



MINUTES OF THE ANNUAL PARISH COUNCIL MEETING OF GREAT AND LITTLE PRESTON, HELD ON WEDNESDAY 30TH MAY 2012 IN THE ELDERS COMMUNITY CENTRE, ST AIDANS ESTATE, AT 1825HRS.

MEMBERS PRESENT:

Cllrs Wallace, Tetley, Silvey, Crossley and Liversidge.

Also present were the Clerk and parishioners - Brian and Pauline Hemingway, Gwendoline Prince, Freda Clarke and member of the public Mrs Karen Whitaker.

1. TO RECEIVE CHAIRMAN'S REPORT – a copy of which is attached to the minutes.

2. ELECTION OF CHAIRPERSON FOR 2012-13.

Cllr Tetley was nominated by Cllr Crossley and seconded by Cllr Silvey, motion carried.

3. ELECTION OF VICE CHAIRPERSON 2012-13.

Cllr Wallace was nominated by Cllr Silvey and seconded by Cllr Crossley, motion carried.

4. TO RECEIVE MINUTES OF PREVIOUS AGM MEETING ON 25TH MAY 2011.

Minutes were received and agreed.

5. TO CONSIDER ANY MATTERS ARISING FROM THE MINUTES.

There were no matters arising to consider.

6.COMMITEES

To recommend Cllr Wallace and three others to form a committee to review and update Parish Council procedures, including Standing Orders, Financial regulations and Complaints procedure.

RESOLVED Working Party be formed and start work as soon as possible.

The Internal Auditor, Geoff Haigh, the Clerk, Cllr Wallace and Cllr Silvey were appointed to form the committee. YLCA to be contacted with respect to

a) To recommend formally requesting YLCA to accept that Cllr Wallace can liaise with matters arising from the terms of reference of (6)

RESOLVEDAfter discussion it was agreed to do so, Clerk to contact Sheena Spence of YLCA.

8. YLCA

To recommend all Cllrs are given the user name and password for the YLCA website. A requirement of the Association is that full council approval is needed to allow councillors access to the Members Area on the Web Site. Normally Clerk and Chairman only. Proposed by Cllr Wallace, seconded by Cllr Crossley, motion carried.**RESOLVED** The Clerk will Email details to each councillor

9.PARISH LOGO.

To recommend accepting design of the Parish Logo. Proposed by Cllr Wallace, seconded by Cllr Tetley. **RESOLVED motion carried. The logo will be used on all official documents and letter heads.**

10. YEAR END ACCOUNTS

To receive Year End Accounts, copies of accounts circulated and agreed ready for Internal Audit.

11. PUBLIC INFORMATION

It was agreed posters advertising dates of all meetings should be placed on notice boards.

RESOLVED agreed to implement as soon as possible

12. ANY OTHER BUSINESS.

As there was no further business to discuss Chair closed the AGM at 19.00hrs

Chair.....

Date.....