



**DRAFT MINUTES OF GREAT AND LITTLE PRESTON PARISH COUNCIL, HELD ON
WEDNESDAY 28TH AUGUST 2013, IN THE ELDERS COMMUNITY CENTRE, ST
AIDANS ESTATE AT 1830HRS**

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Members Present:

Cllrs Wallace, Bath, Dickinson, Webster and Beattie. Also present was the Clerk.

1. CHAIRMANS WELCOME AND OPEN MEETING

The Chairman opened the meeting at 1830hrs.

2. TO RECEIVE APOLOGIES

There were no apologies, other than Cllr Crossley who is absent for compassionate reasons.

3. LATE ITEMS FOR THE AGENDA – To identify items which have been admitted to the agenda by the Chair for consideration.

There were no late items to consider.

4. TO RECEIVE DECLARATIONS OF INTEREST

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 10 – 13 of the Members' Code of Conduct.

Cllr Bath declared an interest in Agenda item 15d

5. OPEN SESSION members of the public may raise any matters concerning the Parish
No members of the public were present.

6 TO RECEIVE the minutes of the Parish Council Meeting held on 24 July 2013.

RESOLVED: The minutes were accepted as a true record

7 MATTERS ARISING from the PCM minutes of 24 July 2013. – **information only**

8. VILLAGE HALL

a) To receive report of Village Hall Management Committee (VHMC) meeting.

RESOLVED: Meeting held on 7 August 2013. Matters discussed did not concern the Parish Council.

9. ESTATES and PLAYGROUNDS

9:1) Glencoe.

a) To receive reports.

Cllr Wallace has been invited to attend a meeting on Thursday Sept 5 at Kippax Housing Office, at 4pm with LCC officials and Kippax Parish Council to discuss proposals of a skate park being built at Glencoe further to a petition produced by young people of the area.

RESOLVED: It was agreed the Chairman attend and report the outcome at the next PC meeting.

b) To consider inappropriate use of Notice Board.

Inappropriate notices have been appearing on the notice board at Glencoe. After having to remove several of the notices because Parish Council notices could not be put up due to lack of space,

RESOLVED: The Clerk will put up a notice explaining that the board was Parish Council property for Parish Council business and to advertise community events only and any other notices would be removed.

c) To consider AVH proposal to remove grassed area to increase parking space
Cllr Wallace is awaiting attending a meeting with Chris Goshomi from Aire Valley Homes, to discuss his proposal to remove grassed areas in front of houses on Glencoe Gardens.

9:2) St. Aidans.

a) To receive reports.

b) To consider playground weekly inspection and Litter Pick.

The volunteer gardener at the Village Hall, Mr Winn, has been approached to do the weekly playground inspection and litter pick. This will take some pressure of Parish Councillors, who up to the present time have been doing this on a rota basis.

Mr Winn reported that there had been some increase in the amount of litter, possibly due to the school holidays and the increase in numbers using the playground at this time.

RESOLVED: It was agreed to take up the offer with random inspections by the Council. Mr Winn to sign the equipment Inspection sheets and hand to the clerk before every meeting for signing and filing.

c) To consider complaints of overgrown trees at the rear of Valley Drive.

A complaint had been received from residents of Valley Drive regarding trees on the embankment of the Lines, which are so high now they are blocking their light.

The Parish Council were unaware that the same complaint had been made direct to a Ward Councillor.

After numerous emails between different parties it was finally agreed to coppice the trees in the Autumn.

Extract from final Email

I can also confirm that the trees will be coppiced this Autumn.

Kind regards

Sean Flesher

Chief Officer Parks and Countryside

RESOLVED: The council will monitor the situation.

10. COUNCIL WEBSITE

a) To receive updates.

Cllr Wallace reported that the website is becoming more up to date.

Cllr Webster informed Parish Council that his son has contributed to this.

11.SWILLINGTON EDUCATIONAL CHARITY

a) To receive Trustees report of meetings with Swillington Educational Charity. Cllr Wallace reported that the sale of the land and building is progressing. The Solicitor for the Charity has located a copy of the deeds from 1905 in the registry at Wakefield and is in the process of putting together the package for the buyers solicitor. There is no Trustees meeting during August, the next meeting will be on 12 September.

