



MINUTES OF MEETING OF GREAT AND LITTLE PRESTON PARISH COUNCIL HELD ON WEDNESDAY 27TH FEBRUARY 2013, IN THE ELDERS COMMUNITY CENTRE, ST. AIDANS ESTATE, AT 1830hrs.

MEMBERS PRESENT:

Cllrs Wallace, Bath and Webster. Also present was the Clerk.

1. CHAIRMANS WELCOME AND OPEN MEETING

Meeting was declared open at 1830pm

2.TO RECEIVE APOLOGIES

Apologies were received from Cllr Crossley.

3.LATE ITEMS FOR THE AGENDA - at the discretion of the chair.

There were no late items put forward.

4.TO RECEIVE DECLARATIONS OF INTEREST

There were no declarations of interest.

5.OPEN SESSION

As no members of the Parish were present at the meeting, there was nothing to discuss on this item.

6.TO CONFIRM THE MINUTES OF THE MEETING HELD ON 30 JANUARY 2013.

a)Amend date in heading to 2013.

7.MATTERS ARISING FROM THE MINUTES OF 30 JANUARY 2013. – information only

There were no matters arising from the minutes.

8.VILLAGE HALL

a) To receive report from management committee member.

As management committee member was not present, there was no report, other than that an informal meeting has been arranged between the Parish Council and the Management Committee, for Wednesday 13th March, at the Elders.

b) To receive report on repairs to outside lighting.

Cllr Bath reported that all outside security lights have been re-wired, new bulbs fitted, along with outside sensor and timer. Report to follow from Burgess Electrical, this to accompany the March Minutes.

Cllr Bath suggested that the lights be run at night for a short time, then checked for cost.

c) To consider gutter problems and potential damage to interior.

When checking the wiring, Cllr Bath noticed that the guttering to the right of the entrance porch, adjacent to the floodlight, is leaking. This to be reported in writing to the Management Committee, suggesting guttering be cleaned and repaired as required.

d) To consider impact of Village Hall costs on Parish precept.

Breakdown of 2012/13 running costs and capital spending :

Building Insurance	£1223.00
Porch Roof Repairs	£ 380.00
ADT Security Alarm	£ 421.00
Security Camera Installation	£2010.00
Fire extinguisher service	£ 118.00
Car Park Rental	£ 250.00
Security Lights Renewal	<u>£ 870.00</u>
	£5272.00

e) To recommend all communications with the committee be in writing.

RESOLVED. As there had been breakdown in communication in the past, it was agreed that all future communications should be in writing.

Cllr Liversidge entered the meeting at this point.

9. ESTATES and receive s PLAYGROUNDS

9:1) Glencoe.

a) To consider letter of complaint from resident.

A letter of complaint had been received from resident of Glencoe regarding rats on cycle track, behind the trading estate and on the trod. Allerton Bywater Parish Council has been informed as this area includes part of their Parish.

b) To receive report on grit bin delivery.

Grit bins have been ordered, awaiting a delivery date.

9:2 St. Aidans.

a) To receive playground maintenance report.

As Cllr Crossley was not present at the meeting, this item could not be reported upon.

b) To receive report on grit bin progress, for bottom Church Road and low end of Valley Drive.

Grit bins have been ordered, awaiting a delivery date.

10. COUNCIL WEBSITE

a) To receive updates.

Nothing to report.

11).SWILLINGTON EDUCATIONAL CHARITY

a) To receive Trustees report of meetings with Swillington Educational Charity

A copy of January 06 Trustees meeting attached to Parish Council Minutes.

Beech Tree developments are interested in buying the site for £100. Demolish the old schoolmaster's house and build 6 x 2 bedroom apartments, refurbish the old school and long lease back for community use. It would be a single meeting room with toilets and kitchenette. Subject to the plans being accepted, the company would refund cost of Asbestos survey and pay the Charity legal costs.

The Trustees agreed to pursue this option as it was the only viable one put forward to ensure the 1748 building would be preserved.

Next Trustees meeting 07 March 2013 at 1400 hrs. in Swillington Church.

