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2017 PARISH COUNCIL MEETING

Draft Minutes of the meeting of Great and Little Preston Parish Council held in THE ELDERS COMMUNITY CENTRE, St Aidans Estate, at 1830hrs on WEDNESDAY 26th APRIL 2017

Members Present: Cllrs Bath **{DBA}**, Dickinson **{AD}**, Hanson **{GH}**, Taylor **{JT}** and Bentley **(AB)** Also present was the Clerk.

1. CHAIRMANS WELCOME AND OPEN MEETING.

Chairman welcomed those present and opened the meeting at 18.50hrs.

2. TO RECEIVE APOLOGIES.

Apologies were received from Cllrs Blackburn and Crossley

3. LATE ITEMS FOR THE AGENDA - To identify items which have been admitted to the agenda by the Chair for consideration.

13d) LCC Public Path Diversion Order, Section 119 of Highways Act 1980

13e) LCC 17/01079 Det. Visitor Cemtre with car parking and storage area.

13f) LCC 17/02278 Alterations at 43 Hall Road, Little Preston

4. TO RECEIVE DECLARATIONS OF INTEREST

There were no declarations of interest.

5	<u>OPEN SESSION</u> –members of the public may raise any matters concerning the parish As no members of the public were present, there were no matters to discuss.	N/A	N/A
6	<u>TO RECEIVE</u> – the minutes of the Parish Council held on 26 nd March 2017: Item 15d should read 'been out to inspect 29th March, work to begin 30 March 2017	DB	
7	<u>MATTERS ARISING</u> from the PCM of 26 March 2017: 14a) Parish Council Asset Register. To receive update. Cllr Dickinson and the Clerk to deal with this matter.	AD	

	<p>14b) LCC Charging consultation. To receive update Consultation period ended, waiting results.</p> <p>14c) Seat on Whitehouse Lane. To receive Update. AD had made good progress on this. Cllr Dickinson is dealing with this.</p> <p>14d) Memorial to Marjorie Goldthorpe To receive Update. Cllr Dickinson has spoken to family to suggest alternative sites, who suggested a plaque could be placed on the wall of one of the new houses.</p> <p>14e) AON Insurance Outstanding item from last meeting. Clerk had telephone conversation with company, who stated it was not usual policy to have site visit. Insurance renewal documents now received, Cllr Bath to inspect them.</p> <p>14g Litter Pick. To receive report. The event was well attended, lots of rubbish collected. LCC supplied pickers, bags, hi viz jackets. Wagons collected bags of rubbish on route. Refreshments were enjoyed afterwards in the Village Hall. Thanks conveyed to all who were concerned in the provision of refreshments.</p>	<p>JW</p> <p>-</p> <p>AD</p> <p>AD</p> <p>Clerk DB</p> <p>-</p>	
8	<p><u>VILLAGE HALL</u></p> <p>a)To receive report of Village Hall Management Committee (VHMC) meetings.</p> <p>Information received from the Treasurer regarding War Memorial. After discussion it was proposed and agreed that the Village Hall Committee could go ahead with work on the renovation . Gable end repairs - Cllr Bath to make enquiries re. cost An alternative Plasterer/Dryliner to be approached regarding quote for work. Soap Dispensers. Ongoing.</p> <p>Liaison meeting with Management Committee To be arranged. It was reported that the heating system is not working properly.</p>	<p>DB JW</p>	
9	<p><u>ESTATES AND PLAYGROUNDS</u></p> <p>9.1) Glencoe a- to receive reports</p>		

	<p>Nothing to report</p> <p>9.2) St Aidan's a-to receive updates Nothing to report</p> <p>b- perimeter fence Cllr Bath reported that 120m of fencing would probably cost approx. £5000 (galvanised metal green fence with posts)</p> <p>9.3) Little Preston a- to receive updates Litter Bins - Clerk contacted Chris Pierpont of LCC regarding replacements, awaiting response</p>	- - DB JW	Next meeting
10	<p><u>COMMUNICATION AND MEDIA</u></p> <p>10.1 Website – to receive updates Cllr Hanson stated that the website is running smoothly. The 'Members interests' section for GH and AB , clerk to investigate what can be done re: declaring 'member's interest' whilst keeping anonymity of address.</p> <p>10.2 Social media – to receive updates Twitter account has 52 followers and Facebook page has 73 followers. GH to update them as necessary, anybody with any news/stories to email GH who will publish. Newsletter - Cllr Hanson will work on draft copy of the next edition of the Newsletter.</p> <p>10.3 Broadband/High speed fibre – to receive updates Meeting with John Bullivant/Leeds City Council and a BT representative . Cllr Bentley stated Openreach reported that Garforth Box 19 is still on track for the end of June 2017</p>	Clerk AB AB/JT	Next meeting
11	<p><u>SWILLINGTON EDUCATIONAL CHARITY</u> To receive trustees report. There was nothing to report.</p>		
12	<p><u>HIGHWAY MATTERS</u></p> <p>a) To receive reports of continuing efforts to improve safety on Whitehouse Lane and update regarding Traffic speeds through Great Preston. Nothing to report.</p> <p>b) Whitehouse Lane Parking issues Draft letter to be created for approval, before sending out.</p> <p>c) Parking outside the primary school</p>	Clerk	Next meeting

