

**Swillington Educational Charity**  
**Minutes of Trustees Meeting held on Tuesday the 1<sup>st</sup> of December 2020**

Owing to the COVID-19 Pandemic this meeting was held remotely

In attendance: Reverend Diane Flynn, Great and Little Preston Cllrs Denise Blackburn and Janet Taylor, Swillington Village Councillor Jacqui Smith, and Ward Councillor Mark Dobson  
Diane Brown (Administrator)

**1. Welcome.**

Reverend Diane Flynn opened the meeting and thanked fellow Trustees for chairing the meetings during her absence.

**2. Apologies.**

Everyone in attendance therefore no apologies required.

**3. Minutes from the Trustees Meetings of the 21<sup>st</sup> of October 2020.**

The minutes were accepted as an accurate record. Diane F asked for an update on any matters arising from the minutes regarding the grant to Swillington School, Diane B said that she would contact the School for an update on the project.

**4. The passing away of Trustee, Cllr Judith Woodhead**

On the 23<sup>rd</sup> of November Cllr Judith Woodhead died in hospital after a short illness. She will be sadly missed. Reverend Diane is to conduct the service at Lawnswood, on the 23<sup>rd</sup> of December at 12.15. The family have asked Jacqui and Mark to provide a few words for the service.

**5. Changes to the membership of Trustees owing to the resignation of Denise Blackburn as Councillor at Great and Little Preston Parish Council (GALPPC). It is proposed that Cllr Janet Taylor take over the nominative SEC Trustee post on behalf of GALPPC from Cllr Denise Blackburn. It is further proposed that Denise Blackburn could be co-opted onto as the co-operative SEC Trustee, taking Cllr Janet Taylor's current co-opted place.**

The above was unanimously agreed.

**6. Any Other Business**

- Anne Murphy an ex Swillington Village councillor has also recently died. Her funeral will be in the Church on the 16<sup>th</sup> of December.
- There has been no progress with the publicity launch of the mini bus for Great Preston School. Everything is on hold owing to the Pandemic.
- Jacqui stated that because of the death of Judith another signatory would be required for the SEC bank account.
- Jacqui also stated that Judith was the nominative Swillington Village Councillor Trustee, and this leaves a vacancy. This will be on the Swillington village Council Agenda for discussion in January 2021.
- As there is only £7,560 of funds remaining in the COIF it was agreed that all of this would be drawn down and the COIF closed.
- The open-ended flyer detailing grant applications are in all the appropriate notice boards and websites.

**7. Close of the meeting**

The meeting closed at 6.55 pm.

Reverend Diane thanked everyone for their attendance and wished everyone a Merry Christmas and a peaceful New Year.

Signed by

..... Chairperson

..... Administrator

..... Date of signing