12)HIGHWAY MATTERS –

a) To receive report of any incidents at Junior School.

b) To consider response from Highways on outstanding issues

An email has been sent to Highways and a Ward Councillor requesting an update on work at the Junior School and Whitehouse Lane/Wakefield Road (see June Minutes)

According to a senior member of Traffic Management both problems were supposed to be addressed within two weeks in May.

RESOLVED: To follow up after the LCC corporate agreed 15 days Email reply time has passed.

3) TO CONSIDER PLANNING MATTERS –

a) 11/01713 Kensington Place (Hollinhurst). Update.

Contact from Allerton Bywater Parish Council chairman, enquiring about Church Insurance premium being suggested to new residents of Kensington Place estate.

This does not relate to Bowers Row Mission.

A law dating back to Henry V111 reign when owners of land which was previously Anglican or C of E could be liable for the repairs to the Chancel of a Church, even though the Church in question may not be the nearest one to the land.

This came to light in a high profile case in 2009 when a Warwickshire couple lost an appeal to the House of Lords and had to pay the Church and costs over £400,000

The Government has set a deadline of 13 October 2013 for Parochial Church Councils to register their intentions with the Land Registry. After this date, if they have not registered, they cannot claim off the landowner.

RESOLVED: There are various websites offering information, search Chancel repairs. The Chairman has put together some of the information, paper copies supplied on request. The Parish Council must stress this is information only and suggest any concerned householder should contact their solicitor for advice.

b) 10/01412 Biffa Site. Update.

On 8 August the planning application was approved by the North and East Plans Panel.

Extract from Panel meeting minutes

To approve the application in principle and defer and delegate final approval to the Chief Planning Officer subject to the conditions specified in the submitted report and the completion of a Section 106 Agreement to secure the following:

** 4 affordable units (2x submarket and 2x social rented)*

** a total financial contributions pot of £503,989 (less £43,730*

should the on-site greenspace be maintained at the applicant's own expense) to be spent towards the contributions listed in

paragraph 10.15 of the submitted report, with the final detailed apportionment to be agreed with Ward Members

**drainage contribution of £12,280 (paid to Taylor Wimpey)*

**an accelerated programme for the delivery of the scheme*

**local employment and training initiatives during the construction phase*

**footpath/cycle links to be provided*

In the circumstances where the Section 106 has not been completed within 3 months of the resolution to grant planning permission, the final determination of the application shall be delegated to the Chief Planning Officer

Full details of the decision can be found on LCC Planning Public Access site.

RESOLVED: The Parish Council will try to ascertain who the builders will be and request that local and historical names be used for the site and the streets.

c) To receive update Site Allocations Drop-in events initial report

The initial report on the consultation has been published and can be found on LCC Planning Public Access site and the Paish Council web site

Paper copies available on request.

A more comprehensive report will be published in the near future.

RESOLVED: The Council will continuously monitor the process and keep residents informed.

14) NEW AGENDA ITEMS.

RESOLVED: There were no new Agenda Items to discuss.

15) ENVIRONMENT

a) In Bloom. To receive report of meetings

No meetings were held during August.

RESOLVED: Next meeting will be on 18 September, after the judging results.

b) Peasecroft Wood. To receive report

There was nothing to report.

c) St. Aidans Country Park. To receive update and report from meetings.

The car park and the visitors centre are still closed.

Concerns are now held regarding parking on Astley Lane, Queen Street and Wood Lane. Complaints have been received from a Queens Court resident and needs addressing as the problem will still exist even when the facilities re-open, as regular users of the site who are not RSPB members will not pay £2.50 to park on site.

RESOLVED: After discussion it was agreed that the Chairman would contact RSPB, LCC Highways, local Ward councillors and the Police regarding this matter and he will also bring it up at the next St Aidans Liaison Committee meeting in October.

d) To consider renting Preston Lane Parish field to Laneside Charity.

Laneside Trust, a local charity, is looking to buy or rent a piece of land to begin a project working with ex-soldiers suffering PTSD, mentally and disabled people.

Members were all issued copies of correspondence and brief objectives of the Charity. The CEO designate and his wife were invited to visit the site to assess its suitability for their needs prior to council discussion. Further to the site visit the CEO designate expressed his interest in the Parish field.

