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**2019 PARISH COUNCIL MEETING**

**Draft Minutes of the meeting of Great and Little Preston Parish Council held in THE ELDERS COMMUNITY CENTRE, St Aidan's Estate, at 18:30hrs on WEDNESDAY 24 April 2019**

**Members Present:** Cllrs. Bath (DBA), Taylor (JT), Dickinson (AD), Crossley (BC) and Bentley (AB). Also present was the Clerk (JW)

**1. CHAIRMAN'S Welcome, Open the Meeting, Accept Apologies for Absence and to remind members that all Declarations of Interest need to be remade and recorded even if an interest has been declared on the register**  
**Declarations of Interest** There were no declarations of Interest. .

**Apologies for Absence.**

Apologies were received from Cllr. Blackburn (DBL)

**2. Late Items for the Agenda** – To identify items which have been admitted to the Agenda by the Chair for consideration. The special circumstances for these items to be specified in the minutes.

a) Community First, membership renewal. (see Item 11.4a)

**3. Open Session – members of the press or public may raise any matters concerning the Parish.**

As no members of the public were present there was nothing to discuss..

Agenda items – Action Points	Action By Date
<p><b><u>4. To receive/ approve the minutes of the meeting, held on Wednesday 27<sup>th</sup> March 2019</u></b>            Approval was proposed by Cllr. Crossley, seconded by Cllr. Taylor, resolved.</p>	
<p><b>5. Matters Arising from the PCM Minutes of 27<sup>th</sup> March 2019 not covered as separate Agenda items:</b>            There were no matters arising from the Minutes of 27<sup>th</sup> March 2019</p>	
<p><b>6. To receive reports from:</b>  <b>6.1 Governance &amp; Policy Development Working Group</b>  <u>Data Protection items</u>            Routine Complaints Form - Cllr. Bath produced and circulated draft form for reporting of general incidents and after discussion it was agreed the form should be used and held with other forms</p>	

kept by the Parish Council.

**6.2 Village Hall Liaison Group** - The last meeting was held on 11 February 2019. The group are to be updated on the Parish Council's 5 - year plan at the next meeting which will be held mid-May.

**6.3 Property & Assets Maintenance Group (PAMG)**

**a. Village Hall.** The Chair had received a quote from David Crighton for various external repairs. After discussion, due to the expense, it was agreed to obtain further quotes.

AP Cllrs. Bath and Taylor to progress this

DBA/JT/1  
5/05/ 19

It was suggested that grants may be available

**Car Park** - Still waiting for response from CISWO

AP Cllr. Bath is progressing this

DBA/15/0  
5/19

**b.** The War Memorial - Purchase now confirmed, awaiting documents.

AP Cllr. Bath is progressing this

DBA/15/0  
5/19

**6.4 Village Hall Management Committee Meeting**

The next meeting is to be held in early May

**6.5 Estates and Playgrounds**

**6.5a Glencoe Estate.** There was nothing to report

**6.5b St Aidan's.** There was nothing to report.

**6.5c. Whitehouse Estate.** There was nothing to report.

**6.5d.** Queen Street Estates There was nothing to report.

**6.5e.** Little Preston – After Cllr Blackburn reported the large Pot-Hole in the road at the top of Hall Road, it has been filled-in within days of her reporting it; .

**6.6 Communication and Media**

**6.6.a Website** Remaining Audit items to be sent to Alistair.

AP Clerk progressing this

JW/15/05  
/19

**6.6.b Social Media** - There was nothing to report.

**6.7 Swillington Educational Charity** – Trustees Report.

Notices produced and to be placed on Notice Boards Inviting applications for funding requests.

**7. To receive information on the following ongoing issues and decide further action where necessary.**

**7.1 Highway Matters -**

**7.1a** Safety on Whitehouse Lane & Traffic speeds through Great Preston.

Speed Indicator Device (SID) Cllr. Bentley reported that the device has now been ordered, and was awaiting an installation date, which should be mid-June 2019. Once ready

<p>for installation, some training on it's operation will be given.  <b>AP Cllr. Bentley progressing this</b></p> <p><b>7.1b Whitehouse Lane Parking Issues (Grassed areas)</b>  More pallets have now been placed on the verge at the property at 66 Whitehouse Lane. It was agreed to keep monitoring the situation.</p> <p><b>7.2 Police Crime Statistics.</b> There was nothing to report..</p> <p><b>7.4 Security Matters - archiving of documents</b> Cllr. Crossley and the Clerk have done some further sorting out of documents, although there is still more to do. Further work planned .  <b>AP Cllr. Crossley and Clerk progressing this</b></p> <p>Use of new e-mails etc This issue is still on-going</p> <p><b>7.5 Defibrillator cabinet - fitting, training etc.,</b>  This is now fitted and in working order. Training is to take place, a number of people have shown interest in this, a list of names to be taken.  <b>Cllr. Bath progressing this</b></p>	<p>AB/15/05/19</p> <p>BC/JW/15/05/2019</p> <p>DBA/15/05/19</p>
<p><b><u>8. To receive and consider any current planning proposals</u></b></p> <p><b>8.1 10/01412-14/03823RM Biffa Site-Footpath along the North West side of the Biffa site.</b>  At the Forum meeting on 15 April 2019, Cllr. Dobson suggested to Cllr. Bentley that monies were being made available by LCC to rectify the problems.</p>	
<p><b><u>9. New Agenda Items</u></b></p> <p>a) Elections - update. Email received from LCC stating there would be no Parish Council election held in Great Preston as all seats were uncontested.</p> <p>b) Insurance renewal received from BHIB for the sum of £1114.36. After discussion it was proposed to renew with BHIB by Cllr. Taylor, seconded by Cllr. Bentley, resolved to pay.</p> <p>c) Leaflet received from Zurich re. Insurance, but it had been agreed to use BHIB.</p>	
<p><b><u>10. Environment – to receive reports and updates on the following</u></b></p> <p><b>10.1 In Bloom.</b> At the meeting the work on the Wildflower Meadow was discussed, along with on-going work at Preston Corner</p> <p><b>10.2 Peasecroft Wood.</b> Cllr. Bentley had been in contact with Elspeth Robinson of Yorkshire Wildlife Trust, who has escalated the proposals to provide ongoing assistance with the wood and meadow. She is awaiting response from her superior.  <b>AP Cllr. Bentley progressing this</b></p>	<p>AB/15/05/19</p>

