



**DRAFT MINUTES OF THE PARISH COUNCIL HELD ON WEDNESDAY 30TH APRIL IN
THE ELDERS COMMUNITY CENTRE, ST AIDANS ESTATE, GREAT PRESTON.
MEETING COMMENCED AT 19.50hrs**

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www.greatandlittlepreston-pc.org.uk

MEMBERS PRESENT: Cllrs. Wallace, Crossley, Webster, Blackburn, Bath, Beattie and Taylor. Also present was the Clerk.

1. CHAIRMANS WELCOME AND OPEN MEETING:

Chairman welcomed everyone and opened the meeting.

2. TO RECEIVE APOLOGIES:

No apologies had been received.

3. LATE ITEMS FOR THE AGENDA: - To identify items which have been admitted to the agenda by the Chair for consideration.

There were no late items.

4. TO RECEIVE DECLARATIONS OF INTEREST:

Cllr Crossley declared an interest in Item 8 as member of the Village Hall Management Committee.

Cllr Beattie declared an interest in Item 13d) 14/01287 17 Queens Court, as a neighbour.

5. OPEN SESSION: - members of the public may raise any matters concerning the Parish. As no members of the public were present, there were no matters to discuss.

6. TO RECEIVE: the minutes of the Parish Council Meeting held on 26th March 2014.

RESOLVED: The Minutes of the meeting were accepted as a true record.

7. MATTERS ARISING from the PCM minutes of 26 March 2014 – information only

7a: WARD MEMBERS:

To receive Cllr Mark Dobsons's range of issues.

Cllr Dobson left before the meeting was opened

8. VILLAGE HALL:

a) To receive report of meetings with Village Hall Management Committee (VHMC)

Meeting of the VHMC was held on 9 April 2014. Minutes attached in minute book.

As a committee member, the clerk gave a short report.

New circular tables had been ordered and were to be delivered on 17 April.

A further meeting with the Parish Council is to be arranged to discuss amendments to the constitution and various issues regarding long term arrangements.

YLCA could not give advice on the constitutional matters as the VHMC was a separate body not a sub committee of the Parish Council.

Chair suggested that a joint meeting should be held to discuss the constitution changes.

9.ESTATES AND PLAYGROUNDS:

9:1) Glencoe.

9:2) St Aidans

To receive reports.

a) Sheltered accommodation, grass cutting.

Complaints regarding grass cutting had been taken up with LCC Simon Frosdick Business Development Manager Leeds City Council Parks and Countryside through Cllr Dobson. The Parish Council asked for the sheltered accommodation grass to be cut weekly in line with other Parishes.

The response was as follows:-

As you requested we have inspected the areas maintained within the estate with a view to assessing whether the current mowing regime should be increased from 'standard amenity' (14 cuts each year) to 'premium amenity' (28 cuts) This would normally only be considered for a sheltered housing scheme typically supported by a warden service, although it is true to say that there may well be historic examples where this is not the case.

Our inspection noted that there are open areas outside bungalows as well as 2-storey dwellings typical of those that would usually be considered as standard amenity grass and thus 14 cuts each year. Other communal open areas adjacent to dwellings have also been identified in the contract and are also being cut as standard amenity grass. There are however several examples of areas that have been enclosed as gardens serving a single dwelling and residents are undertaking their own maintenance and have added garden ornaments, sheds, and other features. Where this has occurred the resident has in effect created a private garden and in these circumstances it becomes difficult for the contractor to gain access and the resident will usually request that they do not attempt maintenance in any case. If all the grass in this area was converted then this would cost an additional amount of just over £1,000 per annum, but could also set a precedent for other similar requests to be fulfilled across the city that may be financially unsustainable.

The overall conclusion is therefore be that these areas do not require additional mowing.

b) Lines way at rear of Valley Drive.

6 residents and the PC were keen to set up a management committee to manage the section of the lines behind Valley Drive but were reluctant to proceed until the work agreed at a meeting with Cllr Dobson and Parks and Countryside officer in November 2013 had been completed.

c) Complaint about rubbish in garden on Church Road.