12.HIGHWAY MATTERS –

a) To receive report of any incidents at Junior School.

There had been no reports of incidents at the school.

It was agreed that Parish Council should contact LCC Highways regarding plans to place yellow lines on the road outside the school, as planned previously, but were put on hold due to financial issues.

b) To receive update with regard to positioning of last village sign and licensing.

Arranged with LCC City Signs dept for the last Village sign to be installed. The sign on Whitehouse Lane will be moved at the same time. The work was done on 26th February. To comply with the licence, Street Furniture has been added to insurance cover and the Public Liability has been increased to £10M. See 14a

c) To receive update on flooding of Wood Lane and Astley Lane fence.

Arranged with Tom Smith of LCC Locality Manager (South and Outer East Leeds) Environmental Action service to have Wood Lane swept and gulleys cleared.

This was done on the morning of 11th February.

Cllr Wallace met with Tom Bleakley, Flood Risk Management, Investigations Engineer, the areas looked at were:

i) the land run off at the top of Wood Lane, from land owned by Hirsts' and Veritys'.

ii) blocked gully on east side near prefabs.

iii) water coming through road and footway tarmac near the entrance to Ponder's field

Mr. Bleakley reported back:

ii) referred to highways.

iii) there is a water main at this location, which he has reported as a leak 'to eliminate Yorkshire Water from the incident'

13. TO CONSIDER PLANNING MATTERS –

a) 11/01713 Kensington Place (Hollinhurst). Work is progressing

b) 10/01412 Biffa Site. No movement yet

c) 13/00261 RSPB St. Aidans. Temporary visitors centre and car parking.

Application received from LCC. The buildings will consist of portable cabin, with wood cladding so that it will blend in with the surroundings and will provide, toilets, refreshments shop, etc. for visitors and office space for 2 staff, who will man the visitor centre.

14. NEW AGENDA ITEMS.

a) To recommend accepting extra premium quote to add increased Public Liability, street furniture and security camera insurance cover.

Insurance company contacted, requesting cover to the end of term for street furniture ie. new village signs and floral display tubs, increase Public Liability to £10M and security camera installation at a total cost of £54.80

b) To consider Joint Review of Polling Arrangements & Community Governance Review of Parish/Town Councils.

Community Governance Review of all Parish Councils will take place over the next 12 months. The committee has the power to create, dissolve, split or amalgamate Parish Councils. No contact has been made with the committee at this time.

Running in parallel with the review is a consultation looking into suitability of existing polling stations and arrangements

RESOLVED It was agreed the Village Hall is ideally situated and adequate as a Polling Station and there was no need for the Parish Council to respond to the consultation. Individual electors could respond with suggestions for a better location.

c) To receive Cllr Silvey's letter of resignation

Letter of resignation received from Cllr Silvey, who found she was unable to continue as a Parish Councillor due to work commitments which often prevented her from attending Parish Council Meetings. She asked that her best wishes be passed on to the Council.

RESOLVED. The members accepted the resignation

d) To receive update from Clerk on information from HMRC on registration of PC as an employer.

Clerk to report on this at the next meeting.

15. ENVIRONMENT

a) In Bloom.

i) To receive report of meetings with group.

As Cllr Wallace was unable to attend the meeting he could not report on this.

ii) To consider obtaining banner to promote Litter Pick day 24th March.

Cllr Wallace proposed the purchase of two banners advertising Parish Litter Pick.

The banners will show the event, meeting place, day, time, In Bloom and Parish Council Logos. There will be a blank area to place the date so the banners can be used again.

The cost is £90. One banner to go on the Village Hall fence and one on the football field fence. This was seconded by Cllr Liversidge.

RESOLVED. Two banners to be purchased

iii) To consider funding 2013/14.

It was proposed that In Bloom are advanced £850.00 for annual planting materials. The figure is taken from the last two years expenditure. The group would be in charge of all purchases of plants. Letter to be sent to Woodend Nurseries informing of the changes, ie all Invoices to be sent to the group. The group will then control who is authorised to obtain plants and inform the nursery.

