



**Official Notice of the GREAT AND LITTLE PRESTON ANNUAL PARISH COUNCIL MEETING to be held in THE ELDERS COMMUNITY CENTRE , ST AIDAN'S ESTATE, GREAT PRESTON.  
AT 6pm ON THE 15<sup>th</sup> MAY 2019.  
Followed by the Monthly meeting**

Members of the Council are summoned to attend this meeting. Meetings are open to Press and public.

**AGENDA FOR THE MAY 2019 ANNUAL PARISH COUNCIL MEETING**

- 1. Welcome from the Chair, open meeting and receive any apologies.**
- 2. To elect the Chair for 2019 -20 and to receive the Chair's Declaration of Acceptance of Office**
- 3. To elect the Vice Chair for 2019-20 and to receive the Vice Chair's Declaration of Office.**
- 4. To receive acceptance of office forms from members and any amended declarations of interest from members.**
- 5. To review working and advisory groups/committees and to appoint members to serve on them.**
  - a. To consider and agree which councillors will serve on which group and agree the responsibilities of each group [agreed last year that no Chair was necessary];*
- 6. To appoint representatives on the undermentioned bodies as required.**
  - a) To Nominate a Trustee and a representative for Swillington Educational Charity.*
  - b) To nominate YLCA Council representative(s) to attend branch meetings and for them to represent the council as voting representatives at the meetings.*
- 7. To review and/or adopt the following :-**
  - a) Revised Standing Orders*
  - b) New Data Protection Policy*
  - c) New Media Policy*
  - d) Asset Register*
  - e) Review Council's complaints procedure*
- 8. TO RECEIVE Year End Accounts**
  - a) To review and complete the required sections of the Annual Return for the year ended 31.03.19 ( if available ).*
  - b) To appoint an Internal Auditor.*
- 9. To receive schedule of meetings 2019/20**