Mr Golding from the Kippax office had visited the property and was issuing a notice to the resident

d) Meeting with Mr Golding from Estates management. Several areas were noted untidy area around the Elders and the guttering repairs still were not completed.

e) Consultation for a Cold Calling Control Zone, covering St Aidans Estate. Consultation letters and forms were delivered to all 142 homes, 34 (24%) were returned all in favour there were no objections. The return would be enough for Trading Standards to proceed with the scheme

There would be four signs at estate entrance points, St.Aidans Road, top of Church Road and Hemishor Drive and the pedestrian access from Berry Lane, each house will receive a pack containing stickers, contact telephone numbers. The project would cost £213.00.

RESOLVED: It was unanimously agreed to finance this.

9:3) Little Preston

To receive progress report on name change from Swillington back to Little Preston.

Cllr Webster reported that he is awaiting a reply from the delivery office of Royal Mail.

10.COUNCIL WEBSITE and BROADBAND SPEED:

a) To receive updates.

Cllr Bath reported that there has been no progress to date.

11.SWILLINGTON EDUCATIONAL CHARITY:

a) To receive Trustees report.

Cllr Wallace reported the sale was progressing and it was in the hands of both parties' solicitors.

12.HIGHWAY MATTERS:

a) To receive report of any incidents. No incidents reported.

b) To receive report on sight line/speeding St Aidans Road/Berry Lane junction.

Meeting held between the Chairman and Mr Proctor of LCC.

13.TO CONSIDER ONGOING PLANNING MATTERS:

a) 11/01713 Kensington Place (Hollinhurst). Update.

Building work is still ongoing.

b) 10/01412 Biffa Site.

The final draft of the S106 agreement has been signed off and is available to view on the Planning Web site.

The application will now go to the next Plans Panel meeting.

c) Site Allocations. Update.

Further consultation is to take place on changes requested by the inspector to documents regarding traveller sites and affordable housing. Consultation on final sites allocations are expected in the Autumn.

RESOLVED. It was agreed the Parish Council will hold a drop in session

d) 14/01287 17 Queens Court, retrospective application for 3 dormer windows to rear. This has not been approved by LCC yet, but no objections have been received to the application.

e) Complaint of advertising sign in garden of house on Berry Lane.

The resident has been visited by the planning enforcement officer and the sign has been removed. The PC will monitor any car parking issues.

14. NEW AGENDA ITEMS.

a) To consider ~Ward members' decision to refuse release of £13,000 out of £159,000 S106 funds, to help finance the Wild Flower Meadow after almost two years of work by volunteers under the guidance of a Ward member and Parks and Countryside officer. Three other agreed projects were also suspended.

Cllr Taylor requested that Ward Councillors be asked that Parish Council should be involved in meetings regarding decision making.

RESOLVED: After lengthy discussion it was decided to allow Cllr Dobson time to confirm his promise given in the Parish Meeting that all S106 greenspace monies due from the Hollinhurst development and the Biffa site would stay in the Parish. He would confer with his colleagues and report back within the week. In the meantime the PC would look into the appeal and complaints procedures to decide on what courses of action were available. Due to feeling of anger and disappointment on how the community have been treated and misled on this matter the Chairman will call another meeting of the Parish to let the electors decide possibly in June.

b) To consider – Points raised in Parish Meeting for PC follow up.

RESOLVED: This item to be placed on the Agenda for the May meeting.

15. ENVIRONMENT:

a) In Bloom. To receive report of meetings and Spring Judging 2014.

Cllr Wallace had attended the last meeting reported that the summer plants are to be ordered.

Regarding the Spring Judging, he reported that the judges were very impressed with the Woodland Walk and the plans for the Wildflower Meadow and looked forward to inspecting this area when judging in Summer.

Summer judging will possibly take place on Friday 4 July, to be confirmed.

b) Peasecroft Wood. To receive report of proposed Management Plan.

This was part of the S106 proposals withdrawn by the Ward Members and will be pursued as per item 14a.

c) St Aidans Country Park. To receive report from meetings and update of complaints regarding parking problems at Bowers Row and ongoing issues.

