



**Official Notice of the GREAT AND LITTLE PRESTON ANNUAL PARISH COUNCIL MEETING to be held in THE ELDERS COMMUNITY CENTRE , ST AIDAN'S ESTATE, GREAT PRESTON.
AT 6pm ON THE 16th MAY 2018.
Followed by the Monthly meeting**

Members of the Council are summoned to attend this meeting. Meetings are open to Press and public.

AGENDA FOR THE MAY 2018 ANNUAL PARISH COUNCIL MEETING

- 1. Welcome from the Chair, open meeting and receive any apologies.**
- 2. To elect the Chair for 2018 -19 and to receive the Chair's Declaration of Acceptance of Office**
- 3. To elect the Vice Chair for 2018-19 and to receive the Vice Chair's Declaration of Office.**
- 4. To receive any amended declarations of interest from members.**
- 5. To review *working and advisory groups/committees* and to appoint members to serve on them,**
 - a. To consider and agree which councillors will serve on which group and agree the responsibilities of each group;*
 - b. To appoint a chair or main contact point for each group.*
- 6. To appoint representatives on the undermentioned bodies as required,**
 - a) To Nominate a Trustee and a representative for Swillington Educational Charity.*
 - b) YLCA Council representative(s) to attend branch meetings and for them to represent the council as voting representatives at the meetings.*
- 7. To review and adopt the following Policies:-**
 - a) Standing Orders*
 - b) Financial Regulations*
 - c) Risk Management*
 - d) Publications Policy*
- 8. TO RECEIVE Year End Accounts**
 - a) To review and complete the required sections of the Annual Return for the year ended 31.03.18 (if available).*
 - b) To appoint an Internal Auditor.*