations for position of Chair and Vice Chair required for the next meeting, when, under Item 1, Chair and Vice Chair to be elected before the meeting commences.

**3. LATE ITEMS FOR THE AGENDA** - To identify items which have been admitted to the agenda by the Chair for consideration.

16b) To recommend payment for Installation of Control/Timer plus hire of lights on live tree and Little Preston by LCC.

16d) To recommend payment for renewal of membership of CPRE

### **4. TO RECEIVE DECLARATIONS OF INTEREST:**

There were no declarations of Interest.

**5. OPEN SESSION** members of the public may raise any matters concerning the Parish.

Two persons were present who wished to observe the meeting, with a view to requesting co-option onto the Parish Council

**6 TO RECEIVE** the minutes of the Parish Council Meeting held on **25 November 2015**.

The minutes of the meeting held on 25 November were accepted as a true record and were signed by the Vice/Acting Chair.

**7 MATTERS ARISING** from the PCM minutes of **25 November 2015 – information only.**

**14b)** Christmas Lights switch-on - this was very well attended, refreshments were enjoyed by all afterwards at the New Inn.

It was agreed that letters of thanks should be sent to both residents whose gardens were used for the event.

### **8. VILLAGE HALL**

**a) To receive** report of Village Hall Management Committee(VHMC) meetings.

No meeting had been held.

It was reported that an area on the wall in the store room/kitchen area is damp.

Cllr Bath to inspect it.

## **9. ESTATES and PLAYGROUNDS**

### **9:1) Glencoe.** a) **To receive** reports

There was nothing to report.

#### b) **To receive** further information re. Playground

Awaiting date of commencement of work on the Playground.

### **9:2) St. Aidans.** a) **To receive** updates.

There was nothing to report.

#### b) **To receive** updates on quotes to repair/replace perimeter fencing.

This item is on hold.

#### c) **To receive updates on Post Box/Post Office Matters.**

Letters received from Post Office and Alec Shelbrooke, MP stating that a Home Service is to be introduced and provided by Pinewood Place Post Office, Knottingley, offering various services. Copies of the letter to be distributed.

The family of Mrs Goldthorpe are interested in a memorial to her at some point, also they would possibly be willing to give a yearly donation towards a floral display in her memory.

### **9:3) Little Preston.** a) **To receive** updates on issues.

It was reported that the Christmas lights on the live tree had been a success.

### **9:4) Kensington Place.** **To receive** updates

There has been no further response from the resident regarding ball games.

## **10. COUNCIL WEBSITE and BROADBAND SPEED**

### a) **To receive** updates.

Cllr Taylor informed the meeting that the parish is now on phase 2, which hopefully means that fibre may be installed by 2017.

Regarding website matters, a common theme in a number of topic areas is the difficulty of communicating with a wider audience within our community. Website development was suggested as a way to remedy this problem.

## **11. SWILLINGTON EDUCATIONAL CHARITY**

### a) **To receive** Trustees report.

Meeting held on 14 January, copy of minutes attached.

### b) **To receive** copy of letter of resignation as a trustee and secretary from Cllr Wallace.

Clerk read out Letter of resignation. Copy of letter from Cllr Wallace attached.

### c) **To consider** selection of replacement trustee on the Charity.

Cllr Taylor agreed to continue and after discussion Cllr Blackburn was nominated as a replacement to serve on the Charity.

Motion carried.

## **12) HIGHWAY MATTERS –**

### a) **To receive** reports of continuing efforts to improve safety on Whitehouse Lane.

It was reported that a large vehicle had recently left the road into the farmers field.

Chris Proctor of LCC to be contacted to discuss this and other safety matters.

### b) **To consider** 20mph zone on Berry Lane.

No signs have been erected yet.

### **13) TO CONSIDER ONGOING PLANNING MATTERS –**

#### **a) 10/01412 – 14/ 03823RM Biffa Site. To receive update.**

Building work is well under way, the first row of houses have been erected.

#### **b) 14/07355--15/02270RM 6 semis Preston Lane (Marshalls Coal Yard)**

The exteriors of the buildings are almost complete.

#### **c) 2015 Site Allocations. To receive reports.**

Decision awaited.

#### **d) 15/07030/FU/E Demolition of former post office building, and erect two houses with detached block of two garages at former Post Office 10 St Aidans Road, Great Preston.**

Planning application received. As yet no comments from residents regarding the applications.

### **14) NEW AGENDA ITEMS.**

#### **a) To consider** Budget proposals 2016/17 and setting of Precept Levy.

Return must be sent to LCC before 12 February 2016.

After discussion regarding budget requirements for 2016/17 it was decided to request a 5% increase, which equates to £12,000.00, being an increase of £1.03 per household per annum on Council Tax.

#### **d) To consider** information received from YLCA regarding Transparency Fund and grants available to smaller authorities.