It was reported that nothing has changed and it was unlikely until the car park opened.

d) To receive progress report of S106 Green Space projects and Wild Flower Meadow. See 14a.

15:1 Allotments. To receive reports

Due to dispute taking place between Leeds City Council and the Allotments Association, it is reported by the holders that there is no work being done by Parks and Countryside on the allotments.

16. FINANCE:

16:1) To recommend payment of

a) Clerks Salary and expenses up to end of April 2014.

Salary	£160.00
Expenses. Community Litter Pick refreshments	£ 14.06
In Bloom, judges lunch	£ 11.10
Parish Meeting refreshments	£ 2.87
	<u>£188.03</u>

- b) Parish on Line Mapping Service. £ 57.60
- c) Rural Action Yorkshire. Memb. Renewal £ 35.00
- d) AON Insurance renewal, due 1st June 2014 £1444.82

Resolved – It was unanimously agreed to pay the invoices for Items a-c. Item d to be dealt with at the May Meeting.

Received: Notice of payment of Precept from LCC.

Precept 2014/15	£8570.00
LCTS Grant 2014/15	£ 953.00
Total amount received	£9523.00

17.PUBLICATIONS AND CORRESPONDENCE: Clerk to inform meeting.

- a. LCC Register of Electors, monthly alteration notice.
- b) CPRE Fieldwork magazine, Spring edition.
- c) CPRE Countryside Voice, Spring edition.

18.TRAINING COURSES AND MEETINGS:

To receive information for 2014 YLLCA Training courses.

Chairman recommends members should look on YLCA website for information regarding courses.

To receive reports. Police Contact Point meetings.

The meetings normally take place on the third Monday of each Month, but there had been no meeting in April, due to the Easter Holiday. Next meeting May 19 10am. The Elders.

19.MATTERS TO REPORT: (formerly Any Other Business)

To raise matters for discussion without decision or agenda items for next meeting.

Village Hall – Business Rates. Email received from Sean Mulheir of LCC stating that the Village Hall may be liable for payment of Business Rates.

Cllr Wallace proposed that the Parish Council should follow this through, to be discussed at the next PC Meeting.

The Village Hall Management Committee to be contacted re. this matter.

20.DATE OF NEXT MEETING:

The next meeting will be held on Wednesday 28 May 2014 after the Annual Parish Council Meeting.

CLOSE MEETING. Meeting Closed at 2057hrs

Chair.....

Date.....

ITEMS FOR AGENDA TO BE WITH THE CLERK 7 DAYS PRIOR TO THE MEETING

UN AUDITED ANNUAL ACCOUNTS 2013/ 2014

Balance @ 14/3/14		
Current (Community) A/C	930.15	
Business Money Man. A/C	<u>2800.23</u>	
	3730.38	
Less un presented cheques	- <u>300.00</u>	
	3430.38	
Precept 2014/15	8570.00	
LCPS Grant	<u>953.00</u>	

£12953.38

April expenditure

Clerks Salary & expenses March & April	348.03
YLCA Membership renewal	380.00
Parish online mapping service	57.60
Rural Action Yorkshire memb. Renewal	<u>35.00</u>
	- 820.63

Estimated projected and allocated expenditure to 31/3/15

Clerks Salary	1760.00
In Bloom expenses	850.00
Insurance renewal	1444.82
Playground Inspection	100.00
External Audit fee	100.00
Internal Audit fee (2 years)	100.00
Wreath – Remembrance Day	20.00
Xmas lights switch on event	150.00
Village Clean-up expenses	50.00
CPRE Membership renewal	29.00
Notice Board repairs	200.00
Allerton Bywater Church Committee	150.00
Bowers Mission	150.00
Admin expenses	200.00
New Litter Bins	600.00
Dog fouling notices	465.00
Litter Pick Grabbers	<u>70.00</u>
	- 6438.82

Grants from LCC to be held over:

2013/14	1070.00
2014/15	<u>953.00</u>
	-2023.00

Estimated surplus to year end 31/3/15

£3670.93