RESOLVED: After some discussion it was agreed that he should be invited to attend the open session of the next meeting. It was agreed that Cllr Wallace should contact YLCA to obtain guidance regarding a members pecuniary and significant interests in this matter.

e) To consider S106 Greenspace projects and proposed meeting

RESOLVED: After discussion it was agreed that Cllr Wallace should arrange a meeting with Vicky Nunns.

f) To receive reports of progress with Wildflower meadow.

Plans and costings were produced by the landscape architect, as agreed at the last meeting and were presented to the members.

A new meeting with LCC and Groundwork is required.

RESOLVED: See 15e

f:1) The field still needs cutting,

RESOLVED: Cllr Webster is to obtain quote for cutting, also local farmer Charles Hirst to be contacted to see if he would be able to cut, or knows someone who would be prepared to cut the field in return for the hay produced.

15:1 Allotments To receive report from August 12 meeting

The Chairman attended the August meeting of the allotment holders.

There are still spare plots on the site and he agreed to help the group promote the allotments on the Parish Council website and notice boards, along with local press.

Two people have shown an interest already.

Leeds City Council Executive Committee will meet on 4 September to make a decision on the report by Parks and Countryside regarding the future of Allotments.

The report becomes public with the Agenda, but at the present time this has not happened.

The next Allotments meeting will take place on 16 September.

RESOLVED:The Parish Council is unable to act until the contents of the report are known.

16) FINANCE:

16:1 To recommend payment of

a) Clerks Salary and expenses August Salary	£160. 00
Stamps	61
Travel	<u>1. 54</u>
	£162. 15

16:2 To consider estimated Precept spending. Report attached to July minutes.

Copies circulated to members.

16:3 To receive update from Clerk regarding registering with HMRC as an employer

RESOLVED:HMRC have been contacted and Clerk has been informed that Parish Council Employer reference number plus information will be sent out within the next two weeks.

17. PUBLICATIONS AND CORRESPONDENCE – Clerk to inform meeting.

a) YLCA White Rose Update, training programme, Annual Conference information and booking form.

18. TRAINING COURSES

To consider:-

a) Parish and Town Council Seminar Friday September 06, three councillors and the clerk are booked in. All four training modules will be attended by at least one member.

b) YLCA Training Courses October and November

c) Annual Conference 15 and 16 November 2013

c) Parish and Town Council Annual Forum January 2014. Diary date. Further information to follow

All members have been made aware of all the training courses available.

19. MATTERS TO REPORT: (formerly Any Other Business).

19:1) On behalf of the Parish Council the Chairman requested that Cllr Dickinson should pass on our congratulations to the members, officials and supporters of great Preston Cricket Club second X1 on achieving a unique weekend double of becoming, on Saturday, Wetherby League Division 4 champions, then on Sunday becoming the Reserve Evening Cup winners.

19:2) On the Agenda for September Christmas tree and Carol Service.

The possible dates, availability of Preston Players, organisation of food etc. needs to be available for the meeting.

The possibility of erecting a tree at the Village Hall, supplied by Woodend Nurseries at cost price was suggested, Village Hall Management Committee to be contacted regarding this.

19:3) Budget for 2014 /15 suggestions required for projects.

20. DATE OF NEXT MEETING.

The next meeting will take place on Wednesday 25 September 2013 at 18.30hrs.

ITEMS FOR AGENDA TO BE WITH THE CLERK 7 DAYS PRIOR TO THE MEETING

Meeting closed at 20.45hrs

Chair.....

Date.....

www.greatandlittlepreston-pc.org.uk

ACCOUNTS

Balance @ 13/8/13		
Current A/C	1968.80	
Business money man A/C	<u>5798.57</u>	
	7767.37	
- unrepresented cheques	<u>340.78</u>	7426.59
 <u>August expenditure</u>		
Clerks Salary	- £162.15	
 <u>Estimated projected and allocated expenditure to 31/3/14</u>		
Clerks Salary	1120.00	
External Audit	155.00	
Internal Audit	50.00	
A/Bywater Church Committee	150.00	
Bowers Mission	150.00	
Christmas tree event	50.00	
Remembrance Day Wreath	25.00	
Admin. Expenses	<u>200.00</u>	
	- £1900.00	
Grant from LCC to be held		
Over	-£1070.00	
Estimated surplus to year end 31/3/14		<u>£4294.44</u>

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