



**OFFICIAL NOTICE OF A MEETING OF THE GREAT & LITTLE PRESTON PARISH COUNCIL
To be held on Wednesday April 25th 2018 at 18:30 hrs in The Elders Community Centre,
St Aidan's Estate, Great Preston.**

Members of the Council are summoned to attend this meeting. Meetings are open to Press and public. The Press and public may only speak during the 15 minutes public forum Open Session.

Authorised Signature

J. Winn Clerk to the Council

Mrs J. Winn Clerk to the Council & PFO.

AGENDA APRIL 2018 GALPPC MEETING

www.greatandlittlepreston-pc.org.uk

1. **CHAIRMANS Welcome, Open the Meeting , Accept Apologies for Absence and to remind members that all Declarations of Interest need to be remade and recorded even if an interest has been declared on the register.**

2. **Late Items for the Agenda** – To identify items which have been admitted to the Agenda by the Chair for consideration. The special circumstances for these items to be specified in the minutes.

3. **Open Session** – members of the press or public may raise any matters concerning the Parish. *Each Parishioner will be allowed a maximum of 5 minutes to speak to the Parish Council. Thereafter any member of the Press or Public remaining for the duration of the meeting are silent observers and must not take part in any question, answer or discussion.*

4. **To approve the minutes of the meeting held on 28th March 2018.**

5. **Matters Arising from the PCM Minutes of March 28th 2018 not covered as separate Agenda items:**

6. **To receive reports from:**

6.1 Admin & Finance Sub Committee - *review governance documents* (AFSC)

6.2 Village Hall Liaison Sub Committee (VHLSC)

6.3 Village Hall Maintenance Sub Committee (VHMSC) (the bells, funding etc to be under this)

6.4 Village Hall Management Committee Meeting – Feedback

6.5 **Estates and Playgrounds**

6.5.a. Glencoe, b. St Aidans. c. Whitehouse Estate d. Queens Street Estates- *Quotes for Notice Boards*
e. Little Preston

6.6 Communication and Media – a) Website b) Social Media

6.7 Swillington Educational Charity – Trustees Report - *Next Meeting in November*

7. **To receive information on the following on going issues and decide further action where necessary.**

7.1 Highway Matters –

7.1a) Safety on Whitehouse Lane & Traffic speeds through Gt Preston.

7.1b) Whitehouse Lane Parking Issues (Grassed areas)

7.1c) Parking outside Primary School

7.2 Leeds Little Library - *update or progress*

7.3 Information regarding HS2 presentation

8. **To receive and consider any current planning proposals**

8.1 10/01412 – 14/03823RM Biffa Site – Footpath along the North West side of the Biffa Development.

8.2 N4720/W/17/3177207 Appeal – Travellers site –*outcome from April 18th appeal*

8.3 17/07809 Retrospective application for fence at 2 Whitehouse Lane Great Preston

8.4 18/01018/FU/E 59 Whitehouse Avenue. Two storey side and rear extension; 2 new side windows at 1st floor level; new canopy over front porch.

8.5 Ref: 18/01461/FU - current - 28/3/2018 - 4 Whitehouse Drive. Single Storey rear extension.

8.6 Ref: 16/04346/fU - current - Former post office.

8.7 Ref: 18/01545/FU 1 The Grove Little Preston Leeds LS26 8UX 14/3/2018 - current - 2 storey extn. Etc.

8.8 Ref: 18/02037/FU = 66, Whitehouse Lane, detached garage to rear, current, 27/3/2018. Ref: 18/02037/FU

9. New Agenda Items

9.1 Data Protection Officer – *update from YLCA*

10. Environment – to receive reports and updates on the following

10.1 In Bloom. Report of meetings.

Spring litter pick Sunday April 29th, details and arrangements.

10.2 Peasecroft Wood.

10.3 St. Aidans Country Park.

10.4 Wild flower Meadow off Fleakingley Lane and Parish field on Preston Lane

10.4a. Seat in the Wildflower Meadow – progress report

10.5 Public Rights of Way. Footpath No. 4 - *Report on walk*

10.6 Littering, flytipping and dog fouling.

10.7 Allotments

11. Finance – March 2018

11.1 To receive and consider the financial accounts

11.2 Consider payment of Clerks sick pay

11.3 March 2018 spend reconciled to Invoices/ the parish council bank statement

11.4 Agree order / payment of items

~~11.5 Receive and consider year to date financial receipts and spends~~

11.6 VAT reclamation position

11.7 To receive record of Debit Card purchases

12. To receive any other Correspondence & Communications and any further meetings/training attended by Members and the Clerk.

13. Date of Next Meeting –The next meeting will be held on **Wednesday May 16th. This is to comply with election rules.**

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) However a copy of the full recording protocol and Code of practice for use by Third Parties is available from the Clerk.