RESOLVED. The members agreed that £850 be given to the group out of the 2013/14 funds.

b) Peasecroft Wood.

There was nothing to report.

c) St. Aidans Country Park. To receive report from meetings

The Chairman attended a special meeting on the 26th February to hear a presentation by the Environment Agency on the effect of St Aidans on Allerton Bywater and Barnsdale Road (A656) in the event of floods. A full report will be available for the next meeting.

16.FINANCE:

16:1 TO AUTHORISE PAYMENT OF-

a) Clerks Salary and expenses declared at the meeting.

Clerks Salary for February plus expenses from 30th January until 27th February 2013.

Salary	160.00
Photocopying, stat. etc.	0.00
Tel. calls	0.00
Postage stamps	1.83
Travel expenses	<u>1.54</u>
Total	£163.37

- b)** Chairman's' travel expense 1st and 7th February York £31.60.
 - c)** Clerks travel expenses 20th February York £15.80.
 - d)** YLCA Training all day course for Clerks £115.00.
 - e)** Extra insurance premium for increased cover(see 14a) £54.80
 - f)** Burgess Electrical, repairs to exterior lighting at Village Hall £725.00 plus £145.00 Vat, total £870.00
- RESOLVED.** The council agreed to the payments.

16.2 Bank Accounts

HSBC. Community A/C Statement 13/2/13	£994.14
Business Money Manager A/C Statement 13/2/13	<u>£2227.00</u>
Total	£3221.14

Bank balance b/f	£3221.14
Less unrepresented cheques:	
60.00	
29.00	
<u>115.00</u>	
Total	-- <u>204.00</u>

£3017.14

Estimated payments to 31.3.13		
Clerks Salary Feb and March	320.00	
o/s Sign payment to LCC	411.43	
YLCA Membership	395.00	
CISWO Car park rental	250.00	
Chair Trav. Expense for courses	31.60	
Clerk Trav. Expense for course	15.80	
AON UK Ltd, extra Insurance	54.80	
Burgess Electrical	175.00 + vat	
LCC Grit Bins	<u>470.40</u>	
Total	2123.63	-- <u>2123.63</u>
<u>Prospective Balance remaining @ 31.3.13</u>		£893.51

17. PUBLICATIONS AND CORRESPONDENCE

- a).** St Gemmas, request for posters regarding events be placed on notice boards.
- b).** Zurich Insurance, regarding renewal.
- c).** YLCA, White Rose Update, etc.
- d).** **LCC Letter, regarding Probation service 'Community Payback' Team.**

The Clerk read out the letter and due to the fact a reply was requested before the next PC meeting a discussion was allowed to take place.

The Community Payback team required extra funding. LCC had suggested all Outer East Parish Councils donate £2000 each. This would be 23.5% of our precept and had not been budgeted for.

RESOLVED. It was agreed the Parish Council could not help on this occasion. Letter to be sent informing the Outer East Area Committee of our decision.

.18. TRAINING COURSES- To receive feedback from courses attended and requests to attend future events.

The Chairman attended the following:-

- i) Town and Parish Council Forum at the Civic Hall, Leeds.
- ii) Involve, Yorkshire and Humber Seminar 'Localism in Action' in York.
- iii) YLCA Chairmanship course in York.

The Clerk attended an all day course for Parish Council clerks in York.

19. MATTERS TO REPORT: (formerly Any Other Business)

The Berry Lane football field fence has been renewed and is a major improvement. The cost was met by a donation by Taylor Wimpey and work organised by the Football Club Committee. Letter of thanks to be sent to the club.

The situation regarding dog fouling at the bottom of Hall Road is really bad. Cllr Webster had contacted and met with Simon Norman of LCC. Notices are to be put up.

It was reported that the banking at the beck, next to the footpath at Little Preston, leading to Fleakingley Lane is collapsing.

20. DATE OF NEXT MEETING.

The next meeting will be held on Wednesday 27th March 2013 at 1830hrs.

ITEMS FOR AGENDA TO BE WITH THE CLERK 7 DAYS PRIOR TO THE MEETING

Meeting closed at 20.15hrs

Chair.....

Date.....