

Swillington Educational Charity
Minutes of Trustees Meeting held on Thursday December 5th, 2019 at 10 am in
the Village Hall Office Swillington.

In attendance: Reverend Diane Flynn (Chair), Swillington Councillors Jacqui Smith and Judith Woodhead. Great and Little Preston Councillor Denise Blackburn.
Diane Brown (Administrator)

1. Welcome.

Reverend Diane Flynn opened the meeting.

2. Apologies.

Were received from Ward Councillor Mark Dobson and Great and Little Preston Councillor Janet Taylor.

3. Minutes from the Trustees Meetings of the 22nd of October 2019.

The minutes from both meetings were accepted as an accurate record.

4. Grant application and distribution Update

At the last meeting it was agreed to give a grant of £20k to Swillington Primary School towards their project to build a MUGA. Diane B contacted the School to inform them that the funds would be released once evidence had been received regarding the accepted quote from the MUGA supplier and written evidence from the Brigshaw Learning Partnership of the necessary permissions. Unfortunately, as at the date of the meeting nothing has been received from the School. The Trustees requested that Diane contact the School expressing their disappointment with their lack of action.

The grant given to Great and Little Preston School has been actioned and it is now expected that the School will contact the Charity after the Christmas break regarding publicity.

A new application has been received from a parent requesting funds to help with her son's dyslexia diagnosis. The application was discussed, and the Trustees agreed that this application met all the Charity's criteria and the request for a grant of £380 was agreed.

5. Financial Information

Diane B updated the meeting regarding the finances of the Charity. A bank statement is due today and therefore the official financial status of the Charity remains the same as reported last month with £29,207.45 in the current account and £20,000 remaining in the COIF. As soon as the bank statement is received a revised financial reconciliation will be completed and distributed to all Trustees.

6. Next steps for the closure of the Charity.

It is hoped that that all funds will be distributed in 2020 and the Charity closed.

7. Any Other Business

There was none.

8. Close of the meeting and the arrangement of a date for the next meeting.

Reverend Diane Flynn closed the meeting at 10.30 am. The next meeting will take place on the 3rd of March 2020 at 6.00 pm in the Village Hall Office at Swillington.

Signed by

..... Chairperson

..... Administrator

..... Date of signing