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## APRIL 2016 PARISH COUNCIL MEETING

Draft minutes of the meeting of Great and Little Preston Parish Council held in THE ELDERS COMMUNITY CENTRE, St Aidans Estate, at 18.55 hrs on WEDNESDAY 27 April 2016

### Members Present:

Cllrs Bath, Bentley, Crossley, Nicholson, Taylor and Dickinson.  
Also present was the Clerk, plus parishioner Mr Graham Hanson.

### AGENDA

#### **1. CHAIRMANS WELCOME AND OPEN MEETING.**

The Chairman opened the meeting and welcomed all present.

#### **Co-option of Parish Councillor.**

Mr Graham Hanson was present at the meeting, as a prospective Parish Councillor. This was proposed by Cllr Crossley, seconded by Cllr Taylor, motion carried.

#### **2. TO RECEIVE APOLOGIES**

Apologies were received and accepted from Cllr Blackburn

**3. LATE ITEMS FOR THE AGENDA** - To identify items which have been admitted to the agenda by the Chair for consideration.

**15:1) Fly tipping, littering, dog fouling etc.**

#### **4. TO RECEIVE DECLARATIONS OF INTEREST**

There were no declarations of interest.

**5. OPEN SESSION** members of the public may raise any matters concerning the Parish.

There were no matters raised by members of the public.

**6 TO RECEIVE** the minutes of the Parish Council Meeting held on **30 March 2016**

**Item 19 should read** - persons had been, not had been seen.

**Item 12 should read** - no reply, instead of not reply.

The remainder of the minutes were accepted as a true record and were signed by the Chair.

**7 MATTERS ARISING** from the PCM minutes of **30 March 2016 – information only.**

**16c) Village Litter Pick** took place on Sunday 24 April and was very well attended.

Skip, bags, pickers were supplied by LCC at the request of Cllr Dobson. LCC employees plus vehicle were in attendance and picked up filled bags on the route.

Thanks given to LCC for their help.

Refreshments were enjoyed afterwards in the Village Hall afterwards.

**19) Wall at 25 Berry Lane**, pillars have been lowered.

#### **8. VILLAGE HALL**

**a) To receive** report of Village Hall Management Committee (VHMC) meetings.

A successful year was reported, bookings have been very good due to the competitive hourly rate for the Hall.

Damp gable end - Cllr Taylor has had no response from Taylor Wimpey, after the site visit

between herself, the Clerk and Andy from Taylor Wimpey. He had stated at the visit that he would make enquiries to see if the Company could help and would respond as soon as possible. Up to the present time he has not done so. Cllr Taylor is to contact him.  
Ladders - Cllr Bath has had one quote of £850 and is in the process of obtaining another from someone else.

## **9. ESTATES and PLAYGROUNDS**

### **9:1) Glencoe.** a) To receive reports

There was nothing to report.

### b) To receive further information re. Playground.

Work has commenced, old play equipment has been removed and the ground area cleared. The new equipment is being erected.

### **9:2) St. Aidans.** a) To receive updates.

There was nothing to report.

### c) To receive updates on Post Box/Post Office Matters

There was nothing to report.

### **9:3) Little Preston.** a) To receive updates on issues.

Cllr Blackburn had reported that the Japanese Knotweed is not growing again.

Cllr Bentley walked the length of Hall Road at the Village Clean-up and removed litter.

It was reported that a service bus ran off the road into the hedge of the farm field on Goody Cross Lane.

It was also reported that the farmer at Little Preston is applying for vehicle access onto Fleakingly Lane from Hall Road. This matter to be monitored.

## **10. COUNCIL WEBSITE and BROADBAND SPEED**

### **a) To receive updates.**

After discussion it was proposed and agreed that a working party be formed to discuss issues relating to the website. The group are to consist of Cllrs Nicholson, Hanson and Bentley and have the authority to make decisions on behalf of the Parish Council. Cllr Nicholson is to discuss the matter with Malcolm Webster.

**Broadband** - Cllr Taylor is monitoring this. Some residents have received information from Virgin Media who are hoping to install DOCSIS 3 cable to our area.

## **11. SWILLINGTON EDUCATIONAL CHARITY**

### **a) To receive Trustees report.**

No meetings had been held.

## **12) HIGHWAY MATTERS –**

### **a) To receive reports of continuing efforts to improve safety on Whitehouse Lane**

Chris Proctor is to be contacted again to arrange a site visit to discuss items a, b and c.

### **b) To consider 20mph zone on Berry Lane.**

See above.

**c) Parking outside the Primary School.** This also to be included in the site visit, various emails have been sent and received between Cllr Bath and Cllr Mark Dobson. The deputy Head at the Primary School is also to be included in the invitation to site visit between Cllrs Bath, Dobson and Chris Proctor, along with other Parish Councillors available on the day. It was agreed that this is a matter of great importance which needs to be resolved as soon as possible.

## **13) TO CONSIDER ONGOING PLANNING MATTERS –**

### **a) 10/01412 – 14/ 03823RM Biffa Site. To receive update.**

Work on the site is progressing well.

### **b) 14/07355--15/02270RM 6 semis Preston Lane (Marshalls Coal Yard)**

Cllr Nicholson had reported the urinating problem to Arncliffe Builders, who stated that the guilty

party may have been someone other than their staff, but as a gesture of goodwill have agreed to repair broken section of fencing at the entrance to the Wood.