	The school is trying to encourage parents to park in the Village Hall car park.		
13	<p><u>TO CONSIDER ONGOING PLANNING MATTERS</u></p> <p>a)10/01412 – 14/ 03823RM Biffa Site – to receive update Nothing to report other than work is on-going.</p> <p>b)2015 Site allocations – to receive update Nothing to report. On-going.</p> <p>c)16/06911 Change of use of land to traveller pitch with detached utility block and associated works, retrospective application for laying out of hard standing, on land Off Hollinhurst, Allerton Bywater, WF10 2HY Nothing to report.</p> <p>d)Public path diversion order Sect. 119 of the Highways Act 1980, Bridleway no. 21 through parking area of RSPB Visitor Centre.</p> <p>13e)17/01079 Det. visitor centre with car parking and storage area RSPB St Aidans.</p> <p>13f)17/02278 Alterations including s/s front and side extension attached to existing garage and s/s rear ext. at 43 Hall Road, Little Preston No comments received from residents regarding the applications.</p>		
14	<p><u>NEW AGENDA ITEMS</u></p> <p>a) NALC/YLCA Legal Briefing regarding Elections. Email received giving information</p> <p>b) LCC Register of Interests. Quarterly updates. Cllrs to update register of interests if needed.</p> <p>c) Deadlines for issue of draft minutes of meetings. It was agreed issue of draft minutes should be in the week following the meeting.</p> <p>d) Items raised by members of the public and time lines re. responses to them. After discussion it was agreed initial acknowledgements to emails should be sent, response to issues to be given as soon as possible after the Parish Council meeting when item discussed.</p>	All	Next meeting.

15	<p><u>ENVIRONMENT</u></p> <p>a) In bloom – to receive reports of meetings No meeting held in april.</p> <p>b) Peasecroft Wood – to receive report Cllr Bentley had invited Elspeth Robinson of Yorkshire Wildlife Trust and they inspected the wood as the bluebells are in full flower just now. Ms Robinson stated that there is not much funding available for such projects as the Wood is in need of.</p> <p>c) St.Aidan’s Country Park – to receive reports The Park was officially opened on 10 April and a litter pick was to take place on the 9th, which unfortunately coincided with the Parish litter pick.</p> <p>d) Wildflower Meadow off Fleakingley Lane and Parish field on Preston Lane – to receive progress reports Improvement work has a new start date of 2/5/17 Elspeth Robinson of Wildflower trust walked through the meadow with Cllr Bentley and suggested sowing more 'Yellow Rattle' seed. Reg. Ragwort - she stated that the best time to deal with it is before it flowers and suggested LCC Ranger Service may help. Preston Lane Parish Field - Yorkshire Water have been but on further inspection, found that the leaking of water was not due to a mains problem, but felt it is through a natural spring.</p> <p>e) Public rights of way – to receive report on the conditions of the footpaths. Discussions are ongoing with LCC re. footpath No. 5 and access.</p> <p>f) Littering, flytipping and dog fouling – to receive reports After discussion it was agreed to arrange the date for 2018 litter pick for mid to end of March and to book in the Village Hall diary in advance. Parishioners to be asked to be vigilant re. tipping etc.</p> <p>15:1 Allotments. To receive reports. There was nothing to report.</p>	GH	Next meeting												
16	<p><u>FINANCE: APRIL 2017</u> To recommend payment of;</p> <p>a) Clerks salary and expenses</p> <table data-bbox="373 1800 1011 2007"> <tr> <td>Salary April 2017</td> <td style="text-align: right;">£160.00</td> </tr> <tr> <td>Expenses:</td> <td></td> </tr> <tr> <td>Refreshments for Litter Pick</td> <td style="text-align: right;">49.75</td> </tr> <tr> <td>Black inks for printer</td> <td style="text-align: right;">3.90</td> </tr> <tr> <td>Copy paper for printer.</td> <td style="text-align: right;">2.50</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;">£216.15</td> </tr> </table>	Salary April 2017	£160.00	Expenses:		Refreshments for Litter Pick	49.75	Black inks for printer	3.90	Copy paper for printer.	2.50	TOTAL	£216.15		
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	<p>b) Rotary mower for Wildflower Meadow</p> <p>c) (Project for which grant received from Tesco 'Bags of Help' Screwfix £166.66 Vat £33.33 Pennies charity donation £0.01 Total £200.00</p> <p>d) D. Bath, chain and padlock for gate on field at Preston Lane Total £15.00</p> <p>Receipts. Grant from Tesco 'Bags of Help' for work on Wildflower meadow. (This is part of grant received 6 February, second part to follow) £7500.00</p> <p>LCC Precept. 2017/18 £14,000.00 LCC LCTS Grant 2017/18 £654.00 Total £14,654.00</p> <p>6.2) to receive record of Credit Card purchases No purchases were made. Cllr Taylor visited HSBC and has taken the necessary documents required. She is now awaiting a reply.</p>		
17	<p><u>PUBLICATIONS AND CORRESPONDENCE</u></p> <p>a) Additions/amendments to electorate</p> <p>b) CPRE Fieldwork spring 2017, Countryside Voice</p> <p>c) LCC Dying Matters event, 9 May 2017</p> <p>d) YLCA Survey on Neighbourhood Planning</p> <p>e) YLCA Annual Review, plus request for photos.</p> <p>f) YLCA Smaller Authority Transparency fund, 2017/18. Further funding pot approved.</p> <p>g) YLCA 2017 Governance and Accountability financial guide.</p>		
18	<p><u>TRAINING COURSES AND MEETINGS</u></p> <p>To receive information for 2017 YLCA training courses.</p> <p>Nothing to report.</p> <p>To receive report Police Contact point meetings. Crime figures.</p> <p>Nothing to report.</p>		
19	<p><u>MATTERS TO REPORT</u> (Formerly any other business)</p> <p>Nothing to report.</p>		
20	<p><u>DATE OF NEXT MEETING</u> 31 May 2017</p>		

Meeting closed 20.30

pm.

Chair.....

Date.....