

Swillington Educational Charity
Minutes of Trustees meeting held Wednesday 4th July 2013

Present:, Reverend Canon Rosemarie Hayes (Chair), Councillor Ian Wallace, Councillor Judith Woodhead and Councillor Mark Dobson. Mrs Susan Wheeler attended as substitute for Mrs Forth

1. Apologies: Mrs Margaret Forth.

2. Minutes of last meeting:

2.1 Item 8.1 should read 2nd not 7th. After correction the minutes were proposed and seconded as a true record and accepted by the meeting.

3. Matters Arising. None

4. Receive Chartered Surveyors report:

4.1 The Trustees were asked to consider content of the report.

5. Receive sealed bids from potential developers:

5.1 The sealed bids containing the best and final offers from two developers, Beech Tree and Almax were opened by the chairperson and read out to the committee. Briefly, Beech Tree Developments would, subject to planning permission, demolish and build 5 two bedroom cottage style homes. Almax Developments would, subject to planning permission, retain the structure of the buildings and convert into two family homes. Original bids are available in the minute book.

5.2 After discussion it was decided in favour of Almax Developments subject to early meeting with planners.

5.3 Beech Tree would be informed that the Trustees and Almax would now enter into a 8 week exclusivity period with the same conditions afforded to themselves earlier in the process.

5.4 Almax would be informed of the Trustees decision.

5.5 An early pre planning application meeting would be arranged between Almax and the Planning Department to discuss initial proposals.

6. Demolition and Reclamation:

Nothing to report. It was agreed to remain an agenda item until final outcome.

7. Finance Report (to include mandate and Account Book progress) :

7.1 Still no contact from Councillor Tom Murray as to missing paperwork needed for Account Book.

8. LCC Trustee nomination:

8.1 Although official notification had not been received it was noted that Cllr Dobson was now nominated by Leeds City Council for a period of 3 years. This was confirmed in the published minutes of the East (Outer) Area Committee of their meeting on July 2nd 2013 under item 11 '*Local Authority Appointments to Outside Bodies*'. Copy of relevant items in minute book.

9. Date and Location of Public Meeting:

9.1 A date will be agreed when the final outcome is known.

9.2 Next open meeting will be decided by the trustees and the usual interested parties informed

10. Any Other Business:

10.1 Councillor Ian Wallace will continue to email and telephone the Charity Commissioners to inform them of the three options now available to see if they would agree, or have any objections to any of them.

11. Date of next meeting:

The next meeting will be Trustees only on Thursday 12 September 2013 at 1400hrs

Chairperson _____

Minute Secretary _____