**c) 2015 Site Allocations. To receive** reports.

There was nothing to report.

**d) 15/07030/FU/E Demolition of former post office building, and erect two houses with detached block of two garages at former Post Office 10 St Aidans Road, Great Preston.**

There was nothing to report.

**e) Further information regarding Pegasus group and public consultation for proposed telecommunications structure to the rear of Great Preston Snooker and Social Club**

It was reported that the application has been refused, but the Parish Council have not received any written confirmation of this.

#### **14) NEW AGENDA ITEMS**

**a) To consider memorial to Marjorie Goldthorpe**

Cllr Dickinson has been making enquiries regarding the purchase of a stone planter, to possibly be sited at the entrance to St Aidans near to the Notice Board.

After discussion it was proposed and agreed that Cllr Dickinson should make enquiries regarding obtaining a licence for this from LCC.

#### **15) ENVIRONMENT**

**a) In Bloom. To receive** report of meetings

There was nothing to report.

**b) Peasecroft Wood. To receive** report.

Cllr Bentley had met with Cllr Mark Dobson to discuss various items, including the wood.

A recent incident of fly tipping on Fleakingley Lane had resulted in guilty party being contacted owing to name and address on document within the rubbish contents. Rubbish has since been removed by him.

Letters to be sent to residents of Whitehouse Avenue whose gardens back onto the wood, advising them of fly tipping regulations.

**c) St. Aidans Country Park. To receive** reports

Cllr Jacqui Smith, Chair of Swillington Parish Council had contacted Nigel Robinson of LCC requesting an update on matters relating to the handover of the site.

He replied that the transfer has not yet taken place, but he is hopeful that this may happen soon.

**d) Wild flower Meadow.**

**i) To receive** progress report.

Further to meeting which took place between Cllr Bentley and Cllr Mark Dobson to discuss the upkeep of the Meadow, Clerk has received an email from Victoria Nunns of LCC, requesting a meeting at the site to discuss this matter.

**ii) To consider** Maintenance of Wildflower Meadow, along with Parish Field on Preston Lane.

It was agreed that arrangements need to be made regarding the cutting of both fields each year. Enquiries to be made regarding quotes for the work.

Local farmer, Charles Hirst, to be contacted regarding quote for cutting the hedges.

**e) Preston Corner. To receive** progress report.

There was nothing to report.

**f) Public Rights of Way. To receive** report on the conditions of footpaths.

Footpaths to be checked, footpath No. 5 to be walked as soon as possible.

**g) Parish Field off-Preston Lane. To receive** reports.

This item already discussed under item 15d(ii)

**h) Onshore Oil and Gas Licences. To receive** reports

There was nothing to report.

**j) Littering, flytipping, dog fouling.**

These matters were discussed by Cllr Bentley and Cllr Dobson. Fly tipping/littering - Cllr

Dobson is arranging in short term for any bags of tipped waste to be reviewed for any source

material.

Dog fouling - A minority of dog owners fail to clean up after their pets. Cllr Bentley is to meet up with LCC to consider a dog watch scheme and any other potential measures.

**15:1 Allotments To receive** reports.

There was nothing to report.

## **16) FINANCE: APRIL 2016**

To recommend payment of:-

### **a) Clerks salary and expenses**

Salary April 2016	£160.00	
Expenses		
Stationery Items (paper, laminating pouches etc)	7.60	
Postage stamps	1.92	
Refreshments for Litter Pick	<u>36.73</u>	
Total	£206.25	
b) Grace Landscapes, retention payment for final balance of work at Wildflower Meadow. (Invoice No. 4 sent to Groundwork for payment to Parish Council)	£373.13 + £74.63 vat	£447.76
c) Rural Action Yorkshire. Membership renewal		£35.00
d) Great and Little Preston in Bloom - planting materials for Summer 2016/Spring 2017		£850.00
e) Aon Local Council Insurance renewal	£1283.62 with disc.	£1223.36

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**16:2) To receive** record of Debit Card purchases.

There had been no transactions on the Card.

## **17. PUBLICATIONS AND CORRESPONDENCE**

Clerk to inform meeting.

a) NALC, log-on details of website (sent to Cllrs)

b) White Rose Update, (sent to Cllrs)

c) Lexis Nexis, stationery booklet.

d) CPRE Countryside Voice, Fieldwork magazines.

e) LCC Electoral Register, monthly alteration notice.

## **18. TRAINING COURSES and MEETINGS**

**To receive** Information for 2016 YLCA training courses.

YLCA Joint Annual meeting to be held on Saturday 16 July at 2 pm

Cllr Blackburn and the Clerk attended Parish and Town Council meeting in Civic Hall on 19 April.

The topic discussed was Planning, and the outcome was that Planning will be going paperless or will have to charge for hard copy requests.

Planning matters may be found on Leeds.gov.uk/public access. Also [www.planning.portal.co.uk](http://www.planning.portal.co.uk)

**To receive** report Police contact point meetings. Crime figures

Nothing had been reported.

**19. MATTERS TO REPORT:** (formerly Any Other Business).

Kippax Parish Council lit a beacon to celebrate the Queen's 90th Birthday, food and entertainment provided.

Christmas lights to be on the next Agenda.

**20. DATE OF NEXT MEETING** 25 May 2016

**Meeting closed at 21.00 hrs**