YLCA are to be informed of Parish Council's decision as soon as possible.

Cllr Dickinson has obtained prices for a laptop, plus printer/scanner.

After discussion it was agreed to apply for grant funding to obtain these items.

Changes to the external Audit Regime.

Information regarding the changes was issued to members, decision whether to opt-in or opt-out of the present regime to be an Agenda item and to be discussed and decided on at the February meeting.

### **15) ENVIRONMENT**

#### **a) In Bloom. To receive** report of meetings.

No meetings held recently.

It was reported that the Chairman of the In Bloom group had contacted Taylor Wimpey, who have agreed to purchase the remaining calendars, to be included in 'welcome' packs for distribution in the new homes on the Biffa site.

They have also donated a number of spring plants to the group.

#### **b) Peasecroft Wood. To receive** report.

There was nothing to report.

#### **c) St. Aidans Country Park. To receive** reports

An email was received from Max Rathmell, which states that the terms of transfer are now agreed.

Dialogue is still on-going regarding terms of lease with RSPB

#### **d) Wild flower Meadow.**

##### **i) To receive** progress report.

The area near to the 'rickety bridge' is flooded, after the recent heavy rainfall.

##### **e) Preston Corner. To receive** progress report.

The shrubs are growing well.

**f) Public Rights of Way. To receive** report on the conditions of footpaths.

Many of the paths are very muddy.

The walk is to be arranged when the weather improves.

**g) Parish Field off-Preston Lane. To receive** reports.

Local farmer, Charles Hirst, has done a thorough cutback of some of the perimeter hedges around the field, at no charge.

A Christmas gift was given to him as a small thankyou for his hard work, which has saved the Parish a large amount of money.

**h) Onshore Oil and Gas licences. To receive** reports.

There has been no further information available, the situation to be monitored.

**15:1 Allotments To receive** reports.

Cllr Dickinson reported that some deep furrows had been cut into the path leading to the Allotments, by a vehicle delivering topsoil to one of the allotments.

**16) FINANCE: DECEMBER 2015**

To recommend payment of:-

**a) Clerks salary and expenses**

Salary December 2015	£160.00
Refreshments items for Christmas lights switch on event	17.98
Sundry items – Batteries for lights on trees at Preston Corner	6.29
<b>Total</b>	<b>£184.27</b>

**b)Other Cheques.**

A. Fox, clearing of hedge and verge on Preston Lane. £70.00

J. Donnelly, cost of refreshments for Christmas switch on event. £65.00

LCC Installation of elec. control/timer to lamp column, plus hire, maintenance and recovery of 4 sets lights in natural trees at Little Preston.

£1050.00 plus £210.00 vat. £1260.00

Purchase of lights for 2 trees at Preston Corner. £46.98

**Section 137**

Preston Players, donation in lieu of band attendance and playing of

Carols at Switch on event. £50.00

**FINANCE JANUARY 2016.**

**c) Clerks salary and expenses**

Salary January 2016	£160.00
Stationery Items	£3.00
Sundry Items	£23.49
<b>Total</b>	<b>£186.49</b>

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<b>d) Other cheques.</b>	
<b>IPI Playground inspection at St Aidans. £50.00 plus £10.00 vat.</b>	<b>£60.00</b>
<b>CPRE Membership renewal.</b>	<b>£36.00</b>

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**16:2 To receive** record of Debit Card purchases.  
There were no transactions on the Debit Card, other than  
Annual fee **£32.00**

**17. PUBLICATIONS AND CORRESPONDENCE**

- Clerk to inform meeting.
- a) Register of Electors.
- b) YLCA Membership subscription increase by 4.9%
- c) LCC Email re. Public contracts regulations.
- d) YLCA Leeds Branch meeting. Information
- e) YLCA Opportunities Bulletin.
- f) YLCA White Rose Update. December Issue.
- g) CPRE Country Air Brochure.
- h) Clerks and Councils Direct. Issue 103
- j) LCC Register of Electors, Monthly Alteration notice.
- k) LCC Charter Document.

**18. TRAINING COURSES and MEETINGS**

**To receive** Information for 2016 YLCA training courses.  
No information has been received yet.  
Clerk and Cllr Blackburn attended workshop of Flooding Issues in Outer E/Leeds, held at Vicars Court, Allerton Bywater, on 1 December 2015.

**To receive** report Police contact point meetings. Crime figures  
No crime figures have been received.

**19. MATTERS TO REPORT:** (formerly Any Other Business).  
Email received from LCC regarding wall at 25 Berry Lane.  
No decision reached by them yet, the matter to be reviewed as to whether it is expedient to take any further action.

**20. DATE OF NEXT MEETING      24 February 2016**

**Meeting closed at 21.05 pm**

**Chair.....**

**Date.....**