<p><b>10.3 St. Aidan’s Country Park.</b> An e-mail had been received from RSPB along with a notice, regarding Walks on the last Wednesday of each month. Clerk to copy notices on the Parish Notice Boards.</p>	
<p style="text-align: right;"><i>AP Clerk progressing this.</i></p>	<p style="text-align: right;">JW/15/05</p>
<p><b>10.4 Wildflower Meadow off Fleakingley Lane and Parish Field on Preston Lane</b></p>	<p style="text-align: right;">/19</p>
<p><b>10.4a) Parish Field project</b> - Cllr. Bath reported that work may commence shortly, weather permitting, with the help of a local builder Phil. Smith.</p>	
<p><b>10.4b Improvements to the Wild flower Meadow off Fleakingley Lane.</b></p>	
<p>Following a successful grant application to Urban Buzz Project, 11 patches in the Meadow have been rotovated, seeded and planted (wildflower mixture), then taped off. Notices put up to explain ongoing works and seeking co-operation from visitors. Awaiting progress.</p>	
<p><b>10.5 Public Rights of Way.</b> Footpaths Walk. This took place along footpath No. 5 on Monday 1 April at 9.00 am., which 3 Parish Councillors attended. Another walk to take place, possibly in September.</p>	
<p><b>10.6 Littering, fly-tipping and dog fouling.</b></p>	
<p><b>Littering</b> - Cllr. Bentley reported a number of bags of plastic waste, etc. had been placed next to the Parish Council bin on Fleakingley Lane. He had spoken to the person responsible, explaining that the bin is not LCC owned, so does not get emptied by them. He requested that the bags should be taken away and placed in the resident's re-cycle bin.</p>	
<p style="text-align: right;"><i>AP Cllr. Bentley progressing this</i></p>	<p style="text-align: right;">AB15//05/</p>
<p><b>Fly Tipping</b> - Cllr. Bentley stated that there was nothing substantial to report other than the bags left by the waste bin on Fleakingley Lane, which had already been mentioned under Littering.</p>	<p style="text-align: right;">19</p>
<p><b>Dog Fouling</b> - Cllr. Bentley had reported that he is looking into obtaining signs for the Parish Field and the possibility of obtaining a poo-bag dispenser. <i>AP Cllr. Bentley progressing this</i></p>	<p style="text-align: right;">AB15/05/</p>
<p><b>10.7 Maintenance of trees on roadside and within the copse at the top of Wood Lane, near to the parking area</b> Cllr. Bath had obtained Quotes for the work, one of which was accepted by Councillors. Proposed by Cllr. Dickinson, seconded by Cllr Taylor and resolved. Work on the trees then took place and the chippings were placed in the Village Hall Car Park for use on the Woodland Walk path. <i>AP Cllr. Bath progressed this</i></p>	<p style="text-align: right;">19</p> <p style="text-align: right;">DBA15/05</p> <p style="text-align: right;">/19</p>



<p><b>by Members and the Clerk.</b></p> <ul style="list-style-type: none"> <li>a) Reg. of Electors, notice of alteration.</li> <li>b) CPRE Campaigns update.</li> <li>c) YLCA White Rose update, April edition.</li> <li>d) CPRE Members news.</li> <li>e) CPRE Funding bulletin, April 2019</li> <li>f) CPRE Project news.</li> <li>g) Merchant Navy Day, 3.9/19- Fly the Red Ensign</li> <li>h) CPRE Countryside Voice.</li> <li>j) CPRE Conference, 16 May at Harrogate.</li> <li>k) LCC Code of Conduct/Register of Interest training.</li> <li>l) LCC Pact meeting, attended by Cllr. Bentley. One of the items was a presentation given by LCC Housing Officer.</li> <li>m) YLCA Guide to comm. Infrastructure levy (CIL)</li> </ul>	
<p><b>13. Matters for the next Meeting.</b></p> <p>Advertisement for Clerk vacancy.</p> <p>To consider further funding for In Bloom committee.</p> <p>Standing Orders revision, to be discussed and adopted.</p>	

**14. Date of Next Meeting – to consider and agree dates of future meetings of the Council.**

The Next meeting will be held on Wednesday 15<sup>th</sup> May 2019 following the Annual Parish Council Meeting.

Meeting closed at 9.15 pm

Chair.....

Date.....