

**Swillington Educational Charity**  
**Minutes of meeting held Friday 4th January 2012**

**Present:** Reverend Canon Rosemarie Hayes, Chair, Councillor Judith Woodhead, Councillor Ian Wallace, Susan Wheeler, Gill Weatherhead, Jan Pettitt, Ken Watson, Margaret Forth (Minute taker).

**1. Apologies:** Councillor Mark Dobson

**2. Minutes of last meeting:**

were proposed and seconded as a true record and accepted by the meeting.

**3. Matters Arising.** None

**4. Appointment of LCC Nominated Trustee:**

Councillor Andrea McKenna has withdrawn her agreement to be a trustee and Councillor Mark Dobson has said he would take her place but as he was unable to attend the meeting this could not progress.

**5. Report of discussion with Charity Commission:**

**5.1** Councillor Ian Wallace has emailed Charity Commission and reply stated land and buildings could be either retained or disposed of but any proceeds must be used as specified in Clause 27 of the SEC scheme.

**5.2** The land is vested in the Official Custodian of the Charity Commission (Alex Maddox).

**5.3 Deeds:** These need to be located. Councillor Ian Wallace has been in touch with Land Registry but difficult to ascertain exact location of land without a designated postcode. As some of land was sold to Leeds City Council in order to build Community Centre they should have access to deeds. To ask Councillor Mark Dobson to investigate.

**5.4** Councillor Ian Wallace will contact Charity Commission by telephone to seek further clarification.

**6. Report on Sales Enquiries:**

**6.1** Following an article in the Rothwell advertiser several people enquired. 2 have not pursued this.

**6.2** Mr Philip Rudd, developer, attended the meeting to say he may be interested in buying the site with a view to demolishing the School and refurbishing School House as a private dwelling. He was advised to make his own enquiries as to viability and to give us a written offer of amount he would be willing to pay for site.

**6.3** Councillor Judith Woodhead had also spoken with a Malcolm Smith who has various ideas for what he may be able to do. She will contact him and ask him to submit written proposal including amount he would be willing to pay. She will ask both him and Philip Rudd to submit any offers by the end of January.

**7. Asbestos Survey:**

The survey revealed two areas with asbestos that would need specialist disposal. One near fireplace in School House and one under floor in School. Councillor Ian Wallace will contact preferred demolition company to inform of this and a copy of survey will be kept in Minute Book.

**8. Demolition:**

No further progress until decision on how to proceed is made.

**9. Bank Mandate:**

The 3 Trustees present, Reverend Canon Rosemarie Hayes, Councillor Judith Woodhead, Councillor Ian Wallace, agreed a date to go to bank to change this as agreed in previous minutes..

**10. Transfer Control of Investment Funds:**

This is now urgent as there is only £170 in current account and Councillor Ian Wallace is owed over £70 for search fees. Agreed to email Councillor Tom Murray to ask him to expedite the transfer of these funds as a matter of urgency.

Funds held as a permanent endowment but if less than £1000 annual income and less than £10,000 in accounts can use without recourse to Charity Commission.

**11. Location of Deeds:**

See 5.3 above

**12. Clearing Building contents:**

Both buildings have now been cleared of everything apart from some old wooden items. Thanks were given to all who had helped and a letter to be written to Mark Sigsworth who had bagged all rubbish prior to clearance which made everything much easier.

**13. Public Meeting:**

Not possible to set date for this until all information available.

**14. Any Other Business:**

None

**15. Date of next meeting: Wednesday 6th February, 2.00.pm.. in St. Mary's Church, Swillington.**

Signed \_\_\_\_\_

**Chairperson**

Signed \_\_\_\_\_

**Minutes Secretary**